

Thursday, September 10, 2020

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 7:15 a.m. in the meeting room of City Hall by Chairperson Guikema.

Roll was called and those present were Trustees Jessi Christensen, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum and Office Administrator Jessica Foster.

Absent: none

Christensen motioned seconded by Schneider to approve the agenda. Ayes: Christensen, Guikema, and Schneider; motion carried.

Motion by Christensen seconded by Schneider to approve the minutes from the August 11<sup>th</sup> meeting. Ayes: Christensen, Guikema and Schneider; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Schneider seconded by Christensen to approve the claims as presented:

618	TREASURER - STATE OF IOWA	ELECTRIC SALES TAX	\$7,690.00
619	TREASURER - STATE OF IOWA	AUGUST 2020 WET	\$3,445.00
620	SIMECA	AUGUST PURCHASED ENERGY	\$197,292.54
25689	MCCANN, STEVE E	WAGES	\$1,858.80
25690	FOSTER, JESSICA	WAGES	\$1,223.41
25691	TONDERUM, SCOTT	WAGES	\$2,518.67
25692	BRUCE, JASON S	WAGES	\$1,205.82
25693	FORD, CRAIG E	WAGES	\$1,751.79
25694	BRASHEAR, MAXWE	WAGES	\$1,623.32
25695	BAIER, KOLBY T	WAGES	\$1,698.93
25696	GROVES, SAMUEL	WAGES	\$1,535.19
25697	KUHNS, MAXWELL	WAGES	\$1,376.77
25698	ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$2,346.16
25699	R.D. DRENKOW & CO., INC.	FLEX SPENDING	\$240.38
25700	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$605.54
25701	RELAB SOFTWARE LLC	CLEARVIEW-SCADA-NORTHPT/SUB	\$6,894.00
25702	R.D. DRENKOW & CO., INC.	AUG FSA ADMIN FEE	\$56.70
25703	BAUDLER PLUMBING/HEATING	HEAT PUMP INSTALLATION	\$300.00
25704	CLINT GARSIDE	HEAT PUMP REBATE	\$650.00
25705	FEICK PLUMBING	HEAT PUMP INSTALLATION	\$300.00
25706	GRNFLD MUNICIPAL UTILITIES	JULY FUEL	\$750.87
25707	MADISON NATIONAL LIFE	SEPTEMBER LIFE INSURANCE	\$214.23
25708	PATHIAN ADMINISTRATORS	SEPTEMBER VISION INSURANCE	\$263.10
25709	RODNEY HARTE	HEAT PUMP REBATE	\$550.00
25710	WELLMARK	SEPTEMBER HEALTH INSURANCE	\$8,508.65
25711	MCCANN, STEVE E	WAGES	\$1,799.00
25712	FOSTER, JESSICA	WAGES	\$1,223.41
25713	TONDERUM, SCOTT	WAGES	\$2,632.83
25714	BRUCE, JASON S	WAGES	\$1,259.19
25715	FORD, CRAIG E	WAGES	\$1,819.21

