

Thursday, November 13, 2014

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 7:30 a.m. in the City Council Chambers of City Hall by Chairman Kohler.

Roll was called and those present were Trustees Lynne Don Carlos, Richard Kohler, and Terry Schneider. Also present were Interim General Manager Scott Tonderum and Office Manager Rebecca Haase, and Consultant Duane Armstead.

Absent: none

Motion by Don Carlos seconded by Schneider to approve the agenda and to move item #8 to Item #5. Ayes – Don Carlos, Schneider, and Kohler; motion carried.

Motion by Don Carlos seconded by Schneider to approve the minutes from the October 14th meeting. Ayes – Don Carlos, Schneider, and Kohler; motion carried.

Motion by Don Carlos seconded by Schneider to approve the Union Contract for 2015-2016. Ayes: Don Carlos, Schneider, and Kohler; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Schneider seconded by Kohler to approve the claims as presented:

400 TREASURER - STATE OF IOWA	OCT ELECT SALES TAX	\$ 10,195.00
402 SIMECA	OCT PURCHASED ENERGY	\$ 165,349.56
19521 ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$ 255.86
19522 AUS DES MOINES MC LOCKBOX	UNIFORM EXP	\$ 57.69
19523 IOWA ONE CALL	SEPT LOCATES	\$ 21.60
19524 JESSICA FOSTER	DATA TECH MTG	\$ 32.76
19525 JOHN GRUSS	CONTRACTORS INCENTIVE	\$ 200.00
19526 JOHN WEINHEIMER	HEAT PUMP REFUND	\$ 1,952.50
19527 MAIL SERVICES LLC	SEPT BILLING	\$ 572.22
19528 DELTA DENTAL OF IOWA	NOV DENTAL INS	\$ 932.96
19529 GURNEY	ROLLER ASSEM	\$ 188.93
19530 HEALTHSMART BENEFIT SOL, INC	NOV HEALTH INS	\$ 211.17
19531 IOWA DEPARTMENT OF NATURAL	WATER DIST/TRMT CERT	\$ 80.00
19532 MAIL SERVICES LLC	SEPT BILLING INSERT	\$ 394.76
19541 ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$ 255.86
19542 CITY OF GREENFIELD	IPERS	\$ 9,477.09
19543 AFLAC	SUPPLEMENTAL INS	\$ 169.70
19544 KARL CHEVROLET	2015 CHEV SILV	\$ 17,697.41
19545 PETTY CASH	MTG	\$ 94.22
19546 VERIZON WIRELESS	WIRELESS SERVICE	\$ 138.40
19547 WINDSTREAM	TELEPHONE SERVICE	\$ 518.39
19548 CITY OF GREENFIELD	OCT SEWER FEES	\$ 16,739.12
19549 21ST CENTURY COOPERATIVE	STATION PURCHASES	\$ 696.12
19550 ADAIR COUNTY FREE PRESS	NOTICES/PUBLICATIONS	\$ 144.99
19551 ALLIANT ENERGY	GAS BILL	\$ 38.57

