

Tuesday, April 11, 2017

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:00 a.m. in the City Council Chambers of City Hall by Chairperson Don Carlos.

Roll was called and those present were Trustees Lynne Don Carlos, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum, and Office Manager Rebecca Haase.

Absent: none

Motion by Schneider seconded by Guikema to approve the agenda. Ayes – Don Carlos, Guikema and Schneider; motion carried.

Motion by Guikema seconded by Schneider to approve the minutes from the March 10th meeting. Ayes – Don Carlos, Guikema and Schneider; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Guikema seconded by Schneider to approve the claims as presented:

477	TREASURER - STATE OF IOWA	MARCH SALES TAX PAY	\$ 11,357.00
478	BANKERS TRUST	BOND PAYMENTS	\$ 47,065.00
479	SIMECA	MARCH PURCH ENERGY	\$ 142,782.58
22004	ICMA RETIREMENT	457K ANNUITY	\$ 1,667.87
22005	AWWA	GROVES	\$ 120.00
22006	DELTA DENTAL OF IOWA	APRIL DENTAL INS	\$ 1,079.02
22007	GRNFLD MUNICIPAL UTILITIES	SE FEE	\$ 17.03
22008	MAIL SERVICES LLC	ALSO INV #1586995	\$ 670.75
22009	REGION IV IAWEA	FORD	\$ 64.00
22023	ICMA RETIREMENT	457K ANNUITY	\$ 1,667.87
22024	CITY OF GREENFIELD	IPERS	\$ 13,522.85
22025	S & G HARVIEUX	EMP TEST	\$ 35.00
22026	DATA TECHNOLOGIES, INC.	SPRING MTG	\$ 85.00
22027	DON CARLOS INSURANCE AGENCY	PROP INSURANCE	\$ 72,013.00
22028	EMC NATIONAL LIFE COMPANY	LIFE/AD&D	\$ 235.16
22029	HEALTHSMART BENEFIT SOL, INC	APRIL HEALTH INS	\$ 365.28
22030	IOWA ASSOCIATION OF MUNICIPAL	OCT-DEC SWISS DUES	\$ 689.90
22031	PETTY CASH	SWISS MTG	\$ 56.36
22032	VERIZON WIRELESS	CELL PHONE SERVICE	\$ 69.84
22033	WELLMARK	APRIL HEALTH INS	\$ 9,474.18
22034	WINDSTREAM	WAREHOUSE	\$ 605.07
22035	ADAIR COUNTY FREE PRESS	NOTICES/PUBLICATIONS	\$ 111.95
22036	ADAIR CO MEM HOSP	BRUCE EMP TEST	\$ 69.00
22037	AFLAC	SUPPLEMENTAL INS	\$ 99.60
22038	AGRILAND FS, INC	FUEL	\$ 2,685.08
22039	AIR-MACH INC.	ELEMENT/AUTO DRAIN	\$ 351.00
22040	ALLIANT ENERGY	103 SW PINE	\$ 362.75
22041	BARCO MUNICIPAL PRODUCTS	BARRICADE/HAZ LIGHT	\$ 208.81

