

Tuesday, December 12, 2017

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:01 a.m. in the City Council Chambers of City Hall by Chairperson Don Carlos.

Roll was called and those present were Trustees Lynne Don Carlos, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum and Office Manager Rebecca Haase.

Absent: none

Motion by Schneider seconded by Don Carlos to approve the agenda. Ayes – Don Carlos, Guikema, and Schneider; motion carried.

Motion by Schneider seconded by Guikema to approve the minutes from the November 14th meeting. Ayes – Don Carlos, Guikema, and Schneider; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Kevin Hall entered the meeting at 8:03 a.m.

Motion by Guikema seconded by Schneider to approve the claims as presented:

499	SIMECA	NOV PURCHASED ENERGY	\$ 108,561.29
500	BANKERS TRUST COMPANY	2012 WATER REV BOND INT	\$ 7,275.00
501	TREASURER - STATE OF IOWA	NOV SALES TAX	\$ 10,887.00
22727	ICMA RETIREMENT	457K ANNUITY	\$ 1,476.62
22728	CITY OF GREENFIELD	IPERS	\$ 9,159.31
22729	BARB HAUSCHILDT	LIGHTED PARADE SUPPLY	\$ 150.00
22730	DELTA DENTAL OF IOWA	DEC DENTAL INS	\$ 952.90
22731	EMC NATIONAL LIFE COMPANY	DEC LIFE/AD&D	\$ 235.16
22732	WELLMARK	DEC HEALTH INS	\$ 9,904.56
22733	EMC NATIONAL LIFE COMPANY	JAN LIFE/AD&D	\$ 235.16
22734	PETTY CASH	PARADE CANDY	\$ 31.49
22735	VERIZON WIRELESS	CELL PHONE SERVICE	\$ 110.14
22736	WINDSTREAM	TELEPHONE SERVICE	\$ 639.82
22747	ICMA RETIREMENT	457K ANNUITY	\$ 1,475.62
22748	HEALTHSMART BENEFIT	DEC VISION INS	\$ 264.21
22749	R.D. DRENKOW & CO., INC.	ANNUAL ADMIN FEE	\$ 50.00
22750	AFLAC	SUPPLEMENTAL INS	\$ 512.35
22751	AGRILAND FS, INC	FUEL	\$ 2,958.52
22752	ALLIANT ENERGY/IPL	GAS	\$ 383.31
22753	AMERICAN TEST CENTER	BUCKET/DIGGER TRK TEST	\$ 1,305.00
22754	BARCO MUNICIPAL PRODUCTS	LIGHT	\$ 231.74
22755	BORDER STATES ELECTRIC	SUPPLIES	\$ 267.50
22756	CHEM-SULT, INC	CHEMICALS	\$ 4,069.29
22757	CINTAS CORPORATION NO. 2	SUPPLIES	\$ 127.76
22758	CITY OF GREENFIELD	MONTHLY TRANSFER	\$ 9,166.67
22759	S & G HARVIEUX	ANN ADMIN FEE 2018	\$ 42.50

