

Wednesday, March 12, 2014

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:00 a.m. in the City Council Chambers of City Hall by Chairman Kohler.

Roll was called and those present were Trustees Lynne Don Carlos, Richard Kohler, and Terry Schneider. Also present were General Manager Duane Armstead, Assistant General Manager Scott Tonderum, and Office Manager Rebecca Haase.

Absent: none

Motion by Don Carlos seconded by Schneider to approve the agenda. Ayes – Don Carlos, Schneider, and Kohler; motion carried.

Motion by Don Carlos seconded by Schneider to approve the minutes from the February 11<sup>th</sup> meeting. Ayes – Don Carlos, Schneider, and Kohler; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Don Carlos seconded by Schneider to approve the claims as presented:

372 SIMECA	JAN PURCHASED ENERGY	\$ 119,940.33
373 CIPCO	MARCH TOWER PMT	\$ 1,666.67
374 SIMECA	FEB PURCHASED ENERGY	\$ 135,750.56
18856 ALLIANT ENERGY	GAS BILL	\$ 520.71
18857 AWWA	REGION IV MTG AWWA (2)	\$ 40.00
18858 CITY OF GREENFIELD	JAN SEWER FEES	\$ 17,153.03
18859 MSC-410526 DOLLAR GENERAL	SUPPLIES	\$ 6.95
18860 FOX WELDING CO.	SUPPLIES	\$ 1,340.32
18861 MAIL SERVICES LLC	JAN BILLING	\$ 839.35
18862 TRUE VALUE	SUPPLIES	\$ 896.49
18874 ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$ 844.71
18875 CITY OF GREENFIELD	IPERS	\$ 9,010.38
18876 DELTA DENTAL OF IOWA	MARCH DENTAL INS	\$ 1,188.90
18877 O'DONNELL FICENEC WILLIS FERDIG	2013 AUDIT SERVICES	\$ 21,006.00
18878 UNITED HEALTHCARE INSURANCE CO	MARCH HEALTH INS	\$ 17,753.94
18879 HEALTHSMART BENEFIT SOL, INC	MARCH VISION INS	\$ 289.48
18880 PETTY CASH	PETTY CASH	\$ 31.53
18881 VERIZON WIRELESS	WIRELESS SERVICE	\$ 138.42
18892 ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$ 844.71
18893 CITY OF GREENFIELD	FEB SEWER FEES	\$ 17,450.34
18894 21ST CENTURY COOPERATIVE	FUEL PURCHASES	\$ 832.13
18895 3E-ELECTRICAL ENGINEERING &	MIOX SUPPLIES	\$ 46.45
18896 ADAIR COUNTY FREE PRESS	NOTICES/PUBLICATIONS	\$ 190.06
18897 ADAMS DOOR CO., INC. OF DSM	1/8" CABLE & SERVICE	\$ 174.00
18898 AFLAC	SUPPLEMENTAL INS	\$ 261.30
18899 ALLIANT ENERGY	GAS BILL	\$ 540.32
18900 AUS DES MOINES MC LOCKBOX	UNIFORM EXPENSE	\$ 295.56

