

Tuesday, November 15, 2016

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:00 a.m. in the City Council Chambers of City Hall by Chairperson Don Carlos.

Roll was called and those present were Trustees Lynne Don Carlos, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum, Office Manager Rebecca Haase, and Tony Keller – O'Donnell, Ficene, Wills, & Ferdig, LLP.

Absent: none

Motion by Guikema seconded by Schneider to approve the agenda. Ayes – Don Carlos, Guikema and Schneider; motion carried.

Motion by Guikema seconded by Schneider to approve the minutes from the September 28th & October 11th meetings. Ayes – Don Carlos, Guikema and Schneider; motion carried.

Tony Keller of O'Donnell, Ficene, Wills, & Ferdig, LLP. presented the FY16 Electric and Water Audits.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Schneider seconded by Guikema to approve the claims as presented:

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|-------|------------------------------|------------------------|---------------|
| 464 | TREASURER - STATE OF IOWA | 3RD QTR USE TAX | \$ 2,062.00 |
| 465 | TREASURER - STATE OF IOWA | OCT SALES TAX | \$ 10,113.00 |
| 466 | SIMECA | OCT PURCHASED ENERGY | \$ 154,828.30 |
| 21559 | ICMA RETIREMENT | 457K ANNUITY | \$ 1,000.90 |
| 21560 | AD. CO. VETERINARY CLINIC PC | LIGHTING REBATE | \$ 80.00 |
| 21561 | MSC-410526 DOLLAR GENERAL | SUPPLIES | \$ 22.20 |
| 21562 | FIRST NATIONAL BANK | LIGHTING REBATE | \$ 195.00 |
| 21563 | IOWA ASSOC OF MUNICIPAL | MASKER/TONDERUM APPR | \$ 925.00 |
| 21564 | JESSICA FOSTER | MILEAGE/OSHA MTG | \$ 36.98 |
| 21565 | MAIL SERVICES LLC | INV #1568102 | \$ 917.84 |
| 21566 | OFFICE MACHINES CO | CLIPBOARDS/PAPER | \$ 21.78 |
| 21568 | BARCO MUNICIPAL PRODUCTS | TRAFFIC CONES | \$ 404.57 |
| 21569 | HEALTHSMART BENEFIT | NOV VISION INS | \$ 203.68 |
| 21570 | TREASURER - STATE OF IOWA | TANK REGISTRATION | \$ 60.00 |
| 21571 | UNITED HEALTHCARE INS | NOV HEALTH INS | \$ 10,788.92 |
| 21581 | ICMA RETIREMENT | 457K ANNUITY | \$ 965.76 |
| 21582 | CITY OF GREENFIELD | IPERS | \$ 7,035.18 |
| 21583 | DATA TECHNOLOGIES, INC. | EPSON PRINTER | \$ 397.50 |
| 21584 | TWYLA FAUST | DATA TECH FALL MTG | \$ 37.44 |
| 21585 | VERIZON WIRELESS | CELL SERVICE | \$ 69.91 |
| 21586 | WINDSTREAM | TELEPHONE SERVICE | \$ 578.42 |
| 21587 | PETTY CASH | PETTY CASH/MISC | \$ 19.67 |
| 21597 | ICMA RETIREMENT | 457K ANNUITY | \$ 965.76 |
| 21598 | ADAIR COUNTY FREE PRESS | PUBLISHING/HELP WANTED | \$ 246.26 |
| 21599 | ALLIANT ENERGY | GAS BILL | \$ 55.83 |

