

Tuesday, August 11, 2015

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:00 a.m. in the City Council Chambers of City Hall by Chairperson Don Carlos.

Roll was called and those present were Trustees Lynne Don Carlos, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum and Office Manager Rebecca Haase.

Absent: none

Motion by Schneider seconded by Guikema to approve the agenda. Ayes – Don Carlos, Guikema and Schneider; motion carried.

Motion by Schneider seconded by Guikema to approve the minutes from the July 14th meeting. Ayes – Don Carlos, Guikema and Schneider; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Guikema seconded by Schneider to approve the claims as presented:

424 TREASURER - STATE OF IOWA	2ND QTR 15 USE TAX	\$ 1,191.00
425 SIMECA	JULY PURCHASED ENERGY	\$ 242,276.19
426 TREASURER - STATE OF IOWA	JULY SALES TAX	\$ 11,648.00
20294 CHEMSEARCH	DYLEK PS II	\$ 201.80
20295 CITY OF GREENFIELD	JUNE SEWER FEES	\$ 17,374.27
20296 DON CARLOS INSURANCE AGENCY	W/C & COMM ADD PREM	\$ 2,487.00
20297 KRIZ-DAVIS COMPANY	SUPPLIES	\$ 25,711.00
20298 MAIL SERVICES LLC	JUNE BILLING	\$ 445.64
20309 ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$ 771.47
20310 CITY OF GREENFIELD	IPERS	\$ 7,788.59
20311 DELTA DENTAL OF IOWA	AUG DENTAL INS	\$ 1,004.00
20312 HAWKINS, INC.	CHEMICALS	\$ 7,579.40
20313 HEALTHSMART BENEFIT SOL, INC	AUG VISION INS	\$ 237.00
20314 VERIZON WIRELESS	WIRELESS SERVICE	\$ 69.81
20315 PETTY CASH	MTG EXP/WATER LEAK	\$ 72.94
20316 UNITED HEALTHCARE INSURANCE CO	AUG HEALTH INS	\$ 12,485.49
20317 WINDSTREAM	TELEPHONE SERVICE	\$ 511.81
20327 ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$ 771.47
20328 CITY OF GREENFIELD	JULY SEWER FEES	\$ 17,952.84
20329 21ST CENTURY COOPERATIVE	FUEL PURCHASES	\$ 753.97
20330 ADAIR COUNTY FREE PRESS	PUBLICATIONS	\$ 113.22
20331 AFLAC	SUPPLEMENTAL INS	\$ 99.60
20332 ALLIANT ENERGY	GAS BILL	\$ 38.57
20333 BORDER STATES ELECTRIC SUPPLY	RAIN GEAR	\$ 765.60
20334 CIPCO	1ST HALF EXCESS PROP TAX	\$ 23,554.50
20335 CITY OF GREENFIELD	AUGUST TRANSFER	\$ 9,166.67

20336 CULLIGAN	AUG MAINT	\$ 16.05
20337 DGR ENGINEERING	PROJ #413208	\$ 4,078.00
20338 DUANE ARMSTEAD	AUG 2015 INS REIMB	\$ 1,364.31
20339 ECHO ELECTRIC SUPPLY	SUPPLIES	\$ 1,711.39
20340 FAREWAY STORES	SUPPLIES	\$ 31.10
20341 FLOMOTION SYSTEMS INC	CLAMPS	\$ 360.96
20342 FOX WELDING CO.	ALUMINUM/TUBE CUTTING	\$ 153.20
20343 GFLD TRUE VALUE	SUPPLIES	\$ 370.67
20344 GREENFIELD WIND POWER LLC	JULY PURCHASED ENERGY	\$ 13,168.23
20345 GRNFLD CHAMBER/MAIN STREET	ANNUAL INV/CONTRIBUTION	\$ 5,300.76
20346 GRNFLD LUMBER CO	SUPPLIES	\$ 108.65
20347 GRNFLD MUNICIPAL UTILITIES	JULY UTILITY BILLS	\$ 4,132.52
20348 GRNFLD OIL COMPANY	TIRE REPAIR ON TRANSIT	\$ 15.00
20349 HACH COMPANY	CHEMICALS	\$ 194.94
20350 HOWARD R GREEN COMPANY	PROJ #40150017	\$ 1,356.12
20351 IA DEPT OF TRANSPORTATION	SIGN	\$ 316.14
20352 KRIZ-DAVIS COMPANY	SUPPLIES	\$ 5,824.45
20353 LOCAL UNION #55, IBEW	UNION DUES	\$ 242.69
20354 MANGOLD ENVIRNMNTL TESTING INC	TESTING	\$ 104.00
20355 MASTERCARD	MISC/SUPPLIES	\$ 79.09
20356 METAL CULVERTS, INC	DAM TUBE	\$ 914.76
20357 MUNICIPAL SUPPLY, INC.	SUPPLIES	\$ 4,559.14
20358 OFFICE MACHINES COMPANY, INC	OFFICE SUPPLIES	\$ 49.82
20359 PRECISION APPLICATORS LLC	S LAGOON MAINT	\$ 25,000.00
20360 RESCO	PAINT	\$ 388.00
20361 SCHILDBERG CONSTRUCTION CO	ROCK	\$ 450.32
20362 SCHILDBERG'S INC.	OIL CHANGE	\$ 56.49
20363 SHOPKO STORES OPERATING CO.LLC	SUPPLIES	\$ 113.64
20364 SKY VOLT, INC	JULY PURCHASED ENERGY	\$ 13,585.56
20365 STUART C IRBY CO	COUPLER	\$ 483.19
20366 T & R ELECTRIC SUPPLY CO INC	5 BASIC PACKAGE + DGA	\$ 640.00
20367 UNPLUGGED WIRELESS	BATTERY	\$ 22.00
20368 WALLACE AUTO SUPPLY	SUPPLIES	\$ 457.28
20369 WALLACE MIKE MARTIN	JULY MOWING	\$ 690.00
6004269 UNION STATE BANK	FED/FICA TAX	\$ 5,148.98
6004270 UNION STATE BANK	FED/FICA TAX	\$ 4,845.85
	TOTAL EXPENDITURES	\$ 481,405.15
	TOTAL REVENUES	\$ 514,822.48

Ayes –Don Carlos, Guikema, and Schneider; motion carried.

Motion by Guikema seconded by Schneider to approve Resolution # 4.15 – Adopting a Written Employee Policy Handbook and Attachments A, B, & C; pending attorney’s review. Ayes: Don Carlos, Guikema, and Schneider; motion carried.

Guikema motioned seconded by Schneider to approve quote from Earth Services for \$11,896 for inspection and removal of asbestos at the old City Hall building. Ayes: Don Carlos, Guikema, and Schneider, motion carried.

MANAGEMENT REPORT:

Changes to the calculation of PCA have resulted in a more consistent number. The new website is progressing. The Rate Study is in process and should have electric numbers for consideration next month. Work on the lagoon is complete and original depth has been restored. Will look at relocating the flag pole to the north substation. Considering a shared fuel depot with the City.

The meeting was adjourned at 8:43 a.m.

Chairperson, Lynne Don Carlos

Attest: _____
Rebecca Haase, Office Manager