

Tuesday, November 10, 2015

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:00 a.m. in the City Council Chambers of City Hall by Chairperson Don Carlos.

Roll was called and those present were Trustees Lynne Don Carlos, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum and Office Manager Rebecca Haase.

Absent: none

Motion by Schneider seconded by Guikema to approve the agenda. Ayes – Don Carlos, Guikema and Schneider; motion carried.

Motion by Schneider seconded by Guikema to approve the minutes from the October 13th meeting. Ayes – Don Carlos, Guikema and Schneider; motion carried.

This month's and last month's overtime reports were reviewed.

Financial reports were reviewed.

Motion by Guikema seconded by Schneider to approve the claims as presented:

432 TREASURER - STATE OF IOWA	3RD QTR USE TAX	\$ 2,833.00
433 SIMECA	PURCHASED ENERGY	\$ 156,710.03
434 TREASURER - STATE OF IOWA	OCT ELECT SALES TAX PAY	\$ 9,996.00
20548 ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$ 771.47
20550 DELTA DENTAL OF IOWA	NOV DENTAL INS	\$ 1,004.00
20551 HEALTHSMART BENEFIT SOL, INC	NOV VISION INS	\$ 237.00
20552 MAIL SERVICES LLC	SEPT BILLING	\$ 976.37
20553 AMERICAN WATER WORKS - IA SECT	2015 ANNUAL FALL CONF	\$ 460.00
20554 CITY OF GREENFIELD	SEPT SEWER FEES	\$ 17,962.64
20555 VERIZON WIRELESS	CELL PHONE SERVICE	\$ 69.78
20565 ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$ 771.47
20566 CITY OF GREENFIELD	IPERS	\$ 11,157.59
20567 PETTY CASH	EL PROJ	\$ 27.30
20568 UNITED HEALTHCARE INSURANCE CO	NOV HEALTH INS	\$ 12,485.49
20569 WINDSTREAM	TELEPHONE SERVICE	\$ 522.15
20570 21ST CENTURY COOPERATIVE	FUEL PURCHASES	\$ 940.80
20571 ADAIR COUNTY FREE PRESS	FLUSHING HYDRANTS	\$ 40.50
20572 AFLAC	SUPPLEMENTAL INS	\$ 99.60
20573 ALLIANT ENERGY	GAS BILL	\$ 36.08
20574 AMERICAN CONCRETE	CONCRETE	\$ 912.10
20575 AMERICAN WATER WORKS ASSOC	2016 DUES	\$ 360.00
20576 CENTRAL IOWA DISTRIBUTING, INC	MOP/WIPES	\$ 115.25
20577 CHEM-SULT, INC	CHEMICALS	\$ 5,078.26
20578 CITY OF GREENFIELD	CONTRIBUTION	\$ 9,166.67
20579 PRODUCTIVITY PLUS ACCOUNT	INSTALLING WEIGHTS	\$ 1,796.51
20580 COUNSEL	DELL CUSTOM SERVER	\$ 5,329.50

