

Tuesday, March 15, 2016

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:00 a.m. in the City Council Chambers of City Hall by Chairperson Don Carlos.

Roll was called and those present were Trustees Lynne Don Carlos, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum and Office Manager Rebecca Haase.

Absent: none

Motion by Guikema seconded by Schneider to approve the agenda. Ayes – Don Carlos, Guikema and Schneider; motion carried.

Motion by Schneider seconded by Guikema to approve the minutes from the February 9<sup>th</sup> meeting. Ayes – Don Carlos, Guikema and Schneider; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Guikema seconded by Schneider to approve the claims as presented:

442	TREASURER - STATE OF IOWA	JAN ELECT SALES TAX PAY	\$ 10,130.00
443	BANKERS TRUST COMPANY	2010B ELECT REV BOND INT	\$ 51,452.50
444	TREASURER - STATE OF IOWA	FEB ELECT SALES TAX PAY	\$ 9,537.00
445	SIMECA	FEB PURCHASED ENERGY	\$ 148,244.48
20881	ICMA RETIREMENT	457K ANNUITY	\$ 959.62
20882	CITY OF GREENFIELD	IPERS	\$ 7,861.67
20883	AWWA	PILGREEN	\$ 100.00
20884	CLINT HIGHT, PC	LEGAL FEES	\$ 50.00
20885	DELTA DENTAL OF IOWA	MARCH DENTAL INS	\$ 1,004.00
20886	MAIL SERVICES LLC	JAN BILLING	\$ 688.83
20887	ZEE MEDICAL, INC.	MEDICAL SUPPLIES SHOP	\$ 148.30
20888	21ST CENTURY COOPERATIVE	FUEL PURCHASES	\$ 504.68
20889	PETTY CASH	POSTAGE	\$ 33.88
20890	SCHILDBERG CONSTRUCTION CO	ROCK	\$ 88.83
20891	UNITED HEALTHCARE INS	MARCH INS PREMIUMS	\$ 12,771.41
20892	WALLACE AUTO SUPPLY	SUPPLIES	\$ 244.19
20893	WINDSTREAM	PHONE BILL	\$ 523.21
20903	ICMA RETIREMENT	457K ANNUITY	\$ 1,000.90
20904	COUNSEL	#144550 MONTHLY FEE	\$ 106.78
20905	21ST CENTURY COOPERATIVE	STATION PURCHASES	\$ 35.52
20906	ADAIR COUNTY FREE PRESS	NOTICES/PUBLICATIONS	\$ 114.59
20907	AFLAC	SUPPLEMENTAL INS	\$ 99.60
20908	ALLIANT ENERGY	GAS BILLS	\$ 475.40
20909	BLACKBURN MFG. CO.	MEASURING WHEEL	\$ 110.91
20910	BLUETARP FINANCIAL INC	TOOLS	\$ 490.76
20911	CITY OF GREENFIELD	HVAC ENG COSTS	\$ 16,940.00
20912	PRODUCTIVITY PLUS ACCOUNT	DIA KIT TRACTOR	\$ 415.00
20913	COUNSEL	COMPUTER COST	\$ 65.00

