

Friday, March 10, 2017

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:00 a.m. in the City Council Chambers of City Hall by Chairperson Don Carlos.

Roll was called and those present were Trustees Lynne Don Carlos, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum, and Office Manager Rebecca Haase.

Absent: none

Motion by Schneider seconded by Guikema to approve the agenda. Ayes – Don Carlos, Guikema and Schneider; motion carried.

Motion by Schneider seconded by Guikema to approve the minutes from the February 16<sup>th</sup> meeting. Ayes – Don Carlos, Guikema and Schneider; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Duane Armstead entered the meeting at 8:08 a.m.

Motion by Guikema seconded by Schneider to approve the claims as presented:

476	TREASURER - STATE OF IOWA	FEB SALES TAX	\$ 9,857.00
475	SIMECA	PURCHASED ENERGY	\$ 139,588.46
21930	ICMA RETIREMENT	457K ANNUITY	\$ 1,667.87
21931	CITY OF GREENFIELD	STATE TAXES	\$ 8,933.98
21932	DELTA DENTAL OF IOWA	MARCH DENTAL INS	\$ 1,079.02
21933	DES MOINES STAMP	APPROVED BY STAMP	\$ 41.80
21934	GRNFLD MUNICIPAL UTILITIES	ACCT# 522740007	\$ 53.93
21935	EMC NATIONAL LIFE COMPANY	MARCH LIFE AD&D	\$ 235.16
21936	HEALTHSMART BENEFIT	MARCH VISION INS	\$ 271.14
21937	UNION STATE BANK	3 CDs	\$ 200,000.00
21938	US POSTAL SERVICE	3 BOXES ENVELOPES	\$ 893.40
21939	VERIZON WIRELESS	CELL PHONE SERVICE	\$ 69.84
21950	ICMA RETIREMENT	457K ANNUITY	\$ 1,667.87
21951	LOCAL UNION #55, IBEW	UNION DUES	\$ 535.70
21952	PETTY CASH	MTG EXP	\$ 38.14
21953	WINDSTREAM	WAREHOUSE	\$ 603.03
21954	ADAIR COUNTY FREE PRESS	PUBLICATION EXP	\$ 27.00
21955	AFLAC	SUPPLEMENTAL INS	\$ 99.60
21956	AGRILAND FS, INC	FUEL	\$ 1,914.00
21957	ALLIANT ENERGY	SW PINE	\$ 367.00
21958	BORDER STATES ELECTRIC	DANGER SIGN	\$ 256.80
21959	CHEM-SULT, INC	CHEMICALS	\$ 3,312.66
21960	CITY OF GREENFIELD	MONTHLY TRANSFER	\$ 9,166.67
21961	COUNSEL	BACK UP/SUPPORT/ANNUAL LIC	\$ 566.00
21962	CULLIGAN	MARCH MAINT	\$ 32.10
21963	DUANE ARMSTEAD	MARCH 2017 REIMB	\$ 1,533.83

21964	ECHO ELECTRIC SUPPLY	SUPPLIES	\$ 1,358.20
21965	FAREWAY STORES	SUPPLIES	\$ 25.82
21966	FARMERS ELECTRIC COOP	POLES	\$ 2,191.15
21967	FASTENAL COMPANY	LABEL TAPE	\$ 193.34
21968	FLETCHER-REINHARDT-IACR	ELBOW W/JACKET SEAL	\$ 991.24
21969	FOX WELDING CO.	BOLTS	\$ 25.69
21970	FPZ	FILTER	\$ 201.60
21971	GFLD TRUE VALUE	SUPPLIES	\$ 245.63
21972	GIS WORKSHOP LLC	HANDHELD/ARCPAD EXT	\$ 17,360.00
21973	GRAINGER	TEST LEADS	\$ 49.50
21974	GREENFIELD WIND POWER LLC	PURCHASED ENERGY	\$ 28,378.70
21975	GRNFLD LUMBER CO	SUPPLIES	\$ 176.92
21976	GRNFLD MUNICIPAL UTILITIES	WA PLANT	\$ 4,473.77
21977	HACH COMPANY	WATER TESTING	\$ 646.24
21978	IOWA ASSOC OF MUNICIPAL	TONDERUM WKSHOP	\$ 303.09
21979	JACOBSEN INC OF ADAIR	JMB CENTRIFICAL PUMP	\$ 410.00
21980	KRIZ-DAVIS COMPANY	SUPPLIES	\$ 1,247.30
21981	LOCAL UNION #55, IBEW	UNION DUES	\$ 267.85
21982	MANGOLD ENVIRNMNTL	TESTING	\$ 360.00
21983	MASTERCARD	MISC	\$ 1,056.24
21984	MCNICHOLS CO.	GRATING FOR WTP FILTERS	\$ 1,346.14
21985	MELLEN & ASSOCIATES, INC	SOLENOID	\$ 447.00
21986	MUNICIPAL SUPPLY, INC.	IPERL MTR	\$ 928.00
21987	SKY VOLT, INC	PURCHASED ENERGY	\$ 28,834.11
21988	VAN WERT INC	ENCODER	\$ 4,860.00
21989	WALLACE AUTO SUPPLY	VEH EXP	\$ 612.75
21990	CITY OF GREENFIELD	FEB SEWER FEES	\$ 24,759.90
21991	GRNFLD MUNICIPAL UTILITIES	FUEL	\$ 496.37
21992	OETKEN OFFICE MACHINES	OFFICE SUPPLIES	\$ 84.30
21993	MAGGIE MASKER	WASHER/DRYER/CULTIPACER	\$ 250.00
6004315	UNION STATE BANK	FED/FICA TAX	\$ 6,045.03
6004316	UNION STATE BANK	FED/FICA TAX	\$ 6,039.58
	TOTAL EXPENDITURES		\$ 517,477.46
	TOTAL REVENUES		\$ 394,467.24

Ayes –Don Carlos, Guikema, and Schneider; motion carried.

Armstead’s three-year term on the SIMECA board will be up in April and he would like to continue to represent Greenfield on the SIMECA board. Board consensus was for Armstead to continue to represent Greenfield in the SIMECA board.

Armstead exited the meeting at 8:25 a.m.

Following discussion of insurance quotes and options, motion by Guikema seconded by Schneider to approve the quote from EMC/Don Carlos Insurance increasing the Commercial Output Coverage to \$500,000 for a total premium of \$71,742 and adding a new policy for machinery & equipment breakdown for an additional annual premium of \$8,876. Ayes: Guikema, and Schneider, with Don Carlos abstaining; motion carried.

The extended coverage quotes on the Caterpillar engines was reviewed and declined at this time.

**MANAGEMENT REPORT:**

The EOR and WOR were reviewed. Tonderum has been working on annual reports. The carbon is scheduled to be replaced in one of the filters at the water plant. Working on pulling and reconditioning wells. Next week staff will be training for the GIS workshop. Finished taking down the trees at the Nodaway spillway. They will be replaced with native grasses. Eight poles were replaced last month through the pole inspection program. There is a party interested in purchasing the Old Carnegie.

The meeting was adjourned at 9:00 a.m.

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Chairperson, Lynne Don Carlos

Attest: \_\_\_\_\_  
Rebecca Haase, Office Manager