

Tuesday, July 14, 2015

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:00 a.m. in the City Council Chambers of City Hall by Chairperson Don Carlos.

Roll was called and those present were Trustees Lynne Don Carlos, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum, Office Manager Rebecca Haase, and Duane Armstead.

Absent: none

Motion by Schneider seconded by Guikema to approve the agenda. Ayes – Don Carlos, Guikema and Schneider; motion carried.

Motion by Schneider seconded by Guikema to approve the minutes from the June 11th meeting. Ayes – Don Carlos, Guikema and Schneider; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Guikema seconded by Schneider to approve the claims as presented:

421 BANKERS TRUST	BOND PAYMENTS	\$ 53,421.25
422 SIMECA	JUNE PURCHASED ENERGY	\$ 228,072.84
423 TREASURER - STATE OF IOWA	JUNE SALES TAX	\$ 11,028.00
20143 ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$ 824.19
20196 21ST CENTURY COOPERATIVE	MAY FUEL PURCHASES	\$ 431.58
20197 IOWA ONE CALL	MAY LOCATES	\$ 18.90
20198 JESSICA FOSTER	MEETING EXPENSE	\$ 87.98
20199 DELTA DENTAL OF IOWA	JULY DENTAL INS	\$ 1,004.00
20200 JOHN GRUSS	SORENSEN	\$ 200.00
20201 MAGGIE MASKER	CUPCAKES - 125th	\$ 160.00
20202 MAIL SERVICES LLC	JUNE BILLING	\$ 797.43
20203 NATIONAL LIGHTING EL SERV INC	612 SE KENT ST	\$ 956.00
20204 NODAWAY VALLEY SCHOOLS	125TH BUS SERVICE	\$ 68.08
20205 RAY SORENSEN	HEAT PUMP REBATE	\$ 1,155.00
20206 STUART C IRBY CO	REEL OF CONDUIT	\$ 3,289.39
20207 VAN WERT INC	S READ RADIO W DESK TOP	\$ 4,990.00
20222 ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$ 824.19
20223 CITY OF GREENFIELD	IPERS	\$ 8,122.94
20224 BARCO MUNICIPAL PRODUCTS	CONDUIT/CONES	\$ 637.98
20225 HEALTHSMART BENEFIT SOL, INC	MAY-JULY VISION INS	\$ 711.00
20226 UNITED HEALTHCARE INSURANCE CO	JULY HEALTH INS	\$ 12,485.49
20227 VERIZON WIRELESS	WIRELESS SERVICE	\$ 69.33
20228 UNION STATE BANK	ELECTRIC GENERATION CD	\$ 50,000.00
20229 AFLAC	INSURANCE PREMIUMS	\$ 99.60
20230 PETTY CASH	SUPPLIES	\$ 95.70
20231 WINDSTREAM	TELEPHONE EXPENSE	\$ 517.26

20242 ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$	824.19
20243 21ST CENTURY COOPERATIVE	JUNE FUEL PURCHASES	\$	578.80
20244 3E-ELECTRICAL ENGINEERING &	3PH VOLT MNTR	\$	145.80
20245 ADAIR COUNTY FREE PRESS	NOTICES/PUBLICATIONS	\$	327.95
20246 AD CO SANITARY LANDFILL & RECY	WATER PLANT LOAD FEES	\$	71.20
20247 AGRILAND FS, INC	TURBO DX	\$	14,724.82
20248 ALLIANT ENERGY	GAS BILL	\$	39.80
20249 AMERICAN FIRE PROTECTION LLC	ANNUAL FIRE EXT SERVICE	\$	472.50
20250 BORDER STATES ELECTRIC SUPPLY	SUPPLIES	\$	301.32
20251 CENTRAL IOWA DISTRIBUTING, INC	TOWELS	\$	37.48
20252 CITY OF GREENFIELD	JULY TRANSFER	\$	9,166.67
20253 CLAUSEN UNDERGROUND CONS.	BORING	\$	1,300.00
20254 CULLIGAN	JULY MAINT	\$	16.05
20255 DGR ENGINEERING	PROJ #413207	\$	3,012.00
20256 MSC-410526 DOLLAR GENERAL	125TH EXPENSES	\$	26.35
20257 DW AUTO PARTS	BATTERY	\$	244.00
20258 ECHCO CONCRETE LLC	CONCRETE 92 & SE 4TH	\$	894.00
20259 ECHO ELECTRIC SUPPLY	SUPPLIES	\$	995.92
20260 FAREWAY STORES	W MAIN BREAK/CLEANING	\$	81.21
20261 FASTENAL COMPANY	NEMESIS EYEWEAR	\$	25.29
20262 G & L CLOTHING	CLOTHING	\$	60.50
20263 GFLD TRUE VALUE	SUPPLIES	\$	256.64
20264 GRAINGER	EL CONTACTOR	\$	133.00
20265 GREENFIELD WIND POWER LLC	JUNE PURCHASED ENERGY	\$	13,663.47
20266 GRNFLD LUMBER CO	SUPPLIES	\$	326.83
20267 GRNFLD MUNICIPAL UTILITIES	JUNE UTILITY BILLS	\$	4,136.43
20268 HACH COMPANY	ON SITE VISITS	\$	8,221.00
20269 HAWKINS, INC.	CHEMICALS	\$	5,554.06
20270 IOWA ASSOCIATION OF MUNICIPAL	SWISS JULY - SEPT	\$	727.99
20271 IOWA DEPARTMENT OF NATURAL	FY2016 ANNUAL WATER	\$	231.34
20272 IOWA UTILITIES BOARD	FY2016 ASSESS	\$	3,737.00
20273 JOHN GRUSS	GEO REP/CHAMBER OFFICE	\$	214.70
20274 KINETICO WATER	TRIP/SER	\$	69.00
20276 LOCAL UNION #55, IBEW	UNION DUES	\$	242.69
20277 MAIL SERVICES LLC	JUNE BILLING	\$	251.35
20278 MANGOLD ENVIRNMNTL TESTING INC	TESTING	\$	126.00
20279 MASTERCARD	MISC EXP	\$	126.67
20280 MCMORRAN LAWN SERVICES	JUNE MOWING	\$	855.00
20281 MUNICIPAL PIPE SERVICES INC	REPAIRS	\$	5,000.00
20282 MUNICIPAL SUPPLY, INC.	SUPPLIES	\$	2,512.01
20283 OCV CONTROL VALVES	INV #214825	\$	525.15
20284 OFFICE MACHINES COMPANY, INC	COPIER CONTRACT	\$	20.00