22042	BURGER PLUMBING & HEATING	SUPPLIES	\$ 11.41
22043	CARBON CENTRAL, LLC	CARBON	\$ 6,315.00
22044	CARROT-TOP INDUSTRIES, INC	1 U.S. FLAG/1 IA FLAG	\$ 78.50
22045	CHEM-SULT, INC	CHEMICALS	\$ 5,054.78
22046	CITY OF GREENFIELD	MARCH SE FEES	\$ 25,492.76
22047	COUNSEL	BASE RATE/CLICKS	\$ 23.43
22048	CULLIGAN	APRIL MAINT	\$ 32.10
22049	DON CARLOS INSURANCE AGENCY	NEW MACH/EQUIP COV	\$ 8,876.00
22050	DUANE ARMSTEAD	APRIL 2017 REIMBURS	\$ 1,533.83
22051	ECHO ELECTRIC SUPPLY	SUPPLIES	\$ 1,131.35
22052	FAREWAY STORES	CLEANING SUPPLIES	\$ 47.76
22053	GARSDALE AUTO BODY, INC.	WINDSHIELD	\$ 295.00
22054	GIS WORKSHOP LLC	GPS/GIS ON SITE TRAINING	\$ 24,695.00
22055	GREENFIELD WIND POWER LLC	MARCH PURCH ENERGY	\$ 30,362.40
22056	GRNFLD LUMBER CO	SUPPLIES/UPS	\$ 396.17
22057	GRNFLD MUNICIPAL UTILITIES	WATER PLANT	\$ 5,103.71
22058	INTERNATIONAL FOOD PRODUCTS	SALT FOR MIOX	\$ 6,455.75
22059	IOWA ASSOCIATION OF MUNICIPAL	SWISS DUES AP-JUNE	\$ 803.44
22060	JARED MASKER	BOOTS	\$ 181.89
22061	JC CROSS CO.	REGEN BLOWER	\$ 3,522.60
22062	KRIZ-DAVIS COMPANY	SUPPLIES	\$ 13,073.57
22063	LOCAL UNION #55, IBEW	UNION DUES	\$ 267.85
22064	MANGOLD ENVIRNMNTL TESTING	TESTING	\$ 208.00
22065	MASTERCARD	TRAINING	\$ 882.16
22066	MATURA ACTION CORPORATION	ACCT # 421370011	\$ 115.23
22067	MCNICHOLS CO.	SUPPLIES	\$ 1,184.70
22068	MUNICIPAL SUPPLY, INC.	SUPPLIES	\$ 1,631.30
22069	OETKEN OFFICE MACHINES	TWYLA CALCULATOR	\$ 25.03
22070	SCHILDBERG CONSTRUCTION CO	ROCK	\$ 634.97
22071	SCHILDBERG'S INC.	2003 CHEV TRANS COOLER	\$ 554.30
22072	SKY VOLT, INC	MARCH PURCH ENERGY	\$ 31,405.90
22073	STUART C IRBY CO	CONDUIT	\$ 1,958.10
22074	ULINE	TAPE 4 CLARIFYER GRATE	\$ 219.70
22075	WALLACE AUTO SUPPLY	VEH EXP	\$ 228.43
22076	CITY OF GREENFIELD	MONTHLY TRANSFER	\$ 9,166.67
22077	GRNFLD MUNICIPAL UTILITIES	FUEL	\$ 482.68
6004317	UNION STATE BANK	FED/FICA TAX	\$ 5,986.01
6004318	UNION STATE BANK	FED/FICA TAX	\$ 6,093.19
	TOTAL EXPENDITURES		\$ 454,996.62
	TOTAL REVENUES		\$ 477,694.98

Ayes –Don Carlos, Guikema, and Schneider; motion carried.

MANAGEMENT REPORT:

The EOR and WOR were reviewed. Ziegler Preventive Maintenance Agreements are due for renewal. These are five-year agreements that include two oil changes during that period. The two newer units will be renewing in May and the other two will renew in January. Jared Masker has completed the required written and skills testing of the Apprenticeship Program, and should have the required 7,000 hours of on-the-job training completed later this year, at which time he will be a Certified Electric Line Journeyman. Max Brashear is working on Year 3 of the Apprenticeship Program, and Kolby Baier will be enrolled in the program this fall. The grass has been burned off the dams and scrub trees will be removed as weather permits. The DNR completed an Air Quality Inspection on the diesel engines at both power plant locations. Stack Testing will need to be completed on the new engines this year. Staff has been attending water training classes to meet the DNR requirements for CEU's. The SIMECA Annual meeting will be held April 19th & 20th. GMU's linemen will be recognized on April 18th for Lineman Appreciation Day. Plans are to hire part-time summer help again this year. PCA was reviewed. Relocating the Organization Sign on the north entrance to town to the lot by the Carnegie was discussed. Planning to light the north welcome sign soon and the other three in the near future. Things went well with the carbon change-out at the water plant. The clarifier screens and grates were changed at the same time. Process began March 29th and was back in service on April 10th.

The meeting was adjourned at 8:35 a.m.

Chairperson, Lynne Don Carlos

Attest: _____
Rebecca Haase, Office Manager