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| 21600 | BORDER STATES ELECTRIC | 3-15,1-75,2-50,3-37.5,4-25 | \$ 20,324.47 |
| 21601 | COUNSEL | FIREWALLS/SUPPORT/MOD | \$ 553.72 |
| 21602 | CUMMINS CENTRAL POWER LLC | GENERATOR PM SERVICE | \$ 766.68 |
| 21603 | DATA TECHNOLOGIES, INC. | 2016 TAX FORMS | \$ 95.26 |
| 21604 | ECHO ELECTRIC SUPPLY | SUPPLIES | \$ 1,031.62 |
| 21605 | FAREWAY STORES | SUPPLIES | \$ 75.19 |
| 21606 | FARM & HOME PUBLISHERS LTD | PLAT BOOK | \$ 21.70 |
| 21607 | FASTENAL COMPANY | SUPPLIES | \$ 71.01 |
| 21608 | FLOMOTION SYSTEMS INC | ALP25-EPDM HOSE | \$ 277.00 |
| 21609 | FOX WELDING CO. | SUPPLIES | \$ 27.38 |
| 21610 | GFLD TRUE VALUE | SUPPLIES | \$ 271.93 |
| 21611 | GRNFLD CHAMBER/MAIN ST | LIGHTED PARADE PRIZES | \$ 150.00 |
| 21612 | GRNFLD LUMBER CO | SUPPLIES | \$ 660.61 |
| 21613 | GRNFLD MUNICIPAL UTILITIES | OCTOBER | \$ 3,580.52 |
| 21614 | GRNFLD OIL COMPANY | TIRES & REPAIR | \$ 222.00 |
| 21615 | HACH COMPANY | SUPPLIES | \$ 292.43 |
| 21616 | HD SUPPLY WATERWORKS, LTD. | 2 OCTAVE METER 10" | \$ 1,914.19 |
| 21617 | IOWA ASSOCCOF MUNICIPAL | ENERGY CONF | \$ 340.00 |
| 21618 | KRIZ-DAVIS COMPANY | SUPPLIES-METER MAINS | \$ 358.13 |
| 21619 | MANGOLD ENVIRNMNTL | 69193/69421/69496 | \$ 319.00 |
| 21620 | MASTERCARD | GENERATION EXPENSE | \$ 155.40 |
| 21621 | MCMORRAN LAWN SERVICES | MOWING | \$ 570.00 |
| 21622 | MUNICIPAL SUPPLY, INC. | SUPPLIES | \$ 649.31 |
| 21623 | OFFICE MACHINES CO | BINDERS/DIVIDERS | \$ 57.13 |
| 21624 | OLIVE BRANCH | MEDICAL INS INFORM MTG | \$ 89.24 |
| 21625 | SCHILDBERG CONSTRUCTION | ROCK | \$ 300.71 |
| 21626 | SKARSHAUG TESTING LAB | #213053-SUPPLIES | \$ 3,302.06 |
| 21627 | STUART C IRBY CO | MANUAL SWITCHGEAR | \$ 15,916.25 |
| 21628 | THE FONTANELLE OBSERVER | HELP WANTED ADS | \$ 84.00 |
| 21629 | WALLACE AUTO SUPPLY | SUPPLIES | \$ 140.16 |
| 21630 | WALLACE MIKE MARTIN | MOWING | \$ 465.00 |
| 21631 | WESCO DISTRIBUTION | #503460 - 81 LIFE PHOTO | \$ 2,214.71 |
| 21632 | AFLAC | OCTOBER INS PREMIUMS | \$ 99.60 |
| 21633 | AMERICAN WATER WORKS | 2017 MEMBERSHIP | \$ 360.00 |
| 21634 | CITY OF GREENFIELD | NOVEMBER CONTRIBUTION | \$ 9,166.67 |
| 21635 | CULLIGAN | NOVEMBER SERVICE | \$ 31.03 |
| 21636 | DUANE ARMSTEAD | INS REIMBURSEMENT | \$ 1,611.28 |
| 21637 | GREENFIELD WIND POWER LLC | OCT PURCHASED ENERGY | \$ 27,523.94 |
| 21638 | GRNFLD CHAMBER/MAIN ST | QUARTER MAINT PMT | \$ 800.00 |
| 21639 | GRNFLD MUNICIPAL UTILITIES | PROJECT SHARE | \$ 183.08 |
| 21640 | LOCAL UNION #55, IBEW | UNION DUES | \$ 258.63 |
| 21641 | SKY VOLT, INC | OCT PURCHASED ENERGY | \$ 27,636.45 |
| 21642 | CITY OF GREENFIELD | OCTOBER SEWER FEES | \$ 17,316.80 |
| 6004305 | UNION STATE BANK | FED/FICA TAX | \$ 4,469.67 |
| 6004306 | UNION STATE BANK | FED/FICA TAX | \$ 4,751.04 |

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| 6004307 | UNION STATE BANK | FED/FICA TAX | \$ 4,760.45 |
| | TOTAL EXPENDITURES | | \$ 346,297.35 |
| | TOTAL REVENUES | | \$ 425,730.94 |

Ayes –Don Carlos, Guikema, and Schneider; motion carried.

Motion by Guikema seconded by Schneider to approve the Union Agreement for January1, 2017 – December 31, 2018 as presented. Ayes: Don Carlos, Guikema, and Schneider; motion carried.

MANAGEMENT REPORT:

Though the Greenfield Development Corporation was interested in participating in the FIND program for the new dentist, Atlantic declined. IT services with CIPCO are moving forward. Emails will be switched on Thursday morning. Interviews have been completed for the water and new electric position and pending passing physicals, Sam Groves has accepted the water position and Kolby Baier has accepted the electric position. Plans are for them to begin the first week of December. The school will be purchasing six poles and six lights. GMU has now generated three different times recently – two while CIPCO was changing poles. We will be generating again when CIPCO changes the switch. New trucks and wages will be items on next month’s agenda. EOR and WOR reports were handed out.

The meeting was adjourned at 9:13 a.m.

Chairperson, Lynne Don Carlos

Attest: _____
Rebecca Haase, Office Manager