19552 AMERICAN WATER WORKS ASSOC	2015 DUES	\$ 354.00
19553 AUS DES MOINES MC LOCKBOX	UNIFORM EXPENSE	\$ 498.42
19554 BORDER STATES ELECTRIC SUPPLY	SUPPLIES	\$ 1,327.84
19555 BURGER PLUMBING & HEATING	DRAIN COVER	\$ 6.49
19556 CITY OF GREENFIELD	NOV CONTRIBUTION	\$ 9,166.67
19557 CLAUSEN UNDERGROUND CONS.	BORE	\$ 870.00
19558 CLINT HIGHT, PC	LEGAL FEES	\$ 125.00
19559 CULLIGAN	NOV MAINT	\$ 16.05
19560 CUMMINS CENTRAL POWER LLC	INSPECTION	\$ 708.84
19561 DGR ENGINEERING	N SUB METERING	\$ 450.00
19562 DON CARLOS INSURANCE AGENCY	EXTEND CRIME COV	\$ 65.00
19563 DUANE ARMSTEAD	NOV HEALTH INS REIMB	\$ 1,072.15
19564 ECHCO CONCRETE LLC	SUPPLIES	\$ 1,895.41
19565 FAREWAY STORES	WATER TESTING	\$ 87.28
19566 FASTENAL COMPANY	EYEWEAR	\$ 42.31
19567 G & L CLOTHING	BRUCE CLOTHING	\$ 565.75
19568 GFLD TRUE VALUE	SUPPLIES	\$ 414.50
19569 GREENFIELD WIND POWER LLC	OCT PURCHASED ENERGY	\$ 26,074.95
19570 GRNFLD CHAMBER/MAIN STREET	4TH QTR MAINT	\$ 800.00
19571 GRNFLD LUMBER CO	SUPPLIES	\$ 46.74
19572 GRNFLD MUNICIPAL UTILITIES	UTILITY BILLS	\$ 4,059.20
19573 HAWKINS, INC.	CHEMICALS	\$ 5,062.31
19574 IOWA ASSOCIATION OF MUNICIPAL	INV#5958	\$ 4,600.00
19575 IOWA DEPARTMENT OF NATURAL	2015 ANNUAL WATER USE FEE	\$ 99.00
19576 IOWA UTILITIES BOARD	2015 ANNUAL REM ASSESS EST	\$ 2,332.65
19577 JESSICA FOSTER	GSYNCIT UPGRADE	\$ 9.99
19578 JETCO, INC	RADIO REP SERV	\$ 1,017.86
19579 JOHN GRUSS	GEO WELLS	\$ 13,584.25
19580 LOCAL UNION #55, IBEW	UNION DUES	\$ 238.33
19581 MANGOLD ENVIRNMNTL TESTING INC	TESTING	\$ 208.00
19582 MASTERCARD	SUPPLIES/MISC	\$ 854.08
19583 MCMORRAN LAWN SERVICES	OCT MOWING	\$ 285.00
19584 MIDCO DIVING & MARINE SERV INC	3 WRITTEN REPORTS	\$ 600.00
19585 MUNICIPAL SUPPLY, INC.	SUPPLIES	\$ 1,504.08
19586 OFFICE MACHINES COMPANY, INC	OFFICE SUPPLIES	\$ 57.24
19587 PARKSON CORPORATION	THERMOWELL ASSY	\$ 355.79
19588 SCHILDBERG CONSTRUCTION CO	ROCK	\$ 335.76
19589 SKARSHAUG TESTING LABORATORY	CLEAN HOOD/HOSE	\$ 114.12
19590 SKY VOLT, INC	OCT PURCHASED ENERGY	\$ 26,450.82
19591 SPRING VALLEY WIRELESS	FREQ LICENSE	\$ 1,350.00
19592 STUART C IRBY CO	TRANS BOX PAD	\$ 957.65
19593 UNITED HEALTHCARE INSURANCE CO	NOV HEALTH INS	\$ 13,455.81
19594 WALLACE AUTO SUPPLY	VEH EXP	\$ 82.03
19595 WALLACE MIKE MARTIN	OCT MOWING	\$ 260.00
19596 WESCO DISTRIBUTION REC CORP	LEOTEK	\$ 17,430.30

19597 WESTEC ENGINEERING INC	TRUDENT TRAINING	\$ 1,700.00
6004248 UNION STATE BANK	FED/FICA TAX	\$ 4,142.94
6004249 UNION STATE BANK	FED/FICA TAX	\$ 3,857.12
TOTAL EXPENDITURES		\$ 376,006.61
TOTAL REVENUES		\$ 450,628.76

Ayes – Don Carlos, Schneider, and Kohler; motion carried.

Don Carlos motioned seconded by Schneider to approve the General Manager Agreement between Scott Tonderum and GMU. Ayes: Don Carlos, Schneider, and Kohler; motion carried. A copy of the agreement shall be on file at the office.

Motion by Schneider seconded by Don Carlos to authorize Tonderum to sign the employment agreement for Assistant General Manager, as presented, between Craig Ford and GMU. Ayes: Don Carlos, Schneider, and Kohler; motion carried. A copy of the agreement shall be on file at the office.

Motion by Don Carlos seconded by Schneider to approve signing the Transfer Agreement and Bills of Sale for the sale of the REC's (for the first half of 2014) to Sky Volt and Greenfield Wind. Ayes: Don Carlos, Schneider, and Kohler; motion carried.

Tony Keller of O'Donnell, Ficenec, Wills, & Ferdig entered the meeting at 8:55 a.m. and presented the FY2014 audit results. Keller exited at 9:25 a.m.

MANAGEMENT REPORT:

Tonderum reported receiving nine applications for the lineman position and will begin interviewing next week. An email regarding the old city hall building has been sent and RFP's will be sought by the committee. A distribution arc flash assessment is needed and will be around \$8,000 - \$10,000. The SCADA system will be put off until a later date. The utilities have been test driving an electric vehicle which could be used for service calls and locates. It would run about \$500/ year to operate, offering significant savings. Proposed meeting dates for next year were handed out. Armstead's retirement open house will be held on December 23rd from 1 – 3 p.m. at city hall.

The meeting was adjourned at 9:25 a.m.

Chairman, Richard Kohler

Attest: _____
Rebecca Haase, Office Manager