

Tuesday, January 12, 2021

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:12 a.m. in the meeting room of City Hall by Vice Chairperson Schneider.

Roll was called and those present were Trustees Jessi Christensen, Mike Ladd and Terry Schneider. Also present were General Manager Scott Tonderum and Mayor Jimmie Schultz. Office Administrator Jessica Foster was present by phone.

Absent: none

Schneider motioned seconded by Christensen to name Terry Schneider as Board Chairperson and Jessi Christensen as Vice Chairperson at this time. Ayes: Christensen, Ladd and Schneider; motion carried.

Christensen motioned seconded by Ladd to approve the agenda. Ayes: Christensen, Ladd and Schneider; motion carried.

Christensen motioned seconded by Ladd to approve the minutes from the December 10th meeting. Ayes: Christensen, Ladd and Schneider; motion carried.

Bob Guikema entered the meeting at 8:19 A.M.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Christensen seconded by Ladd to approve the claims as presented:

631	TREASURER - STATE OF IOWA	ELECTRIC SALES TAX	\$7,921.00
632	TREASURER - STATE OF IOWA	DECEMBER 2020 WET	\$3,315.00
633	TREASURER - STATE OF IOWA	4TH QUARTER 2020 USE TAX	\$1,227.00
634	SIMECA	DECEMBER PURCHASED ENERGY	\$139,132.73
26049	ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$2,352.71
26050	R.D. DRENKOW & CO., INC.	FLEX SPENDING	\$240.38
26051	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$605.54
26052	R.D. DRENKOW & CO., INC.	DEC FSA ADMIN FEE	\$56.70
26053	CHEM-SULT, INC	CHEMICALS	\$3,494.58
26054	DELTA DENTAL OF IOWA	JANUARY DENTAL INSURANCE	\$1,012.42
26055	GRNFLD CHAMBER/MAIN STREET	GREENBUCKS	\$225.00
26056	MADISON NATIONAL LIFE	JANUARY LIFE INSURANCE	\$238.60
26057	MAIL SERVICES LLC	NOVEMBER BILLING	\$673.93
26058	PATHIAN ADMINISTRATORS	JANUARY VISION INSURANCE	\$263.10
26059	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$1,943.07
26060	WELLMARK	JANUARY HEALTH INSURANCE	\$8,161.08
26073	CITY OF GREENFIELD	IPERS	\$16,995.96
26074	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$605.54
26075	JOSHUA BAUDLER	2020 SCHOLARSHIP	\$2,000.00
26076	MALLORY KUHNS	2020 SCHOLARSHIP	\$2,000.00
26077	MEDIACOM BUSINESS	INTERNET SERVICES	\$236.90
26078	PETTY CASH	MEETING EXP	\$13.00
26079	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$2,599.85
26080	VERIZON WIRELESS	CELL PHONE SERVICE/IPAD DATA	\$104.17
26081	WINDSTREAM	TELEPHONE SERVICE	\$646.09