20581 CULLIGAN	NOV MAINT	\$ 16.05
20582 DES MOINES STAMP MANUFACTURING	DATER PAD	\$ 21.00
20583 DGR ENGINEERING	PROJ #413208	\$ 738.00
20584 DUANE ARMSTEAD	NOV 2015 REIMBURSEMENT	\$ 1,364.31
20585 ECHCO CONCRETE LLC	CONCRETE	\$ 1,932.00
20586 ECHO ELECTRIC SUPPLY	SUPPLIES	\$ 1,293.17
20587 GFLD TRUE VALUE	SUPPLIES	\$ 363.52
20588 GREENFIELD WIND POWER LLC	PURCHASED ENERGY	\$ 24,730.85
20589 GRNFLD CHAMBER/MAIN STREET	4TH QTR MAINT	\$ 800.00
20590 GRNFLD LUMBER CO	SUPPLIES	\$ 151.18
20591 GRNFLD MUNICIPAL UTILITIES	UTILITY BILLS	\$ 4,050.67
20592 GRNFLD OIL COMPANY	TIRE REPAIR	\$ 20.00
20593 IOWA ASSOCIATION OF MUNICIPAL	IUB EFF PLAN	\$ 400.00
20594 IOWA ONE CALL	OCTOBER LOCATES	\$ 31.50
20595 IOWA UTILITIES BOARD	2016 ESTIMATED CHARGE	\$ 3,222.57
20596 JESSICA FOSTER	MILEAGE TO IPERS	\$ 31.34
20597 KRIZ-DAVIS COMPANY	SUPPLIES	\$ 3,759.88
20598 LOCAL UNION #55, IBEW	UNION DUES	\$ 302.29
20599 MANGOLD ENVIRNMNTL TESTING INC	TESTING	\$ 104.00
20600 MASTERCARD	SUPPLIES	\$ 496.93
20601 STOREY KENWORTHY/MATT PARROTT	PAST DUE NOTICES	\$ 246.06
20602 MUNICIPAL SUPPLY, INC.	REPAIR WELL #3	\$ 2,584.05
20603 OFFICE MACHINES COMPANY, INC	OFFICE SUPPLIES	\$ 17.35
20604 RYCOM INSTRUMENTS INC	TEST CORD	\$ 61.89
20605 SCHILDBERG CONSTRUCTION CO	SUPPLIES	\$ 566.57
20606 SCOTT TONDERUM	MEETING EXPENSE	\$ 570.40
20607 SKY VOLT, INC	OCT PURCHASED ENERGY	\$ 23,132.24
20608 STUART C IRBY CO	SWITCH GEAR/FUSE UNIT	\$ 26,818.00
20609 WALLACE AUTO SUPPLY	SUPPLIES	\$ 95.86
20610 WALLACE MIKE MARTIN	MOWING	\$ 390.00
20611 WESCO DISTRIBUTION REC CORP	INV #209677	\$ 16,602.12
20612 CITY OF GREENFIELD	OCT SEWER FEES COLLECTED	\$ 17,658.72
6004276 UNION STATE BANK	FED/FICA TAX	\$ 4,809.25
6004277 UNION STATE BANK	FED/FICA TAX	\$ 4,985.55
TOTAL EXPENDITURES		\$ 372,230.88
TOTAL REVENUES		\$ 449,241.17

Ayes –Don Carlos, Guikema, and Schneider; motion carried.

Motion by Schneider seconded by Guikema to approve the updated Application for Utility Service form.

Ayes: Don Carlos, Guikema, and Schneider, motion carried.

Motion by Guikema seconded by Schneider to approve the Customer Deposit Policy. GMU may request a customer deposit if one of the following are met: (1) Electrical and/or water service(s) have been disconnected due to non-payment for more than (10) days, (2) A customer that has had electric and/or water service(s) with GMU in the past, left GMU with an unsettled balance, and returned to establish a new service, or (3) the account has had two (2) or more returned payments (check or ACH) in a six (6) month period. Ayes: Don Carlos, Guikema, and Schneider; motion carried.

MANAGEMENT REPORT:

Prospective meeting dates for 2016 were handed out. The wind report was reviewed. The website should be up and running by the end-of-the-year. The rate study has been delayed due to a change that will more closely charge users for the cost of the energy they use. CIPCO generation credits on non-compliant unit are going away April 30, 2016 unless the units become RICE compliant. Looking at a cost/benefit analysis for making the Fairbanks-Morris compliant. Beginning relay testing. This is required every three years and will plan to do 15 to 20 per year at a total cost of up to \$9,000. A draft letter from SIRWA to IDNR was shared.

The meeting was adjourned at 8:57 a.m.

Chairperson, Lynne Don Carlos

Attest: _____
Rebecca Haase, Office Manager