

Tuesday, March 13, 2018

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:00 a.m. in the City Council Chambers of City Hall by Chairperson Don Carlos.

Roll was called and those present were Trustees Lynne Don Carlos, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum and Assistant Office Manager Jessica Foster.

Absent: none

Motion by Guikema seconded by Schneider to approve the agenda. Ayes – Don Carlos, Guikema, and Schneider; motion carried.

Motion by Schneider seconded by Guikema to approve the minutes from the February 13<sup>th</sup> meeting. Ayes – Don Carlos, Guikema, and Schneider; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Guikema seconded by Schneider to approve the claims as presented:

507	BANKERS TRUST COMPANY	2010B ELECT REV INT	\$43,990.00
508	SIMECA	PURCHASED ENERGY	\$154,493.01
22978	TRISTAR	SELF FUNDING	\$400.00
22989	ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$1,679.00
22990	CITY OF GREENFIELD	STATE TAXES	\$9,048.89
22991	DELTA DENTAL OF IOWA	MARCH DENTAL INS	\$1,010.86
22992	IOWA UTILITIES BOARD	FY2018 ASSESSMENT	\$3,998.00
22993	MAIL SERVICES LLC	JAN BILLING	\$657.79
22994	VERIZON WIRELESS	TELEPHONE SERVICE	\$110.26
23005	ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$1,571.46
23006	AFLAC	SUPPLEMENTAL INSURANCE	\$450.65
23007	HEALTHSMART BENEFIT SOL, INC	MARCH VISION INSURANCE	\$270.03
23008	PETTY CASH	TRAINING EXP	\$71.87
23009	EMC NATIONAL LIFE COMPANY	MARCH LIFE/AD&D	\$221.21
23010	ADAIR CO ABSTRACT COMPANY	TITLE SEARCHES/WWTP ELECT	\$600.00
23011	ADAIR CO ENGINEER	LIGHTING REBATE	\$132.00
23012	AGRILAND FS, INC	FUEL	\$17,480.36
23013	ALLIANT ENERGY/IPL	GAS	\$821.34
23014	BLUETARP FINANCIAL INC	GATE WHEELS	\$99.96
23015	BORDER STATES ELECTRIC SUPPLY	SUPPLIES	\$2,535.91
23016	CAPITAL CITY EQUIPMENT CO	FILTER/BELT/IDLER	\$438.93
23017	CHEM-SULT, INC	CHEMICALS	\$4,118.52
23018	CITY OF GREENFIELD	FEB SWR FEES	\$47,812.54
23019	CLINT HIGHT, PC	DISTRIB PROJ EASEMENTS	\$875.00
23020	COUNSEL	BASE RATES/CLICKS	\$30.51
23021	CRESTON PUBLISHING COMPANY	PUBLICATION	\$45.00
23022	CULLIGAN	MARCH MAINTENANCE	\$32.10

