

Tuesday, May 8, 2018

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:00 a.m. in the City Council Chambers of City Hall by Chairperson Don Carlos.

Roll was called and those present were Trustees Lynne Don Carlos, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum and Office Manager Rebecca Haase.

Absent: none

Motion by Guikema seconded by Schneider to approve the agenda. Ayes – Don Carlos, Guikema, and Schneider; motion carried.

Motion by Schneider seconded by Guikema to approve the minutes from the April 8th meeting. Ayes – Don Carlos, Guikema, and Schneider; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Guikema seconded by Schneider to approve the claims as presented:

512	TREASURER - STATE OF IOWA	1ST QTR 2018 USE TAX	\$ 3,247.00
514	SIMECA	APRIL PURCHASED ENERGY	\$ 129,946.65
23157	ICMA RETIREMENT	457K ANNUITY	\$ 1,571.46
23158	ESHELMAN TRENCHING DBA	DISK	\$ 150.00
23159	DELTA DENTAL OF IOWA	MAY DENTAL INSURANCE	\$ 1,010.86
23160	GRNFLD MUNICIPAL UTILITIES	MARCH FUEL	\$ 602.70
23161	MADISON NATIONAL LIFE	APRIL/MAY LIFE INS	\$ 360.36
23162	MAIL SERVICES LLC	1635110/1635111/1635112	\$ 694.37
23163	PIPER SIGN ART LLC	EQUINOX STICKER	\$ 43.18
23164	TRISTAR BENEFIT ADMIN	SELF FUNDING	\$ 1,649.17
23165	VERIZON WIRELESS	IPAD DATA	\$ 110.15
23166	WELLMARK	MAY HEALTH INSURANCE	\$ 10,436.43
23176	ICMA RETIREMENT	457K ANNUITY	\$ 1,578.80
23177	CITY OF GREENFIELD	IPERS	\$ 8,903.72
23178	HEALTHSMART BENEFIT	MAY VISION INSURANCE	\$ 270.03
23179	PETTY CASH	RECORD EASEMENTS	\$ 76.34
23180	TRISTAR BENEFIT ADMIN	SELF FUNDING	\$ 83.02
23181	21ST CENTURY COOPERATIVE	OATS	\$ 123.71
23182	AFLAC	SUPPLEMENTAL INSURANCE	\$ 450.65
23183	AIR-MACH INC.	AIR COMPRESSOR MAINT	\$ 650.00
23184	ALTEC INDUSRTIES INC	HOSE ASSEMBLY	\$ 189.94
23185	BLUETARP FINANCIAL INC	BATTERY OPER TOOLS	\$ 599.00
23186	BORDER STATES ELECTRIC	SUPPLIES	\$ 12,127.09
23187	CHEM-SULT, INC	CHEMICALS	\$ 1,480.70
23188	CINTAS CORPORATION NO. 2	SUPPLIES	\$ 79.05
23189	CIPCO	IT SERVICES	\$ 7,845.00
23190	CITY OF GREENFIELD	APRIL SEWER FEES	\$ 44,819.68

