

Tuesday, April 10, 2018

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:00 a.m. in the City Council Chambers of City Hall by Chairperson Don Carlos.

Roll was called and those present were Trustees Lynne Don Carlos, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum and Office Manager Rebecca Haase.

Absent: none

Motion by Guikema seconded by Schneider to approve the agenda. Ayes – Don Carlos, Guikema, and Schneider; motion carried.

Motion by Schneider seconded by Don Carlos to approve the minutes from the March 13<sup>th</sup> meeting. Ayes – Don Carlos, Guikema, and Schneider; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Guikema seconded by Schneider to approve the claims as presented:

510	SIMECA	MARCH PURCHASED ENERGY	\$ 138,585.14
511	TREASURER - STATE OF IOWA	ELECTRIC SALES TAX MAR 18	\$ 10,487.00
23066	ICMA RETIREMENT	457K ANNUITY	\$ 1,571.46
23067	AWWA	REGION IV CLASS	\$ 160.00
23068	JASON BRUCE	PPE ALLOWANCE	\$ 189.20
23069	RESCO	TRANSFORMER BASEMENT	\$ 1,320.38
23070	WELLMARK	APRIL HEALTH INSURANCE	\$ 10,436.43
23071	DELTA DENTAL OF IOWA	APRIL DENTAL INSURANCE	\$ 1,010.86
23072	MAIL SERVICES LLC	FEBRUARY BILLING	\$ 658.56
23073	PETTY CASH	EASEMENT RECORDING	\$ 41.38
23074	TRISTAR BENEFIT ADMIN	SELF FUNDING	\$ 4,138.29
23075	VERIZON WIRELESS	IPAD DATA/CELL PHONE	\$ 110.26
23089	ICMA RETIREMENT	457K ANNUITY	\$ 1,571.46
23091	CITY OF GREENFIELD	IPERS	\$ 13,793.58
23094	HEALTHSMART BENEFIT	APRIL VISION INSURANCE	\$ 256.28
23095	TRISTAR BENEFIT ADMIN	SELF FUNDING	\$ 63.90
23096	ADAIR CO MEM HOSP	TESTING	\$ 69.00
23097	AD CO SANITARY LANDFILL	LANDFILL FEES	\$ 76.80
23098	AFLAC	SUPPLEMENTAL INSURANCE	\$ 450.65
23099	AGRILAND FS, INC	FUEL	\$ 3,478.15
23100	ALLIANT ENERGY/IPL	GAS SERVICE	\$ 540.08
23101	BARCO MUNI PRODUCTS	LED SURFACE MOUNT LIGHTS	\$ 443.36
23102	BORDER STATES ELECTRIC	SUPPLIES	\$ 17,570.79
23103	BROWN SUPPLY CO.	SUPPLIES	\$ 5,353.00
23104	CARBON CENTRAL, LLC	CARBON	\$ 7,390.00
23105	CHEM-SULT, INC	CHEMICALS	\$ 3,991.56
23106	CITY OF GREENFIELD	MARCH SEWER FEES	\$ 41,910.30