23023	DGR ENGINEERING	DIESEL GEN - ENG - 1/31/18	\$1,854.00
23024	DITCH WITCH - MINN & IOWA	SUPPLIES	\$2,097.54
23025	MSC-410526 DOLLAR GENERAL	SUPPLIES	\$17.50
23026	DON CARLOS INSURANCE AGENCY	INSURANCE	\$9,141.00
23027	DUANE ARMSTEAD	MARCH 2018 REIMBURSEMENT	\$2,227.80
23028	ECHO ELECTRIC SUPPLY	SUPPLIES	\$641.21
23029	ENGINEERING UNLIMITED INC	PADLOCKS	\$477.81
23030	ENVIRONMENTAL SYSTEMS RESEARCH	ARCPAD MAINTENANCE	\$650.00
23031	FAREWAY STORES	SUPPLIES	\$33.38
23032	FARMERS LUMBER CO	WELLS GATE HINGES	\$10.98
23033	FASTENAL COMPANY	SUPPLIES	\$60.10
23034	FLETCHER-REINHARDT-IACR	STREET LIGHT SUPPLIES	\$543.56
23035	FOUNTAIN FLORIST, INC.	GROSS SERVICES	\$45.00
23036	FOX WELDING CO.	ANGLE IRON	\$206.28
23037	G & L CLOTHING	CLOTHING ALLOWANCE	\$316.00
23038	GFLD TRUE VALUE	SUPPLIES	\$42.46
23039	GREENFIELD REHAB	LIGHTING REBATE	\$1,314.00
23040	GREENFIELD WIND POWER LLC	PURCHASED ENERGY	\$23,090.38
23041	GRNFLD LUMBER CO	SUPPLIES	\$1,235.55
23042	GRNFLD MUNICIPAL UTILITIES	UTILITIES	\$6,003.72
23043	IOWA ASSOCIATION OF MUNICIPAL	ELECTRIC DUES/RESEARCH ASSESS	\$6,500.00
23044	JACOBSEN INC OF ADAIR	CHECK/BALL VALVES	\$225.40
23045	JOHN FERBER	WATER LINE REPLACEMENT	\$500.00
23046	MANGOLD ENVIRNMNTL TESTING INC	TESTING	\$588.00
23047	MUNICIPAL SUPPLY, INC.	SUPPLIES	\$1,155.77
23048	OETKEN OFFICE MACHINES	TONER	\$166.98
23049	SKARSHAUG TESTING LABORATORY	GLOVE TESTING	\$239.73
23050	SKY VOLT, INC	PURCHASED ENERGY	\$23,376.93
23051	USA BLUE BOOK	PH SENSOR	\$103.35
23052	VERMEER SALES & SERVICE	UNDERGROUND MOLE REBUILD	\$1,692.60
23053	VISA	MISC	\$673.57
23054	WALLACE AUTO SUPPLY	SUPPLIES	\$609.16
23055	WINDSTREAM	TELEPHONE SERVICE	\$647.38
6004343	UNION STATE BANK	FED/FICA TAX	\$5,616.00
6004344	UNION STATE BANK	FED/FICA TAX	\$5,941.88
	TOTAL EXPENDITURES		\$391,040.22
	TOTAL REVENUES		\$452,769.17

Ayes –Don Carlos, Guikema, and Schneider; motion carried.

No customers or guests were present for comments.

The insurance renewal from EMC/Don Carlos Insurance was reviewed. Motion by Guikema, seconded by Schneider to approve the renewal as presented by Tonderum. Ayes, Don Carlos, Guikema, and Schneider, motion carried.

Don Carlos motioned seconded by Schneider to set a public hearing to enter into an Electric Revenue Loan Agreement in a principal amount not to exceed \$7,500,000 for April 10, 2018 at 8 am. Ayes, Don Carlos, Guikema, and Schneider, motion carried.

Tonderum reviewed Amendment #1 for the Diesel Generation Addition Project. Motion by Guikema, seconded by Schneider to approve signing the amendment. Ayes, Don Carlos, Guikema, and Schneider; motion carried.

Motion by Schneider, seconded by Guikema to name Scott Tonderum, Rebecca Haase and Jessica Foster as official signatory's on Greenfield Municipal Utilities accounts. Ayes, Don Carlos, Guikema, and Schneider; motion carried.

**MANAGEMENT REPORT:**

Tonderum gave an update on the replacement procedure for the 2<sup>nd</sup> MIOX unit to happen over the next few months. The replacement will hopefully be completed by the end of June 2018. Jessica Foster's title has been changed from Billing Clerk to Assistant Office Manager. The carbon changeout on Filter 3 is scheduled for late March. The GMU employees met and made the decision to withdraw from their union affiliation effective February 20, 2018. Stack Testing was completed on Units 1 and 2 at North Plant. The CIPCO annual meeting is coming up on March 27<sup>th</sup> and 28<sup>th</sup> and SIMECA annual meeting on April 25<sup>th</sup> and 26<sup>th</sup>. Duane Armstead participated in a senior career day event at Nodaway Valley High School on March 8, 2018 for GMU. Easement discussions for the underground electric project planned for this summer. Tonderum updated the board on an Energy Omnibus Bill passed by the Senate and currently in the House that has potential to affect GMU. Discussion continues with the Adair County Fair Board regarding infrastructure updates for the fairgrounds.

The meeting was adjourned at 9:27 a.m.

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Chairperson, Lynne Don Carlos

Attest: \_\_\_\_\_  
Jessica Foster, Assistant Office Manager