20285 ROLLIN COAL CHROME SHOP LLC	TOOL BOX	\$ 351.25
20286 RYCOM INSTRUMENTS INC	BATTERY	\$ 50.42
20287 SCHILDBERG CONSTRUCTION CO	SE 4TH AND KENT ST	\$ 863.40
20288 SCHILDBERG'S INC.	WASHER	\$ 20.58
20289 SKY VOLT, INC	JUNE PURCHASED ENERGY	\$ 14,398.14
20290 STUART C IRBY CO	SUPPLIES	\$ 7,200.03
20291 WALLACE AUTO SUPPLY	VEH EXP	\$ 282.42
20292 WALLACE MIKE MARTIN	JUNE MOWING	\$ 570.00
20293 DUANE ARMSTEAD	JULY 2015 INS REIMB	\$ 1,364.31
6004266 UNION STATE BANK	FED/FICA TAX	\$ 5,691.43
6004267 UNION STATE BANK	FED/FICA TAX	\$ 5,644.44
6004268 UNION STATE BANK	FED/FICA TAX	\$ 5,282.80
TOTAL EXPENDITURES		\$ 502,063.53
TOTAL REVENUES		\$ 491,700.39

Ayes –Don Carlos, Guikema, and Schneider; motion carried.

Motion by Guikema seconded by Schneider to approve Resolution # 3.15 – Appointing Duane Armstead as GMU's Representative to the SIMECA Board of Directors. Ayes: Don Carlos, Guikema, and Schneider; motion carried.

Resolution # 4.15 – Adopting a Written Employee Policy Handbook, was tabled for further review.

MANAGEMENT REPORT:

PCA is being adjusted based on days in the billing cycle in order to even out, revenues will remain unchanged, but costs will more closely reflect the SIMECA billing days. No written proposals have been received for the old City Hall building. The DNR Water Sanitary Survey has been completed. This is done every three years and the surveyor was very impressed with the facility. The only thing needed at this time is to apply for a wastewater discharge permit for the backwash water. Currently working on the new website with the expected completion date by the end of the year. The Rate Study should be completed for electric sometime in August or September with water to follow. Almost finished with cleaning of the water plant lagoon. The other lagoon will be cleaned next year. CIPCO capacity credits changed June 1st and will result in \$23,000 less revenue received next year. Thank yous were received from the Adair County Health System, Midwest Partnership, and Bar-2-Barbara.

Duane Armstead reported the last bond payment on the engines will be Spring of 2017 at which time the SIMECA bill will be decreasing by \$10,900 per month. SIMECA by-laws will be updated at the August 26th meeting. The Adair County Health and Fitness Center is looking at ways to regulate the Variable Speed Drive on the geothermal system.

The meeting was adjourned at 9:17 a.m.

Chairperson, Lynne Don Carlos

Attest: _____
Rebecca Haase, Office Manager