

Friday, November 15th, 2019

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:00 a.m. in the City Council Chambers of City Hall by Chairperson Guikema.

Roll was called and those present were Trustees Jessi Christensen, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum and Assistant Office Manager Jessica Foster.

Absent: none

Schneider motioned seconded by Christensen to approve the agenda. Ayes: Christensen, Guikema, and Schneider; motion carried.

Motion by Christensen seconded by Schneider to approve the minutes from the October 10th meeting. Ayes – Christensen, Guikema and Schneider; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Schneider seconded by Christensen to approve the claims as presented:

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| 580 | TREASURER - STATE OF IOWA | 3RD QUARTER 2019 USE TAX | \$412.00 |
| 581 | TREASURER - STATE OF IOWA | ELECTRIC SALES TAX | \$7,127.00 |
| 582 | TREASURER - STATE OF IOWA | OCTOBER 2019 WET | \$3,256.00 |
| 583 | SIMECA | OCTOBER PURCHASED ENERGY | \$150,695.18 |
| 24807 | ICMA RETIREMENT-VANTAGEPT | 457K ANNUITY | \$2,025.52 |
| 24808 | ADVANTAGE ADMINISTRATORS | FLEX SPENDING | \$219.62 |
| 24809 | COLLECTION SERVICES CENTE | CHILD SUPPORT | \$371.54 |
| 24810 | KIRK WAGNER | HEAT PUMP REBATE | \$825.00 |
| 24811 | ADVANTAGE ADMINISTRATORS | OCTOBER FSA ADMIN FEE | \$50.40 |
| 24812 | DELTA DENTAL OF IOWA | NOVEMBER DENTAL INSURANCE | \$1,050.26 |
| 24813 | MADISON NATIONAL LIFE | NOVEMBER LIFE INSURANCE | \$179.39 |
| 24814 | MAIL SERVICES LLC | BILLING EXPENSE | \$458.12 |
| 24815 | PATHIAN ADMINISTRATORS | NOVEMBER VISION INSURANCE | \$249.35 |
| 24816 | RESCO | RESCO COMMON STOCK | \$500.00 |
| 24817 | WELLMARK | NOVEMBER HEALTH INSURANCE | \$8,074.10 |
| 24826 | ICMA RETIREMENT-VANTAGEPT | 457K ANNUITY | \$2,025.52 |
| 24827 | CITY OF GREENFIELD | IPERS | \$8,568.81 |
| 24828 | ADVANTAGE ADMINISTRATORS | FLEX SPENDING | \$219.62 |
| 24829 | COLLECTION SERVICES CENTE | CHILD SUPPORT | \$371.54 |
| 24830 | AFLAC | SUPPLEMENTAL INSURANCE | \$216.45 |
| 24831 | PETTY CASH | PETTY CASH | \$12.32 |
| 24832 | VERIZON WIRELESS | IPAD DATA | \$110.30 |
| 24833 | WINDSTREAM | TELEPHONE SERVICE | \$644.61 |
| 24834 | COMMUNITY FOUND. GREATER DM | DR. KATHERINE HANDTKE | \$1,000.00 |
| 24835 | IOWA DEPARTMENT OF NATURAL | CERTIFICATE - GROVES | \$80.00 |
| 24836 | TREASURER - STATE OF IOWA | FLAMMABLE/COMBUSTABLE PLAN | \$150.00 |
| 24845 | ICMA RETIREMENT-VANTAGEPOINT | 457K ANNUITY | \$2,032.57 |