23107	S & G HARVIEUX	TESTING	\$ 35.00
23108	CLINT HIGHT, PC	DISTR PROJ EASEMENTS	\$ 400.00
23109	PRODUCTIVITY PLUS	HYD CLAMP/CUT EDGE/FILT	\$ 2,213.40
23110	COUNSEL	BASE RATE/CLICKS	\$ 28.88
23111	CRESTON PUBLISHING CO	PUBLICATION	\$ 297.16
23112	CULLIGAN	APRIL MAINT	\$ 32.10
23113	DGR ENGINEERING	DIESEL GEN - ENG - 2/28/18	\$ 2,727.65
23114	DON CARLOS INSURANCE	PROPERTY INSURANCE	\$ 75,486.00
23115	DUANE ARMSTEAD	APRIL 2018 REIMBURSEMENT	\$ 2,227.80
23116	ECHO ELECTRIC SUPPLY	SUPPLIES	\$ 1,285.79
23117	FAREWAY STORES	WATER TESTING SUPPLIES	\$ 73.93
23118	FARMERS LUMBER CO	GATE SUPPLIES	\$ 439.80
23119	FASTENAL COMPANY	SUPPLIES	\$ 74.98
23120	G & L CLOTHING	EMPLOYEE PPE ALLOWANCE	\$ 697.25
23121	GFLD TRUE VALUE	SUPPLIES	\$ 120.77
23122	GIS WORKSHOP LLC	SUBSCRIPTION YEAR 2	\$ 4,200.00
23123	GRAINGER	CABLE/WIRE ROPE SLEEVE	\$ 72.88
23124	GREENFIELD WIND POWER	MAR PURCHASED ENERGY	\$ 27,622.04
23125	GRNFLD LUMBER CO	SUPPLIES	\$ 559.87
23126	GRNFLD MUNIC UTILITIES	UTILITIES	\$ 4,954.42
23127	HACH COMPANY	CHEMICALS	\$ 308.35
23128	IOWA ASSOCIATION OF MUN	SWISS APR-JUNE 2018	\$ 866.80
23129	IOWA ONE CALL	JAN/FEB LOCATES	\$ 18.00
23130	JARED MASKER	PPE ALLOWANCE	\$ 205.10
23131	MAGGIE MASKER	FAUST RETIREMENT CAKES	\$ 85.50
23132	MANGOLD ENVIRNMNTL	WATER TESTING	\$ 40.00
23133	MELLEN & ASSOCIATES, INC	FILTER REGULATORS/WAFER	\$ 448.84
23134	MUNICIPAL SUPPLY, INC.	SUPPLIES	\$ 677.11
23135	RESCO	PAD MOUNT TRANSFORMER	\$ 8,212.25
23136	SCHILDBERG CONSTRUCTION	ROCK	\$ 2,620.10
23137	SHOPKO STORES	SUPPLIES	\$ 6.41
23138	SICKLES TRUCKING & REPAIR	TIRES/WIPER BLADES	\$ 488.25
23139	SKY VOLT, INC	MARCH PURCHASED ENERGY	\$ 29,045.85
23140	STUART C IRBY CO	SWITCHGEAR BOX PADS	\$ 2,728.50
23141	VAN WERT INC	ELECTRIC METERS	\$ 839.95
23142	VISA	MISC	\$ 429.34
23143	WALLACE AUTO SUPPLY	SUPPLIES	\$ 332.67
23144	WESCO DISTRIBUTION	WIRE	\$ 94,939.59
23145	WINDSTREAM	TELEPHONE SERVICE	\$ 641.41
23146	ZIEGLER INC.	ENGINE STACK TESTING	\$ 9,883.99
6004345	UNION STATE BANK	FED/FICA TAX	\$ 5,680.89
6004346	UNION STATE BANK	FED/FICA TAX	\$ 5,978.10
	TOTAL EXPENDITURES		\$ 553,694.59

TOTAL REVENUES

\$ 439,745.23

Ayes –Don Carlos, Guikema, and Schneider; motion carried.

No customers or guests were present for comments.

At 8:13 a.m., Chair Don Carlos opened the Public Hearing on the Electric Revenue Bonds and Loan Agreement.

There being no public comment, nor written or oral objections; motion by Don Carlos seconded by Schneider to close the public hearing. Ayes, Don Carlos, Guikema, and Schneider, motion carried.

Guikema motioned seconded by Schneider to adopt Resolution #2.18 Expressing Interest in Entering into Electric Revenue Loan Agreement in an amount not to exceed \$7,500,000. Ayes, Don Carlos, Guikema, and Schneider, motion carried.

Following discussion, motion by Schneider seconded by Guikema to authorize our attorney to draw up an agreement with the Adair County Fair Board for upgrades to the Electrical System located on the fairgrounds. Ayes, Don Carlos, Guikema, and Schneider; motion carried.

Duane Armstead entered the meeting at 8:40 a.m.

**MANAGEMENT REPORT:**

We are in the process of changing employee life insurance companies. Tonderum plans to use the resulting savings to establish a wellness program. We have received notice Zero Energy, one of GMU's RLF recipients, has filed for bankruptcy. Max Kuhns and Riley Lonsdale have been hired for the part-time summer positions and will be starting the end of May at a rate of \$12/hr. We are advertising for a part-time summer office position. Tonderum presented a proposed change to summer hours on a trial basis. There will be no change to office hours, but the crew will work 7 a.m. to 3:30 p.m. with a half hour lunch break. Board consensus was to approve this on a trial basis. SIMECA Annual Meeting is April 25<sup>th</sup> & 26<sup>th</sup>. Timing of relay testing has changed from every three years to every five. Next testing will be in 2020. Two of the five easements for the underground project have been signed. Working on an agreement to lease land around the well fields for DNR required well head protection. The CIPCO Patronage Dividend is expected to be around \$140,000 and should be received later this month. Income Off-set has received approximately \$28,000 since 2012. The Generation Site Survey has been completed, permitting and the design phase are in progress. Power costs, EOR, and WOR were reviewed.

The meeting was adjourned at 9:15 a.m.

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Chairperson, Lynne Don Carlos

Attest: \_\_\_\_\_  
Rebecca Haase, Office Manager