

Tuesday, November 15, 2022

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:04 a.m. in the Council Chambers of City Hall by Trustee Mike Ladd.

Roll was called and those present were Trustees Jessi Christensen and Mike Ladd. Also present were General Manager Scott Tonderum, Office Administrator Jessica Foster, Mayor Jimmie Schultz, City Clerk Laura Wolfe and Jeff Clayton.

Absent: Terry Schneider

Christensen motioned seconded by Ladd to approve the agenda. Ayes: Christensen and Ladd; motion carried.

Christensen motioned seconded by Ladd to approve the minutes from the October 11th meeting. Ayes: Christensen and Ladd; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Christensen seconded by Ladd to approve the claims as presented:

712	IOWA ASSOCIATION OF MUNICIPAL	CRANE OPERATOR CLASS	\$2,700.00
27704	ADAIR CO MEM HOSP	EMPLOYEE PHYSICAL	\$385.00
27705	ADVANTAGE ADMINISTRATORS	OCT FSA ADMIN FEE	\$69.30
27706	GRNFLD MUNICIPAL UTILITIES	SEPTEMBER UTILITY BILLS	\$9,777.04
27707	INTERSTATE ALL BATTERY #9246	BATTERIES	\$72.00
27708	MADISON NATIONAL LIFE	NOVEMBER LIFE INSURANCE	\$266.56
27709	MATURA ACTION CORPORATION	LIHEAP REFUNDS	\$735.00
27710	WELLMARK	NOVEMBER HEALTH INSURANCE	\$9,097.32
27714	DELTA DENTAL OF IOWA	NOVEMBER DENTAL INSURANCE	\$1,267.58
27715	MAIL SERVICES LLC	SEPTEMBER BILLING	\$930.34
27716	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$3,392.26
27711	ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$3,510.57
27712	CITY OF GREENFIELD	STATE TAX	\$2,354.00
27713	ADVANTAGE ADMINISTRATORS	FLEX SPENDING	\$207.70
6004484	IPERS	IPERS	\$9,167.96
6004485	UNION STATE BANK	FED/FICA TAX	\$6,799.00
27717	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$47.29
27718	US CELLULAR	METERING COMMUNICATION	\$155.20
27719	VERIZON WIRELESS	CELL PHONE SERVICE/IPAD DATA	\$104.05
27720	MEDIACOM BUSINESS	INTERNET SERVICES	\$276.90
27721	PETTY CASH	PETTY CASH	\$21.75
27722	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$4,272.33
27723	WINDSTREAM	TELEPHONE SERVICE	\$281.14
713	TREASURER - STATE OF IOWA	ELECTRIC SALES TAX	\$9,366.24
714	TREASURER - STATE OF IOWA	OCTOBER WET TAX	\$3,644.08
27724	ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$3,514.57
27725	ADVANTAGE ADMINISTRATORS	FLEX SPENDING	\$207.70
6004486	UNION STATE BANK	FED/FICA TAX	\$6,975.62
27726	GRNFLD MUNICIPAL UTILITIES	PETTY CASH	\$45.00
716	SIMECA	OCTOBER PURCHASED ENERGY	\$192,283.08

27727	ADAIR CO MEM HOSP	TESTING	\$210.00
27728	AFLAC	SUPPLEMENTAL INSURANCE	\$296.01
27729	AGRILAND FS, INC	FUEL	\$5,870.18
27730	ALLIANT ENERGY/IPL	GAS BILL	\$344.45
27731	AMERICAN WATER WORKS ASSOC	2023 MEMBERSHIP - 25961	\$418.00
27732	BOK FINANCIAL	SERIES 2012 WATER REV	\$4,527.50
27733	BORDER STATES ELECTRIC SUPPLY	ELECTRICAL SUPPLIES	\$520.02
27734	CHEM-SULT, INC	CHEMICALS	\$3,503.53
27735	CIPCO	3Q22 IT SERVICES	\$3,064.67
27736	CITY OF GREENFIELD	OCT SEWER FEES	\$76,530.05
27737	S & G HARVIEUX	TESTING	\$135.00
27738	COUNSEL	BASE RATE/CLICKS	\$26.97
27739	CRESTON PUBLISHING COMPANY	PUBLICATION	\$202.64
27740	CUMMINS CENTRAL POWER LLC	WATER SUPPLIES	\$109.03
27741	DON CARLOS INSURANCE AGENCY	REEL TRAILER	\$100.00
27742	ECHO ELECTRIC SUPPLY	ELECTRIC SUPPLIES	\$3,502.08
27743	FORCE FITTERS	EMPLOYEE CLOTHING	\$476.15
27744	FOX WELDING CO.	IRON	\$32.52
27745	GFLD TRUE VALUE	SUPPLIES	\$142.80
27746	GRNFLD CHAMBER/MAIN STREET	4TH QUARTER 2022 COMM BLDG	\$910.00
27747	GRNFLD LUMBER CO	SUPPLIES	\$101.89
27748	GRNFLD MUNICIPAL UTILITIES	OCTOBER UTILITY BILLS	\$9,948.46
27749	GRNFLD OIL COMPANY	TIRE REPAIR	\$25.00
27750	GWORCS	2023 ANNUAL SUBSCRIPTION	\$5,676.04
27751	HOWARD R GREEN COMPANY	WTP PILOT STUDY-9/23/22	\$4,735.25
27752	INTERNATIONAL FOOD PRODUCTS	SALT	\$8,288.35
27753	INTERSTATE ALL BATTERY #9246	BATTERIES	\$79.60
27754	IOWA ONE CALL	LOCATES	\$55.80
27755	IOWA RURAL WATER ASSOCIATION	2023 IRWA DUES	\$300.00
27756	IOWA UTILITIES BOARD	FY22 REMAINDER	\$2,062.60
27757	MUNICIPAL SUPPLY, INC.	WATER SUPPLIES	\$9,082.56
27758	NEIL'S WATER CONDITIONING	WATER SOFTENER RESIN	\$450.00
27759	OETKEN OFFICE MACHINES	PRINTER INK	\$558.99
27760	PATHIAN ADMINISTRATORS	DECEMBER VISION INSURANCE	\$303.24
27761	SCHILDBERG CONSTRUCTION CO	ROCK	\$1,533.86
27762	SICKLES TRUCKING & REPAIR LLC	TIRES	\$304.00
27763	STATE HYGENIC LABORATORY	WATER TESTING	\$137.50
27764	STUART C IRBY CO	ELECTRIC SUPPLIES	\$9,255.50
27765	UNPLUGGED WIRELESS	RADIO BATTERIES	\$178.00
27766	VAN WERT INC	WATER ERTS	\$1,590.62
27767	VISA	IAMU REGISTRATION	\$225.31
27768	WALLACE AUTO SUPPLY	SUPPLIES	\$546.17
27769	ZIEGLER INC.	ENGINE REPAIRS	\$38,729.34
27770	GREENFIELD WIND POWER LLC	OCTOBER PURCHASED ENERGY	\$14,791.94
27771	MADISON NATIONAL LIFE	DECEMBER LIFE INSURANCE	\$266.56
27772	SKY VOLT, INC	OCTOBER PURCHASED ENERGY	\$23,379.00
27773	WELLMARK	DECEMBER HEALTH INSURANCE	\$11,417.70

