

Tuesday, December 11th, 2018

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:09 a.m. in the City Council Chambers of City Hall by Chairperson Don Carlos.

Roll was called and those present were Trustees Lynne Don Carlos, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum and Office Manager Rebecca Haase.

Absent: none

Motion by Guikema seconded by Schneider to approve the agenda. Ayes – Don Carlos, Guikema, and Schneider; motion carried.

Motion by Schneider seconded by Guikema to approve the minutes from the November 13th & 29th meetings. Ayes – Don Carlos, Guikema, and Schneider; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Guikema seconded by Schneider to approve the claims as presented:

537	BANKERS TRUST COMPANY	2012 WATER REVENUE BOND	\$	6,802.50
538	TREASURER - STATE OF IOWA	NOVEMBER 2018 WET	\$	3,254.00
539	TREASURER - STATE OF IOWA	NOV SALES TAX	\$	7,135.00
540	SIMECA	NOVEMBER PURCH ENERGY	\$	163,233.97
23798	IOWA DEPART OF NATURAL	GROVES WT3 EXAM	\$	30.00
23799	MAIL SERVICES LLC	BILLING EXP	\$	661.65
23809	ICMA RETIREMENT	457K ANNUITY	\$	2,476.87
23810	CITY OF GREENFIELD	IPERS	\$	9,341.50
23811	DON CARLOS REALTY TRUST	LOT 3, BLOCK 25 OT - TWOMBLY	\$	69,947.21
23812	BARB HAUSCHILDT	LIGHTED PARADE SUPPLIES	\$	150.00
23813	DELTA DENTAL OF IOWA	DECEMBER DENTAL INSURANCE	\$	1,104.74
23814	MADISON NATIONAL LIFE	DECEMBER LIFE INSURANCE	\$	214.79
23815	VERIZON WIRELESS	CELL PHONE SERV/IPAD DATA	\$	110.32
23816	PETTY CASH	PARADE CANDY	\$	38.20
23817	WELLMARK	DECEMBER HEALTH INSURANCE	\$	12,601.33
23818	WINDSTREAM	TELEPHONE SERVICE	\$	655.13
23831	ICMA RETIREMENT	457K ANNUITY	\$	1,645.19
23832	AFLAC	SUPPLEMENTAL INSURANCE	\$	282.75
23833	CITY OF GREENFIELD	NOVEMBER SEWER FEES	\$	46,971.55
23834	DATA TECHNOLOGIES, INC.	2019 LICENSE & SUPPORT FEE	\$	3,925.98
23835	DGR ENGINEERING	DIESEL GEN-ENG-10/31/18	\$	10,077.85
23836	DES MOINES STAMP	DATER STAMP PADS	\$	22.50
23837	ECHO ELECTRIC SUPPLY	METER SOCKETS/WIRE	\$	554.15
23838	FAREWAY STORES	SUPPLIES	\$	323.91
23839	FOX WELDING CO.	IRON	\$	462.94
23840	GRNFLD LUMBER CO	SUPPLIES	\$	93.10