18901 BORDER STATES ELECTRIC SUPPLY	SUPPLIES	\$ 134.81
18902 BURGER PLUMBING & HEATING	ROOTER WORK	\$ 158.99
18903 CARDINAL IG	LIGHTING REBATE	\$ 20,040.00
18904 CHRISTENSEN AUTO REPAIR SERV	BATTERY	\$ 109.94
18905 CITY OF GREENFIELD	MARCH 2014 TRANSFER	\$ 9,166.67
18906 COLORS	ARMSTEAD SERVICE	\$ 50.00
18907 CULLIGAN	MARCH MAINT	\$ 16.05
18908 DGR ENGINEERING	RELAY MODIFICATION	\$ 717.50
18909 ECHO ELECTRIC SUPPLY	SUPPLIES	\$ 776.50
18910 FAREWAY STORES	WATER TESTING	\$ 14.14
18911 FOX WELDING CO.	REPAIRS	\$ 42.48
18912 GFLD TRUE VALUE	SUPPLIES	\$ 296.86
18913 GRAINGER	MIOX SHELF UNIT	\$ 228.75
18914 GREENFIELD WIND POWER LLC	FEB PURCHASED ENERGY	\$ 24,114.11
18915 GRNFLD LUMBER CO	SUPPLIES	\$ 517.69
18916 GRNFLD MUNICIPAL UTILITIES	UTILITIES	\$ 3,746.15
18917 GURNEY	MIOX PUMP REPAIR	\$ 1,814.91
18919 HAROLD K. SCHOLZ, CO.	INSTALL REGULATOR	\$ 17,121.12
18920 HAWKINS, INC.	CHEMICALS	\$ 2,289.08
18921 HOTSY CLEANING SYSTEM	FLEETWASH	\$ 165.85
18922 IOWA ASSOCIATION OF MUNICIPAL	EL DUES & RESEARCH	\$ 4,340.50
18923 IOWA DEPARTMENT OF NATURAL	PILGREEN OP CERT (2)	\$ 120.00
18925 LOCAL UNION #55, IBEW	UNION DUES	\$ 326.56
18926 MAIL SERVICES LLC	FEB BILLING	\$ 727.14
18927 MANGOLD ENVIRNMNTL TESTING INC	TESTING	\$ 548.00
18928 MASTERCARD	DIESEL	\$ 245.55
18929 MATTHEW SWANSON	ON SITE SERVICE	\$ 18.75
18930 MATURA ACTION CORPORATION	REFUND	\$ 213.80
18931 MUNICIPAL SUPPLY, INC.	SUPPLIES	\$ 422.27
18932 OFFICE MACHINES COMPANY, INC	SUPPLIES	\$ 45.08
18933 PARKSON CORPORATION	BRINE/QUARTZ ROCK KITS	\$ 1,820.68
18934 PIPER SIGN ART	SUPPLIES	\$ 150.87
18935 SCHILDBERG CONSTRUCTION CO	ROCK	\$ 566.59
18936 SKY VOLT, INC	FEB PURCHASED ENERGY	\$ 24,600.84
18937 SPRING VALLEY WIRELESS	SERVICE CALL	\$ 197.00
18938 STUART C IRBY CO	LOW VOLT	\$ 525.30
18939 TRUE VALUE	ICE MELT	\$ 25.66
18940 USA BLUE BOOK	GUAGE/FILTER	\$ 275.65
18941 VAN WERT INC	SUPPLIES	\$ 1,203.75
18942 WALLACE AUTO SUPPLY	REPAIRS	\$ 861.21
18943 WINDSTREAM	TELEPHONE SERVICE	\$ 547.17
18944 ZIEGLER INC.	EXTENDED WARRANTY	\$ 16,493.60
18945 KINETICO WATER	PARTS	\$ 24.50
18946 HACH COMPANY	WATER TESTING	\$ 776.36
6004228 UNION STATE BANK	FED/FICA TAX	\$ 7,087.98

6004229 UNION STATE BANK	FED/FICA TAX	\$ 5,152.70
TOTAL EXPENDITURES		\$ 497,891.75
TOTAL REVENUES		\$ 358,412.79

Ayes – Don Carlos, Schneider, and Kohler; motion carried.

Motion by Schneider seconded by Don Carlos to approve the revised equipment rental policy (dated March 12, 2014 – a copy of which is included in the minute book.) Ayes: Don Carlos, Schneider, and Kohler; motion carried.

Kohler motioned seconded by Schneider to approve insurance renewal with Don Carlos Insurance for \$70,874, leaving the umbrella the same. Ayes: Schneider, and Kohler, with Don Carlos abstaining; motion carried.

Motion by Schneider seconded by Don Carlos to approve riprap repair required below the coffer dam to be done by Herrick for an estimated cost of \$12,700. Ayes: Don Carlos, Schneider, and Kohler; motion carried.

Motion by Don Carlos seconded by Schneider to authorize the Chairman to sign the release of the mortgage on the portion of the development property being sold to Rassmussen Ag Solutions. Ayes: Don Carlos, Schneider, and Kohler; motion carried.

**MANAGEMENT REPORT:**

A notice has been received from Dana Darling that he will be retiring at the end of March. An updated wind power spreadsheet was handed out showing the continued cost savings. Wage survey results were handed out showing results from a total of 31 communities. Duane and Scott reported on a webinar they attended on were best to plant trees for energy efficiency. Board consensus to approach the city council regarding ground source heating/cooling for the City Complex. Looking at options for uniforms for employees. Jonathan Pilgreen has passed his Grade II water treatment and distribution tests and is now studying for his Grade III.

The meeting was adjourned at 9:10 a.m.

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Chairman, Richard Kohler

Attest: \_\_\_\_\_  
Rebecca Haase, Office Manager