23191	COUNSEL	BASE RATE/CLICKS	\$	19.92
23192	CRESTON PUBLISHING CO	PUBLICATION	\$	196.73
23193	CULLIGAN	MAY MAINTENANCE	\$	32.10
23194	DGR ENGINEERING	DIESEL GEN - ENG - 3/31/18	\$	978.50
23195	DON CARLOS INSURANCE	GL/WORK COMP AUDITS	\$	4,057.00
23196	DUANE ARMSTEAD	MAY 2018 REIMBURSEMENT	\$	2,227.80
23197	ECHCO CONCRETE LLC	GMU WAREHOUSE SIDEWALK	\$	1,041.25
23198	ECHO ELECTRIC SUPPLY	SUPPLIES	\$	3,167.95
23199	FAREWAY STORES	SUPPLIES	\$	29.98
23200	FASTENAL COMPANY	SUPPLIES	\$	8.25
23201	FLOMOTION SYSTEMS INC	PUMP	\$	1,995.00
23202	G & L CLOTHING	CLOTHING	\$	1,040.50
23203	GFLD TRUE VALUE	SUPPLIES	\$	156.35
23204	GRNFLD CHAMBER/MAIN ST	QRTRLY PYMT - COMM BLG	\$	800.00
23205	GRNFLD LUMBER CO	SUPPLIES	\$	198.58
23206	GRNFLD MUNICIPAL UTILITIES	UTILITIES	\$	5,878.72
23207	HACH COMPANY	CHEMICALS	\$	193.27
23208	HEARTSMART.COM	AED'S (7)	\$	8,544.00
23209	HOTSY CLEANING SYSTEM	GUNJET	\$	70.00
23210	IOWA ASSOC OF MUNICIPAL	THREE TR MEETINGS	\$	945.00
23211	IOWA ONE CALL	LOCATES	\$	50.40
23212	JASPER ENG. & EQUIPMENT	ELECTROPNEUMATIC POSITI	\$	1,112.00
23213	JOHN GRUSS	NORTH PLANT TOILET	\$	321.38
23214	MANGOLD ENVIRNMNTL TEST	INV #2018010088	\$	267.00
23215	METERING & TECHNOLOGY	PLANT BACKWASH METER	\$	4,543.92
23216	MUNICIPAL SUPPLY, INC.	SUPPLIES	\$	1,932.42
23217	OETKEN OFFICE MACHINES	TONER/NOTECARDS	\$	610.76
23218	RESCO	MARK PAINT/3PH BOX PAD	\$	1,663.16
23219	STUART C IRBY CO	SUPPLIES	\$	5,350.00
23220	ULINE	SUPPLIES	\$	951.23
23221	USA BLUE BOOK	PITOT TUBE PLUS KIT	\$	597.40
23222	VISA	MISC	\$	272.92
23223	WALLACE AUTO SUPPLY	SUPPLIES	\$	377.09
23224	WILLIE TIPLING	TREE STUMP REMOVAL	\$	107.00
23225	WINDSTREAM	TELEPHONE SERVICE	\$	641.08
23226	AGRILAND FS, INC	FUEL	\$	2,430.21
23227	ALLIANT ENERGY/IPL	GAS	\$	433.65
23228	CLINT HIGHT, PC	HERRICK	\$	375.00
23229	GREENFIELD WIND POWER LLC	PURCHASED ENERGY	\$	25,874.72
23230	MADISON NATIONAL LIFE	JUNE LIFE INSURANCE	\$	180.18
23231	MUNICIPAL SUPPLY, INC.	SUPPLIES	\$	467.35
23232	SKY VOLT, INC	PURCHASED ENERGY	\$	27,160.59
6004347	UNION STATE BANK	FED/FICA TAX	\$	5,538.59
6004348	UNION STATE BANK	FED/FICA TAX	\$	5,512.99

TOTAL EXPENDITURES \$ 347,451.00

TOTAL REVENUES \$ 592,487.65

Ayes –Don Carlos, Guikema, and Schneider; motion carried.

No customers or guests were present for comments.

Following the review of quotes for a directional boring unit and trailer, motion by Schneider seconded by Don Carlos to approve the purchase of a Ditch Witch unit and trailer in the amount of \$99,800. Ayes, Don Carlos, Guikema, and Schneider; motion carried.

Jared Masker has completed the Apprenticeship Program and will become a Certified Journeyman. Board consensus was to confirm the recommendation of the Local Apprenticeship Training Committee and enter Kolby Baier and Sam Groves into the program.

Guikema motioned seconded by Schneider to approve the Merchant Agreement with GovPayNet for credit/debit card services following an approved review of the agreement by our attorney. Ayes, Don Carlos, Guikema, and Schneider; motion carried.

MANAGEMENT REPORT:

Tonderum reported the change in work hours to 7 a.m. to 3:30 p.m. is working great. Researching moving the current GMU website to D Webware of Johnston, Iowa. Updates on the new generation plant include using a decorative block for the building, adding as much noise attenuation as space allows, using the existing fuel tank, and researching the advantages of new units over used units. Permitting is on-going. The plant is scheduled to be operational by 2020. Plans to run a new water service to the Mid American site. Due to the age and maintenance concerns of one of the high service pump motors at the water plant, plans are to install an older spare motor or purchase a new one for \$9,000 and repair the old one at a cost of \$1,500 as a backup. The electric project is on schedule to be completed this summer. Estimates of computer upgrades for the Chamber were presented and following discussion, board consensus to approve moving forward with this project.

The meeting was adjourned at 9:06 a.m.

Chairperson, Lynne Don Carlos

Attest: _____
Rebecca Haase, Office Manager