22760	CLARKE ELECTRIC COOPERATIVE	LOCATING URD FAULT	\$	514.14
22761	CLAUSEN UNDERGROUND	3 IN BORE	\$	840.00
22762	COUNSEL	BASE RATE/CLICKS	\$	19.20
22763	CRAIG FORD	CLOTHING MAINT	\$	400.00
22764	CRESTON PUBLISHING CO	PUBLICATIONS	\$	207.02
22765	CULLIGAN	DEC MAINT	\$	32.10
22766	CUMMINS CENTRAL POWER LLC	GEN SERVICE/INSP	\$	1,225.91
22767	DUANE ARMSTEAD	DEC 2017 REIMB	\$	1,533.83
22768	ECHO ELECTRIC SUPPLY	SUPPLIES	\$	1,764.81
22769	FAREWAY STORES	SUPPLIES	\$	386.48
22770	FASTENAL COMPANY	VEH EXP	\$	16.32
22771	GFLD TRUE VALUE	SUPPLIES	\$	160.94
22772	GREENFIELD WIND POWER LLC	NOV PURCHASED ENERGY	\$	27,360.58
22773	GRNFLD CHAMBER/MAIN ST	HOUSING STUDY	\$	1,000.00
22774	GRNFLD LUMBER CO	WATER TESTING/UPS	\$	91.07
22775	GRNFLD MUNICIPAL UTILITIES	UTILITIES	\$	4,865.05
22776	HACH COMPANY	CHEMICALS	\$	495.21
22777	HAWKEYE TRUCK EQUIPMENT	TOOLBOX	\$	943.72
22778	IOWA ASSOC OF MUNICIPAL	IUB BIENN ENERGY EFF	\$	320.00
22779	JACOBSEN INC OF ADAIR	PRESURE GAUGE LIQ	\$	27.00
22780	JARED MASKER	CLOTHING MAINT	\$	400.00
22781	JASON BRUCE	CLOTHING MAINT	\$	400.00
22782	KOLBY BAIER	CLOTHING MAINT	\$	400.00
22783	KRIZ-DAVIS COMPANY	SUPPLIES	\$	2,374.18
22784	LOCAL UNION #55, IBEW	UNION DUES	\$	271.78
22785	MANGOLD ENVIRNMNTL	INV #72384	\$	164.00
22786	MAXWELL BRASHEAR	CLOTHING MAINT	\$	400.00
22787	METERING & TECH SOLUTION	WW TMT PLNT WATER METER	\$	4,169.35
22788	MUNICIPAL SUPPLY, INC.	INV #677522	\$	1,693.79
22789	SAM GROVES	CLOTHING MAINT	\$	400.00
22790	SCHILDBERG CONSTRUCTION	PEA GRAVEL/ROCK	\$	395.47
22791	SCOTT TONDERUM	CLOTHING MAINT	\$	400.00
22792	SKY VOLT, INC	NOV PURCHASED ENERGY	\$	29,052.95
22793	STEVE MCCANN	CLOTHING MAINT	\$	400.00
22794	VISA	MISC	\$	58.21
22795	WALLACE AUTO SUPPLY	VEH EXP	\$	206.31
22796	GRNFLD MUNICIPAL UTILITIES	NOV FUEL EXP	\$	707.53
6004337	UNION STATE BANK	FED/FICA TAX	\$	6,172.36
6004338	UNION STATE BANK	FED/FICA TAX	\$	6,095.66
TOTAL EXPENDITURES			\$	266,837.89
TOTAL REVENUES			\$	457,339.58

Ayes –Don Carlos, Guikema, and Schneider; motion carried.

Motion by Guikema seconded by Schneider to accept the 2016-17 GMU Audits as presented by Tony Keller of O'Donnell, Ficenec, Wills, & Ferdig, LLP at the last board meeting. Ayes: Don Carlos, Guikema, and Schneider; motion carried.

At 8:08 a.m., Scott Steele, Curt Mikkelsen, Roger Tanner, Eric Erbes, Nathan Baier, and Ryan Zenor entered the meeting.

Scott Steele spoke to the Board regarding rates and electric system upgrades at the Adair County Fairgrounds. Following discussion with Steel and the other members of the Fair Board, Tonderum will put together numbers on upgrades and will meet with members of the Fair Board before their meeting on January 3rd, 2018.

Steel, Mikkelsen, Tanner, Erbes, and Baier exited at 8:40 a.m.

Chris Baudler entered the meeting at 8:48 a.m.

Ryan Zenor had a pipe on his water heater explode after Thanksgiving. Baudler said expansion tanks are the more economical solution and he appreciates GMU's policy on expansion tanks versus other remedies for water pressure. Following discussion, GMU will provide educational materials on expansion tanks to GMU customers as it's been a few years since tanks were originally given to customers and possibly time for reminders.

Zenor, Hall, and Baudler exited the meeting at 9:05 a.m.

Guikema motioned seconded by Schneider to approve signing the agreement with Dorsey & Whitney for Bond Counsel Services for Refunding of Electric Revenue Bonds. Ayes: Don Carlos, Guikema, and Schneider; motion carried.

Motion by Don Carlos seconded by Schneider to approve Resolution #1.17 - setting January 9th, 2018 at 8:00 a.m. as the date for the Public Hearing on a proposal to enter into an Electric Revenue Refunding Loan Agreement in a principal amount not to exceed \$2,950,000. Ayes: Don Carlos, Guikema, and Schneider; motion carried.

MANAGEMENT REPORT:

The PCA calculation has worked out as expected and was near zero for the past twelve months. The Capital Equipment Plan was reviewed. Some items have been moved and now planning to purchase used boring equipment next year. On December 21st at 11:00 a.m. a check for around \$33,000 will be presented to the school for a lighting rebate. Have viewed the used scissors lift and will plan to go ahead with that purchase. Merit raises have been awarded to staff passing their water certifications.

Motion by Guikema seconded by Schneider to approve non-union raises of 3% for GM and Assistant GM plus an additional 1% for their 457 plans; and \$.60/hour for Assistant Office Manager and Utility Billing Clerk. Ayes: Don Carlos, Guikema, and Schneider; motion carried.

The meeting was adjourned at 9:42 a.m.

Chairperson, Lynne Don Carlos

Attest: _____
Rebecca Haase, Office Manager