

Tuesday, December 13, 2022

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:06 a.m. in the Council Chambers of City Hall by Chairperson Terry Schneider.

Roll was called and those present were Trustee Jessi Christensen. Also present were General Manager Scott Tonderum, Office Administrator Jessica Foster, Mayor Jimmie Schultz, City Clerk Laura Wolfe and Jeff Clayton.

Absent: Mike Ladd

Christensen motioned seconded by Schneider to approve the agenda. Ayes: Christensen and Schneider; motion carried.

Approval of prior minutes was tabled until January as Trustee Ladd was absent.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Christensen seconded by Schneider to approve the claims as presented:

11/18/2022	27774	ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$3,514.57
11/18/2022	27775	CITY OF GREENFIELD	STATE TAX	\$2,420.00
11/18/2022	27776	ADVANTAGE ADMINISTRATORS	FLEX SPENDING	\$207.70
11/18/2022	27784	ADVANTAGE ADMINISTRATORS	NOV FSA ADMIN FEE	\$69.30
11/18/2022	27785	CHEM-SULT, INC	CHEMICALS	\$1,919.02
11/18/2022	27786	GFLD COMMUNITY DEVELOP	MORTGAGE OVERPAYMENT	\$1,800.00
11/18/2022	27787	DELTA DENTAL OF IOWA	DECEMBER DENTAL INSURANCE	\$1,166.36
11/18/2022	27788	GREENFIELD PUBLIC LIBRARY	2023 GWORKS LICENSING	\$654.98
11/18/2022	27789	MAIL SERVICES LLC	OCTOBER BILLING	\$683.63
11/18/2022	27790	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$251.38
11/18/2022	6004487	IPERS	IPERS	\$9,335.65
11/18/2022	6004488	UNION STATE BANK	FED/FICA TAX	\$6,952.40
11/30/2022	27794	KOLBY BAIER	BOOT ALLOWANCE	\$150.00
11/30/2022	27795	MARKIT PROFESSIONALS, LLC	EMPLOYEE CLOTHING	\$148.67
11/30/2022	27796	MEDIACOM BUSINESS	INTERNET SERVICES	\$276.90
11/30/2022	27797	PETTY CASH	MEETING EXP	\$21.25
11/30/2022	27798	US CELLULAR	METERING COMMUNICATION	\$155.20
11/30/2022	27799	VERIZON WIRELESS	IPAD DATA	\$104.05
11/30/2022	27800	WINDSTREAM	TELEPHONE SERVICE	\$281.14
12/2/2022	27791	ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$3,514.57
12/2/2022	27792	ADVANTAGE ADMINISTRATORS	FLEX SPENDING	\$207.70
12/2/2022	27801	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$3,206.70
12/2/2022	6004489	UNION STATE BANK	FED/FICA TAX	\$7,880.69
12/6/2022	717	TREASURER - STATE OF IOWA	ELECTRIC SALES TAX	\$9,114.41
12/6/2022	718	TREASURER - STATE OF IOWA	NOVEMBER WET TAX	\$3,451.54
12/13/2022	719	SIMECA	NOVEMBER PURCHASED ENERGY	\$173,723.24
12/13/2022	27802	ADAIR CO HISTORICAL MUSEUM	HEAT PUMP REBATE	\$1,750.00
12/13/2022	27803	ADVANTAGE ADMINISTRATORS	FLEX BENEFITS CONTRIBUTIONS	\$5,500.00
12/13/2022	27804	AFLAC	SUPPLEMENTAL INSURANCE	\$296.01
12/13/2022	27805	AGRILAND FS, INC	FUEL	\$5,084.75
12/13/2022	27806	AHLERS COONEY	LEGAL SERVICES	\$7,560.50

