

Tuesday, November 13<sup>th</sup>, 2018

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:00 a.m. in the City Council Chambers of City Hall by Chairperson Don Carlos.

Roll was called and those present were Trustees Lynne Don Carlos, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum and Office Manager Rebecca Haase.

Absent: none

Motion by Schneider seconded by Guikema to approve the agenda. Ayes – Don Carlos, Guikema, and Schneider; motion carried.

Motion by Guikema seconded by Schneider to approve the minutes from the October 9<sup>th</sup> & 25<sup>th</sup> meetings. Ayes – Don Carlos, Guikema, and Schneider; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Guikema seconded by Schneider to approve the claims as presented:

533	TREASURER - STATE OF IOWA	3RD QTR 2018 USE TAX	\$ 1,419.00
534	TREASURER - STATE OF IOWA	OCTOBER 2018 WET	\$ 3,397.00
535	TREASURER - STATE OF IOWA	ELECTRIC SALES TAX	\$ 7,481.00
536	SIMECA	OCT PURCHASED ENERGY	\$ 150,215.88
23701	ICMA RETIREMENT	457K ANNUITY	\$ 1,609.03
23712	ADAIR COUNTY FAIR	LIGHTING REBATE	\$ 3,967.00
23713	GREENFIELD WIND POWER LLC	SEPT PURCHASED ENERGY	\$ 22,057.04
23714	MATURA ACTION CORPORATION	REFUND	\$ 70.56
23715	SKY VOLT, INC	SEPT PURCHASED ENERGY	\$ 23,203.33
23716	T & R ELECTRIC SUPPLY CO INC	BASIC PACKAGE/DGA	\$ 1,380.00
23717	DAKOTA RIGGERS & TOOL SUPPLY	SHOVELS/SLINGS/SHACKLE	\$ 373.64
23718	DELTA DENTAL OF IOWA	NOVEMBER DENTAL INSURANCE	\$ 1,010.86
23719	GRNFLD MUNICIPAL UTILITIES	PETTY CASH	\$ 45.00
23720	JESSICA FOSTER	MILEAGE - DATA TECH MEETING	\$ 60.50
23721	MADISON NATIONAL LIFE	NOVEMBER LIFE INS	\$ 214.79
23722	MAIL SERVICES LLC	SEPTEMBER BILLING	\$ 669.42
23723	WELLMARK	NOV HEALTH INSURANCE	\$ 10,643.64
23733	ICMA RETIREMENT	457K ANNUITY	\$ 1,609.03
23734	CITY OF GREENFIELD	IPERS	\$ 9,350.17
23735	KINETICO WATER	REPAIRS	\$ 355.63
23736	PETTY CASH	POSTAGE/BOX KEY	\$ 32.40
23737	SAM GROVES	UNIFORM EXPENSE/BOOTS	\$ 93.63
23738	VERIZON WIRELESS	IPAD DATA	\$ 110.32
23739	WINDSTREAM	TELEPHONE SERVICE	\$ 647.96
23749	ICMA RETIREMENT	457K ANNUITY	\$ 1,609.03
23750	ACCURATE HYDRAULICS & MACH	DITCH WITCH REPAIR	\$ 317.13