23841	IOWA ONE CALL	LOCATES	\$	48.60
23842	MUNICIPAL SUPPLY, INC.	WATER SUPPLIES	\$	500.15
23843	MANGOLD ENVIRNMNTL	WATER TESTING	\$	340.00
23844	WALLACE AUTO SUPPLY	SUPPLIES	\$	490.41
23845	GRNFLD MUNICIPAL UTILITIES	UTILITY BILLS	\$	5,046.55
23846	GRNFLD CHAMBER/MAIN ST	GREENBUCKS	\$	225.00
23847	ALLIANT ENERGY/IPL	GAS BILL	\$	717.26
23848	BORDER STATES ELECTRIC SUP	SUPPLIES	\$	13,159.55
23849	AGRILAND FS, INC	FUEL	\$	2,436.61
23850	CLINT HIGHT, PC	SALE OF ENGINE ADVISE	\$	50.00
23851	S & G HARVIEUX	TESTING EXP	\$	147.50
23852	JOHN GRUSS	MINI SPLIT REPAIR	\$	125.00
23853	G & L CLOTHING	CLOTHING	\$	111.00
23854	MSC-410526 DOLLAR GENERAL	SUPPLIES	\$	7.30
23855	VAN WERT INC	SENTINEL BATTERY	\$	32.10
23856	STEVE MCCANN	CLOTHING MAINTENANCE	\$	400.00
23857	STUART C IRBY CO	SWITCHGEAR BOX -CREDIT	\$	78.11
23858	GREENFIELD WIND POWER LLC	NOVEMBER PURCH ENERGY	\$	23,161.96
23859	SKY VOLT, INC	NOVEMBER PURCH ENERGY	\$	24,294.28
23860	FLOMOTION SYSTEMS INC	SUPPLIES	\$	1,041.00
23861	CULLIGAN	DECEMBER MAINTENANCE	\$	32.10
23862	JACOBSEN INC OF ADAIR	3HP 460V 3PH MOTOR	\$	660.00
23863	GFLD TRUE VALUE	SUPPLIES	\$	523.52
23864	CENTRAL IA MACHINE	TIRES	\$	692.00
23865	SCOTT TONDERUM	CLOTHING MAINTENANCE	\$	400.00
23866	JARED MASKER	CLOTHING MAINTANENCE	\$	400.00
23867	MAXWELL BRASHEAR	CLOTHING MAINTENANCE	\$	400.00
23868	JASON BRUCE	CLOTHING MAINTENANCE	\$	400.00
23869	BLUETARP FINANCIAL INC	TOOLS	\$	349.96
23870	CHEM-SULT, INC	CHEMICALS	\$	1,993.78
23871	COUNSEL	BASE RATES/CLICKS	\$	23.44
23872	CRAIG FORD	CLOTHING MAINTENANCE	\$	400.00
23874	JC CROSS CO.	BLOWER REPAIR	\$	1,854.00
23875	VISA	SHIPPING MIOX UNIT	\$	906.75
23876	SICKLES TRUCKING & REPAIR	TIRE REPAIR	\$	20.00
23877	SAM GROVES	CLOTHING MAINTENANCE	\$	400.00
23878	CRESTON PUBLISHING CO	PUBLICATION	\$	137.77
23879	KOLBY BAIER	CLOTHING MAINTENANCE	\$	400.00
23880	SULLIVAN & WARD, P.C.	LEGAL SERVICES	\$	375.00
23881	DWEBWARE	ANNUAL WEB HOSTING	\$	480.00
23882	MICHAEL NELSON	2018 CROP DAMAGE/TIRE REPR	\$	240.06
23883	GWORKS	ONSITE TRAINING	\$	1,662.50
6004365	UNION STATE BANK	FED/FICA TAX	\$	5,485.88
6004366	UNION STATE BANK	FED/FICA TAX	\$	6,902.95

TOTAL EXPENDITURES	\$	439,669.22
TOTAL REVENUES	\$	462,007.23

There were no customers or guests present.

Motion by Guikema seconded by Don Carlos to approve a 2.5% wage increase for all GMU Employees and an additional 2.5% for the Assistant Office Manager, an additional 10.7% for the Power Plant Foreman, and an additional 1% to the 457 for January 1, 2019 – December 31, 2019. Changes for the 2020 calendar years would be a 2.5% increase with the option to renegotiate should the cost of living rise above 3% and no further increase to the 457 for 2020. Exhibit A (2019 & 2020 Hourly Wage) and Compensatory time policy will be set up in the Employee Handbook as presented. Ayes: Don Carlos, Guikema, and Schneider; motion carried.

Schneider motioned seconded by Guikema to approve a 3.5% increase in wages plus an additional 1% to the 457 for GMU Management for January 1, 2019 – December 31, 2019. Ayes: Don Carlos, Guikema, and Schneider; motion carried. Tonderum presented the board with letters from himself and Assistant General Manager Ford giving notice they wish to review, evaluate, and possibly change items in their existing employment agreements with GMU prior to January 1, 2020 agreement year.

Resolution for Bond Issuance was tabled to a future meeting.

MANAGEMENT REPORT:

The Electric Rate Agreement with the Fair Board is close to acceptance. Board meeting schedules for 2019 were handed out. Tonderum shared TIF information from a meeting he attended through PDI. Contracting with Multivista for a web-based software that will allow photos to be uploaded and integrated to provide photographic documentation of the new Generation Plant. Also included are drone flyovers before and after construction. GMU will be installing a time-lapse camera during construction. The Fairbanks-Morris engine was removed last week. Planning the first Ground Water Protection Committee meeting in January. Perspective members will be personnel from IADNR, NRCS, Conservation, GMU, City, local home owners and local landowners & farmers. Plan to attend the Aquatic Vegetation Control Workshop on January 14th & 15th. The website is back up and being hosted by Dwebware. GMU's IT service contractor has been working on communication between the water tower and water plant. The eventual goal is to connect all GMU buildings for shared communication services and cost savings. The overhead door has been installed at the Water Plant Storage site. Continuing to install underground electric near the Fairgrounds on Elm Street as weather permits.

The meeting was adjourned at 8:50 a.m.

Chairperson, Lynne Don Carlos

Attest: _____
 Rebecca Haase, Office Manager