TOTAL EXPENDITURES

\$554,731.45

TOTAL REVENUES

\$633,511.46

Ayes: Christensen and Ladd; motion carried.

Motion by Christensen seconded by Ladd to approve Resolution #10.22 – National Incident Management System Training for GMU staff. Ayes: Christensen and Ladd; motion carried.

Foster reviewed a Red Flag Rule Policy in regards to identity theft and proper identity documentation for GMU customers. Motion by Christensen, seconded by Ladd to adopt the Red Flag Rule Policy. Ayes: Christensen and Ladd; motion carried.

Wellmark Blue Cross/Blue Shield and Delta Dental renewals for 2023 were reviewed with the board. Motion by Ladd seconded Christensen to approve the Wellmark Blue Cross/Blue Shield renewal at an 8.42% increase and the Delta Dental renewal at a 3.5% increase. GMU will continue to pay 100% of employee premiums and 90% of family member premiums with employees paying the remaining 10% of family premiums. Partial self-funded limits will be changed to \$1,000 Single/\$2,000 Family Deductible and \$2,500 Single/\$5,000 Family Out of Pocket Maximum for 2023. Ayes: Christensen and Ladd; motion carried.

Tonderum reviewed the 2023/2024 Employee Wage and Benefits requests with the board as reviewed by himself and Chairman Terry Schneider.

- 5.5% wage increase for 2023 (2024 wages will be negotiated at the end of 2023)
- Additional 0.5% contribution to employee 457K accounts for 2023 and 2024
- Updating the living radius to a 20-minute response time rather than a 9-mile restriction
- Adding Good Friday as a company holiday (PENDING CITY COUNCIL ALSO APPROVING THE DAY)
- Increasing the Compensatory Time policy from 40 hours maximum to 60 hours maximum balance
- Increasing employee clothing allowance to \$750/year

Motion by Christensen, seconded by Ladd to approve the above requests. Ayes: Christensen and Ladd; motion carried.

Tonderum presented the 2023 Management Wage and Benefits requests to the board as follows:

- 5.5% wage increase for 2023
- Additional 1% increase to management 457K accounts for 2023
- All other benefit changes as approved with employee requests

Motion by Christensen, seconded by Ladd to approve the above requests. Ayes: Christensen and Ladd; motion carried.

Motion by Ladd seconded by Christensen to approve Resolution #11.22 – Appointing Scott Tonderum as GMU's representative to the SIMECA Board of Directors. Ayes: Christensen and Ladd; motion carried.

Foster reported that Greenfield Community Development Corporation has recently identified that they have overpaid GMU by \$1,800 in repaying the mortgage loaned in 2008. Foster and Tonderum have confirmed this information. Motion by Ladd seconded by Christensen to repay the \$1,800 to GCD. Ayes: Christensen and Ladd; motion carried.

Tonderum briefly discussed Task Order No. 07 related to Phase 1 of North Substation Improvements. The discussion was tabled to a future meeting when all trustees are present to make a decision.

There were no customer or guest comments.

MANAGEMENT REPORT:

Tonderum reported that we are still waiting for the final report for the Water Treatment Plant Pilot Study. Work continues in Fontanelle and Orient with crews helping as needed. Lake levels were reviewed. Tonderum reported that the County Secondary Roads department has ordered the fuel depot and it could potentially be ready for use as early as January. The water main along NE Hayes St has been bored in. The crew will return in the spring to connect the water main to the distribution system and the water services to the new main. Tonderum reported that a recent meeting was held between Adair County, GMU, City of Greenfield and Community Development Corporation in regards to the next steps related to the housing development on SW 2nd St.

The meeting was adjourned at 9:25 a.m.

Trustee, Mike Ladd

Attest: _____
Jessica Foster, Office Administrator