12/13/2022	27807	ALLIANT ENERGY/IPL	GAS BILL	\$1,198.07
12/13/2022	27808	BARCO MUNICIPAL PRODUCTS	MAGNETIC LOCATOR	\$1,025.21
12/13/2022	27809	BORDER STATES ELECTRIC SUPPLY	ELECTRIC SUPPLIES	\$4,327.39
12/13/2022	27810	BRIAN MORRISON	CLOTHING MAINTENANCE	\$233.00
12/13/2022	27811	CENTRAL IA READY MIX	CONCRETE	\$9,384.00
12/13/2022	27812	CHEM-SULT, INC	CHEMICALS	\$3,725.18
12/13/2022	27813	CHRISTENSEN CONSTRUCTION	WTP-GROUND STORAGE REPAIR	\$3,257.87
12/13/2022	27814	CITY OF GREENFIELD	NOV SEWER/LANDFILL FEES	\$73,824.32
12/13/2022	27815	S & G HARVIEUX	ANNUAL FEE	\$42.50
12/13/2022	27816	CORBIN BOND	CLOTHING MAINTENANCE	\$300.00
12/13/2022	27817	CRAIG FORD	CLOTHING MAINTENANCE	\$400.00
12/13/2022	27818	CRESTON PUBLISHING COMPANY	PUBLICATION	\$198.70
12/13/2022	27819	CUMMINS CENTRAL POWER LLC	INSPECTION/FULL SERVICE	\$1,992.31
12/13/2022	27820	DAVID KIRKLAND	HEAT PUMP REBATE	\$525.00
12/13/2022	27821	DWEBWARE	ANNUAL WEB HOSTING	\$480.00
12/13/2022	27822	FAREWAY STORES	SUPPLIES	\$458.97
12/13/2022	27823	FORCE FITTERS	EMPLOYEE CLOTHING	\$1,436.50
12/13/2022	27824	FOX WELDING CO.	IRON	\$103.41
12/13/2022	27825	GFLD TRUE VALUE	SUPPLIES	\$108.50
12/13/2022	27826	GREENFIELD WIND POWER LLC	NOVEMBER PURCHASED ENERGY	\$30,038.23
12/13/2022	27827	GRNFLD LUMBER CO	SUPPLIES	\$111.67
12/13/2022	27828	GRNFLD MUNICIPAL UTILITIES	NOVEMBER UTILITY BILLS	\$9,032.70
12/13/2022	27829	GWORKS	2023 LICENSE & SUPPORT FEE	\$1,591.84
12/13/2022	27830	KOLBY BAIER	CLOTHING MAINTENANCE	\$400.00
12/13/2022	27831	MAXWELL BRASHEAR	CLOTHING MAINTENANCE	\$400.00
12/13/2022	27832	MAXWELL KUHNS	CLOTHING MAINTENANCE	\$400.00
12/13/2022	27833	MUNICIPAL SUPPLY, INC.	WATER SUPPLIES	\$616.85
12/13/2022	27834	OETKEN OFFICE MACHINES	WATER INVENTORY SUPPLIES	\$247.11
12/13/2022	27835	SAM GROVES	CLOTHING MAINTENANCE	\$400.00
12/13/2022	27836	SCOTT TONDERUM	CLOTHING MAINTENANCE	\$400.00
12/13/2022	27838	SKY VOLT, INC	NOVEMBER PURCHASED ENERGY	\$29,873.20
12/13/2022	27839	STATE HYGENIC LABORATORY	WATER TESTING	\$643.50
12/13/2022	27840	STEVE MCCANN	CLOTHING MAINTENANCE	\$400.00
12/13/2022	27841	VISA	MISC	\$843.62
12/13/2022	27842	WALLACE AUTO SUPPLY	SUPPLIES	\$111.64
TOTAL EXPENDITURES				\$429,933.60
TOTAL REVENUES				\$600,101.19

Ayes: Christensen and Schneider; motion carried.

Draft copies of electric and water service rules and the employee manual were handed out and briefly reviewed. Final copies will be ready for approval at the January meeting.

Motion by Christensen seconded by Schneider to approve Resolution #12.22 – 28E Agreement between Adair County Secondary Roads and GMU for Petroleum Products. Ayes: Christensen and Schneider; motion carried.

Board meeting dates for 2023 were handed out.

Tonderum reported that a radiator issue was identified by Zeigler during a preventative maintenance visit on North Generation Plant Unit #2. The initial repair estimate is roughly \$30,000. Motion by Christensen seconded by Schneider to approve the repair knowing the amount may fluctuate depending on what is found during the repair. Ayes: Christensen and Schneider; motion carried.

Motion by Christensen seconded by Schneider to approve Tonderum to sign the Preventative Maintenance Agreement with Zeigler CAT for North Generation Plant Units #1 & #2 in the amount of \$20,122/year. Ayes: Christensen and Schneider; motion carried.

Task Order No. 07 (Phase 1 North Substation Improvements) was tabled until January for full board discussion.

Possible changes to the water purchased contract between City of Fontanelle and GMU were discussed. Tonderum will approach City of Fontanelle officials about a potential amendment.

Clayton asked if there are any options for additional water capacity. Discussion was held surrounding the possibility of wells and also the dredging of the lake(s) on years when the lake levels are low.

#### **MANAGEMENT REPORT:**

Work continues in Fontanelle and Orient with crews helping as needed. Tonderum reported on two additional wage increases in addition to the 5.5% approved at last meeting – Morgan McDermott \$1/hour and Corbin Bond will be bumped from Entry Level 2 to Entry Level 3 wages. Craig Ford & Sam Groves have updated their aquatic pesticide applicators license. Maguire Iron is scheduled to paint the interior of the water tower in 2023. This will be a large undertaking and will be closely monitored and scheduled around potential high water usage times of the year.

The meeting was adjourned at 9:20 a.m.

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Chairperson, Terry Schneider

Attest: \_\_\_\_\_  
Jessica Foster, Office Administrator