25716	BRASHEAR, MAXWE	WAGES	\$1,623.32
25717	BAIER, KOLBY T	WAGES	\$1,535.59
25718	GROVES, SAMUEL	WAGES	\$1,625.88
25719	KUHNS, MAXWELL	WAGES	\$1,376.77
25720	ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$2,346.16
25721	CITY OF GREENFIELD	IPERS	\$9,614.57
25722	R.D. DRENKOW & CO., INC.	FLEX SPENDING	\$240.38
25723	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$605.54
25724	AFLAC	SUPPLEMENTAL INSURANCE	\$216.45
25725	DELTA DENTAL OF IOWA	SEPTEMBER DENTAL INSURANCE	\$1,012.42
25726	DEMCO	TOUCH FREE SANITIZER DISPENSER	\$24.98
25727	MEDIACOM BUSINESS	INTERNET SERVICES	\$236.90
25728	PETTY CASH	PETTY CASH	\$83.14
25729	VERIZON WIRELESS	IPAD DATA	\$104.15
25730	WINDSTREAM	TELEPHONE SERVICE	\$638.90
25731	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$196.70
25732	AGRILAND FS, INC	FUEL	\$2,621.76
25733	ALLIANT ENERGY/IPL	GAS BILL	\$104.43
25734	BOOT BARN, INC	CLOTHING	\$636.10
25735	BORDER STATES ELECTRIC SUPPLY	SUPPLIES	\$4,782.98
25736	CHEM-SULT, INC	CHEMICALS	\$10,696.27
25737	CITY OF GREENFIELD	AUGUST SEWER FEES	\$47,604.76
25738	PRODUCTIVITY PLUS ACCOUNT	FLASHLIGHT	\$28.89
25739	COMMUNITY FOUND. GREATER DM	FIND PROGRAM-DR HANDTKE	\$1,000.00
25740	COUNSEL	BASE RATE/CLICKS	\$17.72
25741	CRESTON PUBLISHING COMPANY	PUBLICATION	\$123.58
25742	D.A. DAVIDSON & CO	ELECTRIC REVENUE ISSUE	\$500.00
25743	DGR ENGINEERING	SCADA PHASE 2	\$18,658.00
25744	DITCH WITCH - MINN & IOWA	SUPPLIES	\$1,534.19
25745	ECHCO CONCRETE LLC	CONCRETE	\$465.19
25746	ECHO ELECTRIC SUPPLY	SUPPLIES	\$337.48
25747	FARABEE MECHANICAL INC	GREENHECK DAMPER D-2	\$3,805.99
25748	FAREWAY STORES	SUPPLIES	\$48.84
25749	FOX WELDING CO.	IRON	\$24.65
25750	GFLD TRUE VALUE	SUPPLIES	\$231.39
25751	GRNFLD CHAMBER/MAIN STREET	GREENBUCKS	\$200.00
25752	GRNFLD LUMBER CO	SUPPLIES	\$380.13
25753	GRNFLD MUNICIPAL UTILITIES	AUGUST UTILITY BILLS	\$4,859.31
25754	GWORKS	ANNUAL SUBSCRIPTION-YEAR 2	\$9,000.00
25755	HOWARD R GREEN COMPANY	WTP FACILTY PLAN-7/24/20	\$17,304.35
25756	IOWA ASSOCIATION OF MUNICIPAL	SGCIS-SEPTEMBER 2020	\$389.31
25757	KEVIN MILLER	FUEL TANK PAINTING	\$5,500.00
25758	MANGOLD ENVIRNMNTL TESTING INC	WATER TESTING	\$424.00
25759	MCMORRAN LAWN SERVICES	VEGETATION CONTROL	\$366.00
25760	MUNICIPAL SUPPLY, INC.	SUPPLIES	\$7,081.60
25761	PATHIAN ADMINISTRATORS	OCTOBER VISION INSURANCE	\$263.10
25762	SCHILDBERG CONSTRUCTION CO	ROCK	\$373.99

25763	SICKLES TRUCKING & REPAIR LLC	TIRE REPAIR	\$15.00
25764	VISA	MISC	\$27.28
25765	WALLACE AUTO SUPPLY	SUPPLIES	\$635.38
25766	ZIEGLER INC.	PREV MAINT-DGP-#1 & #2	\$21,400.00
25767	GREENFIELD WIND POWER LLC	AUGUST PURCHASED ENERGY	\$15,293.16
25768	SKY VOLT, INC	AUGUST PURCHASED ENERGY	\$16,220.95
6004413	UNION STATE BANK	FED/FICA TAX	\$5,838.50
6004414	UNION STATE BANK	FED/FICA TAX	\$5,864.36
TOTAL EXPENDITURES			\$479,774.00
TOTAL REVENUE			\$535,445.44

Ayes: Christensen, Guikema and Schneider; motion carried.

Tonderum updated the board that nothing has changed with IUB rulings regarding utility services and COVID19.

Motion by Christensen seconded by Schneider to approve Resolution 2.20 to Authorize Bidding and Set the Bid Opening Date for North Substation & Plant SCADA Improvements (Tuesday, October 06, 2020 @ 1:30 PM) at Greenfield City Hall; to Set Public Hearing Date for the improvements for (Monday, October 12, 2020 @ 8:05 AM) at Greenfield City Hall; to Authorize Publishing of the Notice of Public Hearing for North Substation & Plant SCADA Improvements; and to Authorize Posting of the Notice to Bidders as Required by State Law Ayes: Christensen, Guikema, and Schneider; motion carried.

Motion by Christensen seconded by Schneider to approve signing the Customer Service Agreement for Downtown Generation Plant Units #1 & #2 (5-year agreement) with Ziegler Power Systems. Ayes: Christensen, Guikema, and Schneider; motion carried.

There were no customers or guests present.

#### **MANAGEMENT REPORT:**

Tonderum updated the board on a potential revolving loan applicant and got board consensus to continue the process. Board was given preliminary draft audits to review. The punch list at the Downtown Generation Plant continue to be completed. Tonderum is hopeful that work will be completed in the next several weeks. Tonderum was named the Orient Representative on the SIMECA board at this weeks SIMECA meeting. GMU work is mostly complete with the street project along SW Mills and E Iowa St with the exception of water main and new service lines on East Iowa after the contractors complete their work. Water staff is continually monitoring the lake levels and water quality. The 2020 Chevrolet truck that was ordered last year has arrived and is currently getting the service body installed.

The meeting was adjourned at 7:50 a.m.

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Chair, Robert Guikema

Attest: \_\_\_\_\_  
 Jessica Foster, Office Administrator