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| 24846 | R.D. DRENKOW & CO., INC. | FLEX SPENDING | \$219.62 |
| 24847 | COLLECTION SERVICES CENTER | CHILD SUPPORT | \$371.54 |
| 24848 | AD CO SANITARY LANDFILL & RECY | LANDFILL FEES | \$254.40 |
| 24849 | AGRILAND FS, INC | FUEL | \$2,971.11 |
| 24850 | ALLIANT ENERGY/IPL | GAS BILL | \$266.43 |
| 24851 | AMERICAN WATER WORKS ASSOC | 2020 MEMBERSHIP - 25961 | \$382.00 |
| 24852 | BLUETARP FINANCIAL INC | STEEL HAND TRUCK | \$39.99 |
| 24853 | BOK FINANCIAL | SERIES 2019 ELECTRIC REV | \$6,252.50 |
| 24854 | BORDER STATES ELECTRIC SUPPLY | SUPPLIES | \$1,185.56 |
| 24855 | CHEM-SULT, INC | CHEMICALS | \$10,309.65 |
| 24856 | CIPCO | IT CONTRACT & SUPPLIES | \$1,762.42 |
| 24857 | CITY OF GREENFIELD | OCT SWR FEES | \$48,122.23 |
| 24858 | CRESTON PUBLISHING COMPANY | PUBLICATION | \$238.35 |
| 24859 | DGR ENGINEERING | DIESEL GEN-ENG-9/30/19 | \$31,375.49 |
| 24860 | DON CARLOS REALTY TRUST | EARNEST - TWOMBLY PROPERTY 2 | \$5,000.00 |
| 24861 | ECHO ELECTRIC SUPPLY | SUPPLIES | \$2,015.34 |
| 24862 | FARABEE MECHANICAL INC | PAY REQUEST #5 | \$367,576.90 |
| 24863 | FAREWAY STORES | SUPPLIES | \$61.69 |
| 24864 | FASTENAL COMPANY | SUPPLIES | \$11.94 |
| 24865 | FOX WELDING CO. | IRON | \$161.53 |
| 24866 | GFLD TRUE VALUE | SUPPLIES | \$564.75 |
| 24867 | GREENFIELD WIND POWER LLC | OCTOBER PURCHASED ENERGY | \$25,716.05 |
| 24868 | GRNFLD CHAMBER/MAIN STREET | 4TH QUARTER 2019 COMM BLDG | \$800.00 |
| 24869 | GRNFLD LUMBER CO | SUPPLIES | \$417.97 |
| 24870 | GRNFLD MUNICIPAL UTILITIES | UTILITY BILLS | \$4,634.89 |
| 24871 | GWORKS | 2020 LICENSE & SUPPORT FEE | \$4,024.12 |
| 24872 | HACH COMPANY | PEEK SALT BRIDGE, KYNAR | \$86.89 |
| 24873 | HOTSYS CLEANING SYSTEM | FLEETWASH | \$153.00 |
| 24874 | HOWARD R GREEN COMPANY | NODLAKE-ENG-09/20/19 | \$3,100.55 |
| 24875 | INTERSTATE ALL BATTERY #9246 | BATTERIES | \$63.90 |
| 24876 | IOWA UTILITIES BOARD | FY19 REMAINDER | \$1,843.00 |
| 24877 | JACOBSEN INC OF ADAIR | SUPPLIES | \$1,802.80 |
| 24878 | JC CROSS CO. | SPARE BLOWER | \$3,697.52 |
| 24879 | MANGOLD ENVIRNMNTL TESTING | WATER TESTING | \$227.00 |
| 24880 | MUNICIPAL SUPPLY, INC. | SUPPLIES | \$2,059.35 |
| 24881 | OETKEN OFFICE MACHINES | SUPPLIES | \$69.20 |
| 24882 | SICKLES TRUCKING & REPAIR LLC | TIRE REPAIR | \$40.00 |
| 24884 | SKY VOLT, INC | OCTOBER PURCHASED ENERGY | \$25,470.34 |
| 24885 | STUART C IRBY CO | TRANSFORMER PAD | \$3,161.85 |
| 24886 | TERRACON CONSULTANTS, INC. | CONCRETE TESTING | \$258.20 |
| 24887 | VISA | MISC | \$849.43 |
| 24888 | WALLACE AUTO SUPPLY | SUPPLIES | \$365.31 |
| 24889 | WESCO DISTRIBUTION REC CORP | SUPPLIES | \$2,008.34 |
| 6004391 | UNION STATE BANK | FED/FICA TAX | \$5,133.04 |
| 6004392 | UNION STATE BANK | FED/FICA TAX | \$5,188.69 |

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| 6004393 | UNION STATE BANK | FED/FICA TAX | \$5,195.06 |
| TOTAL EXPENDITURES | | | \$766,435.16 |
| TOTAL REVENUE | | | \$516,531.80 |

Ayes: Christensen, Guikema and Schneider; motion carried.

Motion by Christensen seconded by Schneider to approve the purchase of the property located at 118 SE Jackson Street, described as Lot 2 Blk 25 OT Exc that part of parcel G split from 11-07-457-006, for a total of \$75,000 with Assistant Office Manager to write a check for \$5,000 earnest money today with balance paid at closing. Ayes: Christensen, Guikema, and Schneider; motion carried.

Schneider motioned seconded by Christensen to approve Pay Estimate #5 to Farabee Mechanical, Inc. in the amount of \$367,576.90. Ayes: Christensen, Guikema, and Schneider; motion carried.

Christensen motioned seconded by Schneider to approve the 2020 Wellmark Blue Cross Blue Shield health insurance renewal at an increase of 9.97%. Ayes: Christensen, Guikema, and Schneider; motion carried.

Tonderum reported on the Water Facility Treatment Plant Upgrade Plan with HR Green. A decision was tabled until a future meeting pending further discussion with SIRWA and HR Green.

There were no customers or guests present

MANAGEMENT REPORT:

Tonderum will be interviewing for the open electrical position next week with plans to have an employee hired before the next meeting. The Downtown Generation Plant is still behind schedule but will hopefully be making up time as the crew wraps up some exterior projects in the next couple weeks and moves to interior projects. The water odor and taste should have been flushed out of the distribution system with hydrant flushing this week. It may take a few additional days for this water to be flushed out of customers pipes and water heaters. Email Billing Promotion will be running next week with the first 100 customers to sign up for email billing receiving \$5 in Greenfield Greenbucks. Specifications for replacement of 2 utility vehicles have been sent out to be replaced in the next couple months. Sealed bids will be accepted on several pieces of old equipment in the near future. Sam Groves has passed his Grade 3 Water Treatment test and his wage was adjusted to reflect this. GMU employees continue to help neighboring communities thru a 28D working agreement. The IT communications project from the water tower to the water plant has been completed and is working as expected. A tour of the progress on the new Downtown Generation Plant was given to all Board members.

The meeting was adjourned at 9:02 a.m.

Chair, Robert Guikema

Attest: _____
 Jessica Foster, Assistant Office Manager