

Thursday, June 11<sup>th</sup>, 2020

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:04 a.m. in the meeting room of City Hall by Chairperson Guikema.

Roll was called and those present were Trustees Jessi Christensen, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum and Office Administrator Jessica Foster.

Absent: none

Schneider motioned seconded by Christensen to approve the agenda. Ayes: Christensen, Guikema, and Schneider; motion carried.

Motion by Christensen seconded by Schneider to approve the minutes from the May 12<sup>th</sup> meeting. Ayes: Christensen, Guikema and Schneider; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Christensen seconded by Schneider to approve the claims as presented:

604	TREASURER - STATE OF IOWA	MAY 2020 WET	\$3,167.00
605	TREASURER - STATE OF IOWA	ELECTRIC SALES TAX	\$5,441.00
606	SIMECA	MAY PURCHASED ENERGY	\$120,805.90
25435	DON CARLOS INSURANCE AGENCY	DUMP TRUCK INSURANCE	\$454.00
25436	GRNFLD CHAMBER/MAIN STREET	COMMUNITY BOOST GIFT CARDS	\$500.00
25437	MAIL SERVICES LLC	APRIL BILLING	\$679.27
25438	WELLMARK	JUNE HEALTH INSURANCE	\$8,205.80
25448	ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$2,159.32
25449	CITY OF GREENFIELD	IPERS	\$9,325.90
25450	R.D. DRENKOW & CO., INC.	FLEX SPENDING	\$240.38
25451	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$318.46
25452	DELTA DENTAL OF IOWA	JUNE DENTAL INSURANCE	\$971.62
25453	DON CARLOS INSURANCE AGENCY	DOWNTOWN GENERATION PLANT	\$4,648.00
25454	LARRY MCCANN	SKIDLOADER/BREAKER	\$16,660.00
25455	PETTY CASH	MEETING EXP/DNR MAIL	\$37.73
25456	VERIZON WIRELESS	CELL PHONE SERVICE	\$164.66
25457	WINDSTREAM	TELEPHONE SERVICE	\$724.88
25467	ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$2,346.16
25468	R.D. DRENKOW & CO., INC.	FLEX SPENDING	\$240.38
25469	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$318.46
25470	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$140.73
25471	AD CO SANITARY LANDFILL & RECY	LANDFILL FEES-CARNAGIE	\$137.60
25472	AFLAC	SUPPLEMENTAL INSURANCE	\$216.45
25473	AGRILAND FS, INC	FUEL	\$10,995.94
25474	ALLIANT ENERGY/IPL	GAS BILL	\$173.50
25475	ALTEC INDUSRTIES INC	TAMPER SEAL KIT	\$109.68
25476	AMERICAN FIRE PROTECTION LLC	EXTINGUISHER INSPECTIONS	\$230.00
25477	BORDER STATES ELECTRIC SUPPLY	ELECTRIC SUPPLIES	\$62,060.70