20914	CULLIGAN	MARCH MAINT	\$ 31.03
20915	DGR ENGINEERING	PROJ #413208	\$ 1,264.50
20916	MSC-410526 DOLLAR GENERAL	SUPPLIES	\$ 43.75
20917	DUANE ARMSTEAD	MARCH 2016 REIMB	\$ 1,611.28
20918	ECHO ELECTRIC SUPPLY	SUPPLIES	\$ 932.97
20919	ESA, INC	ABATE OLD POLICE STATION	\$ 11,896.00
20920	FAREWAY STORES	SUPPLIES	\$ 39.72
20921	FASTENAL COMPANY	SUPPLIES	\$ 6.26
20922	FLAGSUSA.COM	WIRE ROPE ASSEMBLY	\$ 41.50
20923	FLETCHER-REINHARDT-IACR	BRUSH BLADE/TOOLS	\$ 141.45
20924	FOX WELDING CO.	MAKE PAN AND STAND	\$ 120.00
20925	GFLD PARK APTS	GFLD PARK APTS	\$ 3,046.70
20926	GFLD TRUE VALUE	SUPPLIES	\$ 587.20
20927	GREENFIELD WIND POWER LLC	FEB PURCHASED ENERGY	\$ 22,947.23
20928	GRNFLD LUMBER CO	SUPPLIES	\$ 190.37
20929	GRNFLD MUNICIPAL UTILITIES	UTILITIES	\$ 4,118.94
20930	GRNFLD OIL COMPANY	6 TIRES	\$ 2,340.00
20931	IOWA RURAL WATER ASSOC	2016 DUES	\$ 875.00
20932	JACOBSEN INC OF ADAIR	SHOP	\$ 120.22
20933	KRIZ-DAVIS COMPANY	LED LUMEN WALL PACK	\$ 873.04
20934	LOCAL UNION #55, IBEW	UNION DUES	\$ 314.69
20935	MAIL SERVICES LLC	FEB BILLING	\$ 690.32
20936	MANGOLD ENVIRNMNTL TEST	WASTEWATER GRAB	\$ 1,472.00
20937	MASTERCARD	CONFERENCE EXP	\$ 561.88
20938	METERING & TECHNOLOGY SOL	WIRE HARNESS	\$ 356.32
20939	MUNICIPAL SUPPLY, INC.	REPAIR CLAMP	\$ 129.31
20940	O'HALLORAN INTERNATIONAL	SENSOR FOR DUMP TRUCK	\$ 40.49
20941	OFFICE MACHINES COMPANY	CHAIR MATS/BINDER CLIPS	\$ 97.43
20942	SCHILDBERG CONSTRUCTION CO	ROCK	\$ 745.52
20943	SKARSHAUG TESTING LAB	CLEAN AND TEST GLOVES	\$ 126.02
20944	SKY VOLT, INC	FEB PURCHASED ENERGY	\$ 28,248.06
20945	TNEMEC COMPANY, INC.	SUPPLIES	\$ 178.06
20946	WALLACE AUTO SUPPLY	SUPPLIES	\$ 368.61
20947	CITY OF GREENFIELD	FEB SEWER FEES	\$ 16,299.63
20948	CITY OF GREENFIELD	MONTHLY CONTRIBUTION	\$ 9,166.67
6004287	UNION STATE BANK	FED/FICA TAX	\$ 5,276.21
6004288	UNION STATE BANK	FED/FICA TAX	\$ 4,969.05
	TOTAL EXPENDITURES		\$ 384,464.49
	TOTAL REVENUES		\$ 395,069.59

Ayes –Don Carlos, Guikema, and Schneider; motion carried.

Motion by Guikema seconded by Schneider to approve restructuring the Revolving Loan for the EE Warren Cultural Center as recommended by the Revolving Loan Committee. Ayes: Don Carlos, Guikema, and Schneider; motion carried.

Schneider motioned seconded by Guikema to approve the quote from Don Carlos Insurance for the 2016-17 renewal in the amount of \$73,920. Ayes: Guikema and Schneider with Don Carlos abstaining; motion carried.

**MANAGEMENT REPORT:**

Electric and Water Operating Reports were reviewed. Results of the Water Rate Study completed by Anne Kimber were presented. Based on the study, Tonderum will have suggested changes to the current rates at the next meeting with an implementation date of July 1. The website is ready to go live. Looking to hire a part-time person for the summer. Masker and Brashear are enrolled in the Apprenticeship Program.

The meeting was adjourned at 9:07 a.m.

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Chairperson, Lynne Don Carlos

Attest: \_\_\_\_\_  
Rebecca Haase, Office Manager