26082	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$30.64
26085	R.D. DRENKOW & CO., INC.	FLEX BENEFITS CONTRIBUTIONS	\$4,556.70
26086	AFLAC	SUPPLEMENTAL INSURANCE	\$216.45
26087	AGRILAND FS, INC	FUEL	\$3,507.25
26088	AIR-MACH INC.	ANNUAL MAINTENANCE - DGP	\$696.00
26089	ALTEC INDUSRTIES INC	SERVICE	\$2,037.38
26090	BLUETARP FINANCIAL INC	METAL CUTTING BAND SAW	\$421.32
26091	BOOT BARN, INC	CLOTHING	\$386.00
26092	BORDER STATES ELECTRIC SUPPLY	SUPPLIES	\$4,595.54
26093	CHEM-SULT, INC	CHEMICALS	\$5,317.65
26094	CITY OF GREENFIELD	DEC SWR FEES	\$52,803.87
26095	COUNSEL	BASE RATE/CLICKS	\$20.39
26096	CRAIG FORD	BOOTS	\$150.00
26097	CRESTON PUBLISHING COMPANY	PUBLICATION	\$183.20
26098	DES MOINES STAMP MANUFACTURING	STAMP PADS	\$16.00
26099	DGR ENGINEERING	ENGINEERING	\$27,008.35
26100	E&I SPECIALISTS, INC	PAY REQUEST #1	\$75,895.50
26101	ECHO ELECTRIC SUPPLY	SUPPLIES	\$131.63
26102	ELECTRIC PUMP INC	4' SUBMERSIBLE PUMP & MOTOR	\$1,542.63
26103	ENVIRONMENTAL SYSTEMS RESEARCH	ARCPAD MAINTENANCE	\$650.00
26104	FAREWAY STORES	SUPPLIES	\$604.11
26105	FASTENAL COMPANY	SUPPLIES	\$147.94
26106	GFLD TRUE VALUE	SUPPLIES	\$282.17
26107	GRAINGER	THERMAL UNIT	\$199.38
26108	GREENFIELD WIND POWER LLC	DECEMBER PURCHASED ENERGY	\$13,269.68
26109	GRNFLD LUMBER CO	SUPPLIES	\$5,424.18
26110	GRNFLD MUNICIPAL UTILITIES	DEC UTIL BILLS/FUEL	\$9,115.30
26111	GWORCS	FRONTDESK SOFTWARE	\$3,260.00
26112	HACH COMPANY	CHEMICALS	\$348.18
26113	HOWARD R GREEN COMPANY	WTP FACILITY PLAN-11/27/20	\$635.25
26114	ITRON INC	2021 MAINT AGREEMENT	\$2,826.29
26115	JACOBSEN INC OF ADAIR	EYE WASH & AIR COMP DRAIN LINE	\$246.46
26116	JOHN GRUSS	REPAIRS	\$498.08
26117	L & S ELECTRIC INC	RELAY TESTING	\$3,476.00
26118	MADISON NATIONAL LIFE	FEBRUARY LIFE INSURANCE	\$238.60
26119	MID-AMERICAN RESEARCH CHEMICAL	SUPPLIES	\$571.75
26120	MUNICIPAL SUPPLY, INC.	WATER SUPPLIES	\$6,852.80
26121	OETKEN OFFICE MACHINES	INK/INDEX CARDS	\$185.38
26122	OVERHEAD DOOR CO	REPAIRS - DGP DOOR SYSTEM	\$761.95
26123	PATHIAN ADMINISTRATORS	FEBRUARY VISION INSURANCE	\$263.10
26124	PROBE-TEC	OPTOWAVE FIRMWARE	\$55.67
26126	SKY VOLT, INC	DECEMBER PURCHASED ENERGY	\$21,729.51
26127	STATE HYGENIC LABORATORY	WATER TESTING	\$528.00
26128	STUART C IRBY CO	SUPPLIES	\$264.50
26129	TONY HUTCHINSON	WAREHOUSE UPGRADE	\$1,867.00
26130	TRANE U.S. INC	REPAIR - DGP AUTOMATION	\$1,408.12
26131	VISA	MISC	\$2,403.41

26132	WALLACE AUTO SUPPLY	SUPPLIES	\$468.87
26133	WESCO DISTRIBUTION REC CORP	FIBER OPTIC PULL GRIP	\$229.71
26134	ZIEGLER INC.	PREV MAINT GEN #1 & #2	\$40,857.69
26135	AD CO SANITARY LANDFILL & RECY	LANDFILL FEES	\$48.80
6004424	UNION STATE BANK	FED/FICA TAX	\$6,748.89
6004425	UNION STATE BANK	FED/FICA TAX	\$6,644.33
TOTAL EXPENDITURES			\$508,691.95
TOTAL REVENUE			\$550,799.42

Ayes: Christensen, Ladd and Schneider; motion carried.

Christensen motioned seconded by Ladd to accept the 2019-2020 GMU Audit by O'Donnell, Ficenec, Wills & Ferdig, LLP as presented. Ayes: Christensen, Ladd and Schneider; motion carried.

Motion by Ladd seconded by Christensen to approve Pay Application #1 to E & I Specialists, Inc in the amount of \$75,895.50. Ayes: Christensen, Ladd and Schneider; motion carried.

There were no customers or guests comments.

MANAGEMENT REPORT:

Tonderum reported that the punchlist for the Downtown Generation Plant is almost complete and he hopes to have it finalized before next meeting. GWorks has introduced a new product called FrontDesk which will allow GMU customers access to an online portal to view account history and make payments. Implementation is in process at this time. Tonderum provided the board members with a GMU Employee list and the Capital Equipment list for their information. Budget will be discussed at next meeting. The board thanked Bob Guikema for his 6 years of service as a trustee and also his many years of service to other organizations within the City of Greenfield. Tonderum presented Guikema with a picture of the Retirement Clock that is delayed in shipping.

The meeting was adjourned at 8:54 a.m.

Chair, Terry Schneider

Attest: _____
 Jessica Foster, Office Administrator