25478	CHEM-SULT, INC	CHEMICALS	\$2,769.78
25479	CINTAS CORPORATION NO. 2	SUPPLIES	\$54.35
25480	CITY OF GREENFIELD	MAY SWR FEES	\$46,181.68
25481	COUNSEL	BASE RATE/CLICKS	\$17.00
25482	CRESTON PUBLISHING COMPANY	PUBLICATION	\$182.92
25483	DGR ENGINEERING	DIESEL GEN-ENG-4/30/20	\$34,744.94
25484	ECHCO CONCRETE LLC	ELECTRIC CONCRETE	\$1,264.58
25485	ECHO ELECTRIC SUPPLY	SUPPLIES	\$261.44
25486	FARABEE MECHANICAL INC	UREA PUMP, DGP SPARE	\$1,400.00
25487	FAREWAY STORES	SUPPLIES	\$40.85
25488	FASTENAL COMPANY	SUPPLIES	\$84.95
25489	FLETCHER-REINHARDT-IACR	STREET LIGHTS	\$1,581.88
25490	GFLD TRUE VALUE	SUPPLIES	\$609.07
25491	GRAINGER	RELAY AND SOCKET	\$17.17
25492	GREENFIELD WIND POWER LLC	MAY PURCHASED ENERGY	\$16,184.22
25493	GRNFLD LUMBER CO	SUPPLIES	\$410.64
25494	GRNFLD MUNICIPAL UTILITIES	MAY UTILITIES	\$5,051.81
25495	HACH COMPANY	WATER TESTING SUPPLIES	\$580.24
25496	IOWA ONE CALL	LOCATES	\$42.30
25497	JACOBSEN INC OF ADAIR	WATER SUPPLIES	\$189.78
25498	MADISON NATIONAL LIFE	JULY LIFE INSURANCE	\$230.23
25499	MAIL SERVICES LLC	MAY BILLING	\$742.78
25500	MANGOLD ENVIRNMNTL TESTING INC	WATER TESTING	\$444.00
25501	MELISSA S LARSON, P.C.	LEGAL SERVICES-FENCE AGRMT	\$125.00
25502	MUNICIPAL PIPE SERVICES INC	10"INSERT-A-VALVE-SW3RD/MILLS	\$10,850.00
25503	MUNICIPAL SUPPLY, INC.	WATER SUPPLIES	\$5,631.20
25504	OETKEN OFFICE MACHINES	OFFICE SUPPLIES	\$50.50
25505	PATHIAN ADMINISTRATORS	JULY VISION INSURANCE	\$276.85
25506	SCHILDBERG CONSTRUCTION CO	ROCK	\$371.27
25507	SICKLES TRUCKING & REPAIR LLC	SKID LOADER TRACKS	\$2,426.00
25508	SKY VOLT, INC	MAY PURCHASED ENERGY	\$15,975.48
25509	US POSTAL SERVICE	FY21 PO BOX RENTAL	\$76.00
25510	VISA	MISC	\$757.20
25511	WALLACE AUTO SUPPLY	SUPPLIES	\$568.22
25512	WESCO DISTRIBUTION REC CORP	ELECTRIC SUPPLIES	\$920.91
6004407	UNION STATE BANK	FED/FICA TAX	\$5,897.93
6004408	UNION STATE BANK	FED/FICA TAX	\$5,821.72
	TOTAL EXPENDITURES		\$414,308.41
	TOTAL REVENUE		\$401,257.35

Ayes: Christensen, Guikema and Schneider; motion carried.

Tonderum gave the board an update on the GMU COVID-19 Response Plan. Iowa Utilities Board has given municipal utilities the ability to resume charging penalty fees and shutting off delinquent electric accounts as of June 1, 2020.

Motion by Schneider seconded by Christensen to approve Tonderum signing the annual agreement with Onsite Service Solution in the amount of \$7,445. This contract is for the quarterly calibration and testing of water plant equipment as required by the Iowa DNR. Ayes: Christensen, Guikema, and Schneider; motion carried.

Motion by Schneider seconded by Christensen to approve Tonderum to sign a three year Mediacom Business Internet Services agreement to bring internet into City Hall which will then be shared via fiber connection with the Downtown Generation Plant, North Plant and Substation and Warehouse. Ayes: Christensen, Guikema, and Schneider; motion carried.

There were no customers or guests present.

**MANAGEMENT REPORT:**

Tonderum shared that the Downtown Generation Plant is substantially complete, and work has begun on the final punch list items. The CIPCO capacity credit test has been completed and submitted. GMU expects to receive capacity credits for the new plant beginning in July. Black Start and Automated Start testing was completed this week. The system glitches identified by the testing have been corrected at this time making the testing overall successful. GMU continues to help in Fontanelle and Orient. Work along SW Mills St and East Iowa is ongoing in conjunction with the City's street project. The crew successfully did the Insert-A-Valve project at SW Mills and SW 3<sup>rd</sup> last week and plan to add one more valve in the area yet this summer. Tonderum has received one bid for the steel exterior project at the Warehouse and would like to have at least one more bid. The Chamber/MainStreet is waiting for a 2<sup>nd</sup> bid on the renovations in the Carnegie Building as a result of a water issue in March. Tonderum updated the board on plans for planned IT upgrades in the next fiscal year. A bid of \$5,200 was received for painting both fuel tanks this summer.

The meeting was adjourned at 8:38 a.m.

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Chair, Robert Guikema

Attest: \_\_\_\_\_  
Jessica Foster, Office Administrator