

Tuesday, March 12th, 2019

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:00 a.m. in the City Council Chambers of City Hall by Chairperson Guikema.

Roll was called and those present were Trustees Jessica Christensen, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum and Office Manager Rebecca Haase.

Absent: none

Motion by Schneider seconded by Christensen to approve the agenda. Ayes – Christensen, Guikema, and Schneider; motion carried.

Motion by Schneider seconded by Christensen to approve the minutes from the February 12th meeting. Ayes – Christensen, Guikema, and Schneider; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Schneider seconded by Christensen to approve the claims as presented:

548	BANKERS TRUST COMPANY	2010B ELECT REV BOND	\$ 37,415.00
549	BANKERS TRUST COMPANY	2013 ELECT REV BOND	\$ 3,487.50
550	TREASURER - STATE OF IOWA	FEBRUARY 2019 WET	\$ 2,998.00
551	TREASURER - STATE OF IOWA	FEB SALES TAX	\$ 7,618.00
552	SIMECA	FEBRUARY PURCHASED ENERGY	\$ 151,807.66
24074	ICMA RETIREMENT	457K ANNUITY	\$ 2,116.30
24075	CITY OF GREENFIELD	STATE TAXES	\$ 9,616.70
24076	R.D. DRENKOW & CO., INC.	FLEX SPENDING	\$ 219.62
24077	FORD, CRAIG	WAGES	\$ 1,716.72
24078	R.D. DRENKOW & CO., INC.	FEBRUARY FSA ADMIN FEE	\$ 56.70
24079	JULIE WOOLLUMS	DON CARLOS RETIREMENT	\$ 20.00
24080	MIDWEST UNDERGROUND	REEL TRAILER	\$ 7,900.00
24081	WELLMARK	MARCH HEALTH INSURANCE	\$ 9,603.39
24082	DELTA DENTAL OF IOWA	MARCH DENTAL INSURANCE	\$ 1,137.84
24083	GRNFLD MUNICIPAL UTILITIES	PROJECT SHARE	\$ 111.63
24084	LAMB TILING	DIRT WORK/HAULING	\$ 20,150.00
24085	MADISON NATIONAL LIFE	MARCH LIFE INSURANCE	\$ 215.79
24086	MAIL SERVICES LLC	BILLING EXP	\$ 731.82
24087	VERIZON WIRELESS	CELL PHONE SERVICE	\$ 150.51
24088	GRNFLD OIL COMPANY	TIRES - SKID LOADER	\$ 900.00
24098	ICMA RETIREMENT	457K ANNUITY	\$ 2,116.30
24099	R.D. DRENKOW & CO., INC.	FLEX SPENDING	\$ 219.62
24100	PETTY CASH	POSTAGE	\$ 42.59
24101	HEALTHSMART BENEFIT SOL,	MARCH VISION INSURANCE	\$ 270.03
24102	AD CO SANITARY LANDFILL &	LANDFILL FEES	\$ 1,019.20
24103	R.D. DRENKOW & CO., INC.	MARCH FSA ADMIN FEE	\$ 56.70

24104	AFLAC	SUPPLEMENTAL INSURANCE	\$ 282.75
24105	ALLIANT ENERGY/IPL	GAS BILL	\$ 872.87
24106	BLUETARP FINANCIAL INC	FUEL TANK	\$ 249.99
24107	BORDER STATES ELECTRIC SU	SUPPLIES	\$ 1,519.42
24108	CAPITAL CITY EQUIPMENT CO	CUTTING EDGE	\$ 79.19
24109	CHEM-SULT, INC	CHEMICALS	\$ 4,151.18
24110	CIPCO	4TH QRT 2018 IT	\$ 197.63
24111	CITY OF GREENFIELD	FEB SWR FEES/TRANSFER	\$ 45,939.10
24112	PRODUCTIVITY PLUS	SUPPLIES	\$ 229.95
24113	COUNSEL	BASE RATE/CLICKS	\$ 33.33
24114	CRESTON PUBLISHING CO	PUBLICATION	\$ 142.44
24115	DGR ENGINEERING	DIESEL GEN-ENG-1/31/19	\$ 89,716.72
24116	DON CARLOS INSURANCE	MACHINERY & EQUIPMENT	\$ 9,141.00
24117	DWEBWARE	ONLINE PAY LINK	\$ 97.50
24118	ECHO ELECTRIC SUPPLY	SUPPLIES	\$ 1,636.77
24119	ENVIRONMENTAL SYSTEMS	ARCPAD MAINTENANCE	\$ 650.00
24120	FAREWAY STORES	WATER TESTING	\$ 40.91
24121	FARMERS LUMBER CO	SPLICE TOOL, FENCE STRETCHER	\$ 108.55
24122	FOX WELDING CO.	IRON	\$ 77.75
24123	GFLD TRUE VALUE	SUPPLIES	\$ 448.55
24124	GREENFIELD WIND POWER	FEBRUARY PURCHASED ENERGY	\$ 20,931.53
24125	GRNFLD LUMBER CO	SUPPLIES	\$ 492.06
24126	GRNFLD MUNICIPAL UTILITIE	UTILITY BILLS	\$ 6,392.95
24127	GWORKS	SUBSCRIPTION YEAR 3	\$ 4,200.00
24128	HOWARD R GREEN COMPANY	HWY 92 WATER ENG	\$ 593.60
24129	IOWA ASSOCIATION OF MUN	APPRENTICESHIP EXP	\$ 7,184.00
24130	JACOBSEN INC OF ADAIR	SUPPLIES	\$ 243.94
24131	JOHN GRUSS	SUPPLIES	\$ 16.52
24132	MADISON NATIONAL LIFE	APRIL LIFE INSURANCE	\$ 215.79
24133	MANGOLD ENVIRNMNTL TEST	WATER TESTING	\$ 444.00
24134	STOREY KENWORTHY CORP	PAST DUE NOTICES	\$ 368.15
24135	MELLEN & ASSOCIATES, INC	SUPPLIES	\$ 359.66
24136	MUNICIPAL SUPPLY, INC.	SUPPLIES	\$ 634.80
24137	NEW PIG CORPORATION	MAT PADS - SOCKS	\$ 593.70
24138	O'DONNELL FICENEC WILLS	FY18 AUDIT EXPENSE	\$ 23,261.00
24139	OCV CONTROL VALVES, LLC	SUPPLIES	\$ 1,239.50
24140	OETKEN OFFICE MACHINES	SUPPLIES	\$ 81.09
24141	SICKLES TRUCKING & REPAIR	TIRE REPAIR	\$ 30.00
24142	SKY VOLT, INC	FEBRUARY PURCHASED ENERGY	\$ 21,211.36
24143	STUART C IRBY CO	SUPPLIES	\$ 82.39
24144	SULLIVAN & WARD, P.C.	LEGAL SERVICES	\$ 50.00
24145	UNITY POINT HEALTH	HEARING TESTS	\$ 118.02
24146	VISA	SUPPLIES	\$ 1,797.64
24147	WALLACE AUTO SUPPLY	SUPPLIES	\$ 990.51
24148	WESTEC ENGINEERING INC	ADAPTOR ANALONG INPUT MODULE	\$ 7,288.88