23751	AFLAC	SUPPLEMENTAL INSURANCE	\$ 282.75
23752	AGRILAND FS, INC	FUEL	\$ 3,948.92
23753	ALLIANT ENERGY/IPL	GAS BILL	\$ 226.30
23754	AMERICAN WATER WORKS ASSOC	2019 MEMBERSHIP	\$ 371.00
23755	BORDER STATES ELECTRIC SUPPLY	SUPPLIES	\$ 2,756.65
23756	CENTRAL IA READY MIX	CONCRETE	\$ 2,511.50
23757	CHEM-SULT, INC	CHEMICALS	\$ 4,088.93
23758	CIPCO	3RD QTR 18 IT PURCHASES	\$ 817.80
23759	CITY OF GREENFIELD	OCT SWR FEES	\$ 43,864.70
23760	CORE & MAIN LP	METAL LOCATOR	\$ 600.00
23761	COUNSEL	BASE RATE/CLICKS	\$ 24.35
23762	CRESTON PUBLISHING COMPANY	PUBLICATION	\$ 333.52
23763	CULLIGAN	NOVEMBER MAINTENANCE	\$ 32.10
23764	MSC-410526 DOLLAR GENERAL	BATTERIES	\$ 27.00
23765	DWEBWARE	WEB REDESIGN	\$ 5,200.00
23766	ECHO ELECTRIC SUPPLY	SUPPLIES	\$ 1,023.13
23767	ELECTRIC PUMP INC	SUPPLIES	\$ 175.63
23768	ENGINEERING UNLIMITED INC	PADLOCKS	\$ 505.14
23769	FAREWAY STORES	SUPPLIES	\$ 26.98
23770	FARM BUREAU FINANCIAL SERV	LIGHTING REBATE	\$ 240.00
23771	FLOMOTION SYSTEMS INC	PUMPS/TUBING	\$ 5,550.00
23772	G & H	LIGHTING REBATE	\$ 1,391.00
23773	G & L CLOTHING	CLOTHING	\$ 903.52
23774	GFLD TRUE VALUE	SUPPLIES	\$ 113.75
23775	GREENFIELD WIND POWER LLC	OCT PURCHASED ENERGY	\$ 22,135.38
23776	GRNFLD CHAMBER/MAIN STREET	LIGHTED PARADE GREENBUCKS	\$ 150.00
23777	GRNFLD LUMBER CO	SUPPLIES	\$ 78.07
23778	GRNFLD MUNICIPAL UTILITIES	UTILITIES	\$ 6,030.96
23779	HEALTHSMART BENEFIT SOL, INC	NOVEMBER VISION INS	\$ 282.67
23780	IOWA ASSOC OF MUNICIPAL	TONDERUM WATER/WW TRAIN	\$ 175.00
23781	IOWA RURAL WATER ASSOC	2019 IRWA DUES	\$ 275.00
23782	IOWA UTILITIES BOARD	FY2019 ASSESSMENT	\$ 4,078.00
23783	JACOBSEN INC OF ADAIR	SUPPLIES	\$ 99.10
23784	MANGOLD ENVIRNMNTL TESTING	TESTING	\$ 410.00
23785	MUNICIPAL SUPPLY, INC.	SUPPLIES	\$ 640.90
23786	OETKEN OFFICE MACHINES	BINDER CLIPS	\$ 297.58
23787	SCHILDBERG CONSTRUCTION CO	ROCK	\$ 432.92
23788	SICKLES TRUCKING & REPAIR LLC	TIRE REPAIRS	\$ 174.00
23789	SKARSHAUG TESTING LAB	GLOVE TESTING	\$ 88.42
23790	SKY VOLT, INC	OCT PURCHASED ENERGY	\$ 22,772.23
23791	STEVE BRICKER	GEOHERMAL/HRV REBATE	\$ 3,025.00
23792	SULLIVAN & WARD, P.C.	LEGAL SERVICES	\$ 825.00
23793	TRISTAR BENEFIT ADMIN	BUYDOWN & RENEWAL FEE	\$ 1,000.00
23794	VAN WERT INC	ELECTRIC METERS	\$ 770.40
23795	VISA	3 WAY UNIVERSAL VALVE	\$ 793.32

23796	WALLACE AUTO SUPPLY	SUPPLIES	\$ 128.72
23797	WESCO DISTRIBUTION REC CORP	WIRE	\$ 2,973.89
6004362	UNION STATE BANK	FED/FICA TAX	\$ 5,525.42
6004363	UNION STATE BANK	FED/FICA TAX	\$ 5,541.32
6004364	UNION STATE BANK	FED/FICA TAX	\$ 5,541.13
TOTAL EXPENDITURE			\$ 401,202.09
TOTAL REVENUE			\$ 503,861.37

There were no customers or guests present.

Motion by Guikema seconded by Schneider to approve renewing Health Insurance through Wellmark with the Wellmark CompleteBlue 2800 PPO for December 2018 and changing to Wellmark CompleteBlue 4000 HMO January 1, 2019 with GMU paying 100% of the employee premium and 90% of the employee family's premium for these plans, and additionally putting \$500/employee into a FSA for the CompleteBlue 4000 HMO. Ayes: Don Carlos, Guikema, and Schneider; motion carried.

Tony Keller entered the meeting at 8:22 a.m. and presented the FY18 Electric and Water Audits. Guikema motioned seconded by Schneider to accept and file the FY18 audits. Ayes: Don Carlos, Guikema, and Schneider; motion carried.

**MANAGEMENT REPORT:**

Working on revising job descriptions and the Employee Handbook with anticipated review at the December or January meeting. Tonderum shared news of CIPCO's \$85 million investment in Creston's Summit Lake Generating Station. The DNR in Atlantic has awarded GMU a grant for Water Source Protection Planning through the EPA. Accepting debit/credit cards is on hold awaiting integration through our software company. The EOR and WOR were reviewed. Tonderum presented a wage survey. Board consensus was to authorize Tonderum to present employees with the proposed plan for wages and benefits for 2019 and 2020. Due to recent faults, Tonderum has researched a company that cleans switches with dry ice while they remain in service. New switches cost around \$12,000, while the cost to clean them is approximately \$2,500. This program could extend the life of the forty switches in our distribution system.

The meeting was adjourned at 9:48 a.m.

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Chairperson, Lynne Don Carlos

Attest: \_\_\_\_\_  
 Rebecca Haase, Office Manager