

Tuesday, March 10th, 2020

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:01 a.m. in the City Council Chambers of City Hall by Chairperson Guikema.

Roll was called and those present were Trustees Jessi Christensen, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum, and Assistant Office Manager Jessica Foster.

Absent: none

Schneider motioned seconded by Christensen to approve the agenda. Ayes: Christensen, Guikema, and Schneider; motion carried.

Motion by Christensen seconded by Schneider to approve the minutes from the February 11th meeting. Ayes: Christensen, Guikema and Schneider; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Christensen seconded by Schneider to approve the claims as presented:

594	TREASURER - STATE OF IOWA	ELECTRIC SALES TAX	\$6,896.00
595	TREASURER - STATE OF IOWA	FEBRUARY 2020 WET	\$2,959.00
596	SIMECA	FEBRUARY PURCHASED ENERGY	\$145,591.90
25177	ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$2,149.62
25178	R.D. DRENKOW & CO., INC.	FLEX SPENDING	\$240.38
25179	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$318.46
25180	ADAIR CO AUDITOR	HEAT PUMP REBATE	\$1,000.00
25181	R.D. DRENKOW & CO., INC.	FEBRUARY FSA ADMIN FEE	\$50.40
25182	BOOT BARN, INC	EMPLOYEE FR CLOTHING	\$943.50
25183	DELTA DENTAL OF IOWA	MARCH DENTAL INSURANCE	\$971.62
25184	JOHN GRUSS	CONTRACTOR REBATE/COURTHOUSE	\$160.00
25185	MADISON NATIONAL LIFE	MARCH LIFE INSURANCE	\$198.23
25186	MAIL SERVICES LLC	MAILING SERVICES	\$667.20
25187	WELLMARK	MARCH HEALTH INSURANCE	\$8,879.26
25188	POWER & TELEPHONE	FIBER SUPPLIES	\$8,752.11
25197	ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$2,149.62
25198	CITY OF GREENFIELD	IPERS	\$8,761.32
25199	R.D. DRENKOW & CO., INC.	FLEX SPENDING	\$240.38
25200	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$318.46
25201	PETTY CASH	PETTY CASH	\$65.38
25202	VERIZON WIRELESS	CELL PHONE SERVICE/IPAD DATA	\$109.84
25203	WINDSTREAM	TELEPHONE SERVICE	\$837.83
25204	SAM GROVES	UNIFORM EXPENSE/BOOTS	\$262.10
25205	AFLAC	SUPPLEMENTAL INSURANCE	\$216.45
25206	AGRILAND FS, INC	FUEL	\$1,198.20
25207	ALLIANT ENERGY/IPL	GAS BILL	\$575.59
25208	AQUATIC CONTROL	CHEMICALS	\$3,112.40

25209	BORDER STATES ELECTRIC SUPPLY	SUPPLIES	\$5,399.36
25210	CHEM-SULT, INC	CHEMICALS	\$3,476.78
25211	CITY OF GREENFIELD	FEB SWR FEES/MAR CONTRIB	\$48,250.08
25212	COUNSEL	BASE RATE/CLICKS	\$19.27
25213	CRESTON PUBLISHING COMPANY	PUBLICATION	\$117.34
25214	DGR ENGINEERING	DIESEL GEN-ENG-1/31/20	\$18,600.00
25215	DITCH WITCH - MINN & IOWA	SUPPLIES	\$1,877.26
25216	ECHO ELECTRIC SUPPLY	SUPPLIES	\$616.06
25217	FARABEE MECHANICAL INC	PAY REQUEST #9	\$194,668.82
25218	FAREWAY STORES	SUPPLIES	\$123.02
25219	GFLD TRUE VALUE	SUPPLIES	\$208.41
25220	GREENFIELD WIND POWER LLC	FEBRUARY PURCHASED ENERGY	\$21,821.91
25221	GRNFLD LUMBER CO	SUPPLIES	\$1,016.14
25222	GRNFLD MUNICIPAL UTILITIES	UTILITY BILLS	\$5,226.69
25223	HACH COMPANY	CHEMICALS	\$528.67
25224	HOTSY CLEANING SYSTEM	FLEETWASH	\$180.00
25225	INTERNATIONAL FOOD PRODUCTS	SALT	\$7,538.65
25226	IOWA ASSOCIATION OF MUNICIPAL	ELECTRIC & WATER DUES	\$6,760.00
25227	JOHN GRUSS	MINI SPLIT REPAIR	\$125.13
25228	MANGOLD ENVIRNMNTL TESTING INC	WATER TESTING	\$548.00
25229	METERING & TECHNOLOGY SOLUTION	WATER METERS	\$4,211.93
25230	MIDWEST UNDERGROUND	SUPPLIES	\$771.42
25231	MONGAN PAINTING CO., INC.	FILTER PAINT	\$514.24
25232	O'DONNELL FICENEC WILLS FERDIG	FY19 AUDIT EXPENSE	\$25,020.93
25233	OETKEN OFFICE MACHINES	SUPPLIES	\$38.20
25234	SKY VOLT, INC	FEBRUARY PURCHASED ENERGY	\$26,069.98
25235	VISA	MISC	\$669.61
25236	WALLACE AUTO SUPPLY	SUPPLIES	\$687.44
25237	WESCO DISTRIBUTION REC CORP	SUPPLIES	\$253.85
25238	FARABEE MECHANICAL INC	WALL ADDITION/CONDUIT	\$1,194.00
25239	THE DES MOINES REGISTER	2020 SUBSCRIPTION	\$221.02
6004400	UNION STATE BANK	FED/FICA TAX	\$5,297.38
6004401	UNION STATE BANK	FED/FICA TAX	\$5,381.23
TOTAL EXPENDITURES			\$585,058.07
TOTAL REVENUES			\$449,483.74

Ayes: Christensen, Guikema and Schneider; motion carried.

Motion by Christensen seconded by Schneider to approve Pay Application #9 to Farabee Mechanical in the amount of \$194,668.82. Ayes: Christensen, Guikema, and Schneider; motion carried.

The quote for the insurance renewal with EMC/Don Carlos Insurance was reviewed. Motion by Schneider seconded by Christensen to accept and approve the quote of \$79,813. Ayes: Christensen, Guikema, and Schneider; motion carried.

The Information Technology Service Agreement through CIPCO was reviewed. Motion by Christensen seconded by Schneider to accept and approve the contract in the amount of \$13,035. Ayes: Christensen, Guikema, and Schneider; motion carried.

Tonderum reviewed the Greenfield Conceptual Housing Plan with the board and requested that GMU contribute to the cost of the plan. Consensus of the board is to evaluate the overall economic benefit to GMU and its customers and to consider matching the City Councils funding level as per policy currently in place.

There were not customers or guests present.

MANAGEMENT REPORT:

Tonderum updated the board on progress at the Downtown Generation Plant. Engine testing is planned for late March with hopes to have capacity testing and accreditation complete by the end of April. GMU continues to provide services to Fontanelle and Orient, per the 28D Agreement. The board reviewed the GMU Shade Tree program and plan to promote this program in the coming weeks. Tonderum reports that Kolby Baier has passed year 3 and Sam Groves has passed year 2 of the Lineman Apprenticeship program. Their wages will be adjusted as documented in Exhibit A of the Employee Handbook. The board was updated on the progress of hiring summer staff. Tonderum was given approval to continue working on an agreement with the City of Fontanelle regarding their utilities.

The meeting was adjourned at 9:34 a.m.

Chair, Robert Guikema

Attest: _____
Jessica Foster, Assistant Office Manager