24149	ZIEGLER INC.	THERMOSTATS	\$	523.67
6004371	UNION STATE BANK	FED/FICA TAX	\$	5,919.40
6004373	UNION STATE BANK	FED/FICA TAX	\$	5,877.93

TOTAL EXPENDITURES	\$	526,738.59
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TOTAL REVENUES	\$	501,377.53
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Ayes: Christensen, Guikema, Schneider; motion carried.

There were no customers or guests present.

The quote for the insurance renewal with EMC/Don Carlos Insurance was reviewed. Motion by Christensen seconded by Schneider to accept and approve the quote of \$71,383. Ayes: Christensen, Guikema, and Schneider; motion carried.

Motion by Christensen seconded by Schneider to approve the renewal Information Technology Service Agreement with CIPCO in the amount of \$14,770. Ayes: Christensen, Guikema, and Schneider; motion carried.

Christensen motioned seconded by Schneider to approve Resolution #4.19 – Resolution to Authorize Bidding and Set the Bid Opening Date for Construction of the Downtown Generation Plant (Tuesday, April 16th, 2019 at 2:00 PM) at Greenfield City Hall; to Set Public Hearing Date for Construction of the Downtown Generation Plant (Tuesday, April 23rd, 2019 at 8:05 AM) at Greenfield City Hall, to Authorize Publishing of the Notice of Public Hearing for the Construction of the Downtown Generation Plant; and to Authorize Posting of the Notice to Bidders as Required by State Law. Ayes: Christensen, Guikema, and Schneider; motion carried.

Schneider motioned seconded by Christensen to approve Resolution #5.19 – Resolution to Authorize Bidding and Set the Bid Opening Date for Furnishing 15 kV Switchgear and Controls – Downtown Generation Plant (Tuesday, April 16th, 2019 at 1:30 PM at Greenfield City Hall; to Set Public Hearing Date for Furnishing 15 kV Switchgear and Controls – Downtown Generation Plant (Tuesday, April 23rd, 2019 at 8:00 AM) at Greenfield City Hall; to Authorize Publishing of the Notice of Public Hearing for Furnishing 15 kV Switchgear and Controls – Downtown Generation Plant; and to Authorize Posting of the Notice to Bidders as Required by State Law. Ayes: Christensen, Guikema, and Schneider; motion carried.

MANAGEMENT REPORT:

The SIMECA Annual Meeting is April 23rd & 24th. CIPCO's Annual Meeting is March 19th & 20th. Concrete removed from the new plant site is being placed at the coffer dam. Six feet of soil will need to be removed to meet compaction requirements. The Annual Contribution to the City was discussed. Max Brashear has passed his Journeyman test and his wage will be increased to \$32.21/hr beginning March 10th. Kolby Baier has completed years 1 & 2 of the Apprenticeship Program and Sam Groves has completed year 1 and is working on year 2. The DNR is planning to rake the lake once the ice is off to determine if curly-leaf pond weed is present and the best course of action if present. If present, board consensus to approve using a small dose of Aquathol K at the far south end of the lake with DNR approval and guidance. GMU has received a \$75,000 grant in conjunction with Corning to develop a Source Water Protection Program. TetraTech will work with the committee to produce a plan. GMU Received a Community Impact Award from Greenfield Chamber Main Street for the 2018 Storm Cleanup as well as Partner of the Year from State Main Street. Tonderum participated in mock interviews at the High School on March 7th interviewing four young adults who would be good candidates for the summer positions. The EOR and WOR were handed out. The results of the Housing Survey showed Greenfield's need of medium-priced housing. Tonderum attended the Fontanelle City Council meeting last month.

The meeting was adjourned at 9:40 a.m.

Chair, Robert Guikema

Attest: _____
Rebecca Haase, Office Manager