

Tuesday, February 13, 2018

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:00 a.m. in the City Council Chambers of City Hall by Chairperson Don Carlos.

Roll was called and those present were Trustees Lynne Don Carlos, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum, Office Manager Rebecca Haase and Jessica Foster.

Absent: none

Motion by Guikema seconded by Don Carlos to approve the agenda. Ayes – Don Carlos, Guikema, and Schneider; motion carried.

Motion by Don Carlos seconded by Schneider to approve the minutes from the January 9th meeting. Ayes – Don Carlos, Guikema, and Schneider; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Guikema seconded by Schneider to approve the claims as presented:

504	TREASURER - STATE OF IOWA	4TH QTR 2017 USE TAX	\$764.00
505	TREASURER - STATE OF IOWA	JAN SALES TAX	\$12,238.00
506	SIMECA	JAN PURCHASED ENERGY	\$148,328.99
22883	COUNSEL	BASE RATE/CLICKS	\$27.01
22884	GRNFLD MUNICIPAL UTILITIES	DECEMBER FUEL	\$818.74
22885	TRISTAR BENEFIT ADMIN	SELF FUNDING	\$114.94
22896	ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$1,779.17
22897	CITY OF GREENFIELD	IPERS	\$9,253.40
22899	CITY OF GREENFIELD	DECEMBER SEWER FEES	\$28,391.30
22900	DELTA DENTAL OF IOWA	FEB DENTAL INS	\$1,010.86
22901	GRNFLD MUNICIPAL UTILITIES	PROJECT SHARE	\$21.95
22902	JESSICA FOSTER	SUPPLY REIMBURSEMENT	\$92.45
22903	MAIL SERVICES LLC	DEC BILLING/INSERTS	\$766.26
22904	WELLMARK	FEB HEALTH INS	\$10,436.43
22905	CITY OF GREENFIELD	VEHICLE EXPENSE	\$619.90
22906	US POSTAL SERVICE	2 ROLLS STAMPS/EXTRA OZ	\$102.20
22917	ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$1,767.81
22918	AFLAC	SUPPLEMENTAL INSURANCE	\$450.65
22919	CITY OF GREENFIELD	FUEL TANK-1/2 DEDUCTIBLE	\$500.00
22920	EMC NATIONAL LIFE COMPANY	FEB LIFE/AD&D	\$221.21
22921	GARISIDE AUTO BODY, INC.	EQUINOX	\$3,407.15
22922	GRNFLD MUNICIPAL UTILITIES	PROJECT SHARE	\$120.62
22923	HEALTHSMART BENEFIT SOL, INC	FEB VISION INS	\$270.03
22924	IOWA RURAL WATER ASSOCIATION	IRWA ANNUAL CONFERENCE	\$1,300.00
22925	PETTY CASH	POSTAGE	\$53.61
22926	SCOTT TONDERUM	CLOTHING ALLOWANCE	\$307.71
22927	VERIZON WIRELESS	CELL PHONE SERVICE	\$110.26

22928	WINDSTREAM	TELEPHONE SERVICE	\$638.00
22929	AGRILAND FS, INC	FUEL	\$3,165.34
22930	ALLIANT ENERGY/IPL	GAS	\$772.47
22931	AMERICAN FIRE PROTECTION LLC	FIRE EXTINGUISHER	\$40.00
22932	BARCO MUNICIPAL PRODUCTS	SAFETY BATON	\$66.56
22933	CENTRAL IOWA DISTRIBUTING, INC	SUPPLIES	\$65.50
22934	CHEM-SULT, INC	CHEMICALS	\$3,695.42
22935	CIPCO	2ND HALF PROP TAX	\$25,049.39
22936	CITY OF GREENFIELD	JAN SEWER FEES	\$45,427.07
22937	CLARKE ELECTRIC COOPERATIVE	URD FAULT FINDING	\$384.02
22938	CLINT HIGHT, PC	LEGAL FEES	\$350.00
22939	CRESTON PUBLISHING COMPANY	PUBLICATION	\$215.69
22940	CULLIGAN	FEBRUARY MAINT	\$32.10
22941	DATA TECHNOLOGIES, INC.	REBATE REPORT	\$100.00
22942	DGR ENGINEERING	ENGINEERING - DIESEL GEN	\$8,064.56
22943	MSC-410526 DOLLAR GENERAL	SUPPLIES	\$72.60
22944	DUANE ARMSTEAD	FEBRUARY 2018 REIMB	\$2,227.80
22945	ECHO ELECTRIC SUPPLY	SUPPLIES	\$2,441.16
22946	FAREWAY STORES	SUPPLIES	\$122.59
22947	FASTENAL COMPANY	SUPPLIES	\$606.66
22948	FOUNTAIN FLORIST, INC.	FAUST RETIREMENT	\$35.00
22949	FOX WELDING CO.	HYD WIRE REEL	\$612.27
22950	G & L CLOTHING	CLOTHING	\$750.48
22951	GFLD TRUE VALUE	SUPPLIES	\$252.40
22952	GREENFIELD REHAB	LIGHTING REBATE	\$1,750.00
22953	GREENFIELD WIND POWER LLC	JANUARY PURCHASED ENERGY	\$30,004.62
22954	GRNFLD CHAMBER/MAIN STREET	QRTRLY PYMT-COMM BLDG	\$800.00
22955	GRNFLD LUMBER CO	SUPPLIES	\$1,150.77
22956	GRNFLD MUNICIPAL UTILITIES	UTILITIES	\$6,773.41
22957	HACH COMPANY	CHEMICALS	\$256.04
22958	HOTSY CLEANING SYSTEM	NOZZLE/FLEETWASH	\$285.00
22959	IOWA ASSOCIATION OF MUNICIPAL	TRAINING/WORKSHOPS	\$2,080.00
22960	IOWA ONE CALL	LOCATES	\$3.60
22961	KRIZ-DAVIS COMPANY	SUPPLIES	\$698.44
22962	LOCAL UNION #55, IBEW	UNION DUES	\$565.76
22963	MANGOLD ENVIRNMNTL TESTING INC	TESTING	\$163.00
22964	METERING & TECH SOLUTION	METERS/ERTS/CABLES	\$6,574.87
22965	MUNICIPAL SUPPLY, INC.	SUPPLIES	\$3,395.34
22966	OETKEN OFFICE MACHINES	SUPPLIES	\$155.95
22967	SCHILDBERG CONSTRUCTION CO	ROCK	\$929.90
22968	SKY VOLT, INC	JAN PURCHASED ENERGY	\$31,496.37
22969	STUART C IRBY CO	SUPPLIES	\$239.25
22970	UNION STATE BANK	REBATE	\$300.00
22971	UNITY POINT HEALTH	HEARING TESTS	\$202.87
22972	USA BLUE BOOK	STIRRING BAR/RELEASE VALVE	\$290.50

22973	VISA	MISC	\$74.56
22974	WALLACE AUTO SUPPLY	HYD REEL	\$851.20
22975	WELLMARK	MAR HEALTH INSURANCE	\$10,536.43
22976	WESTOWN ADVERTISING MEDIA, INC	WEB HOSTING 6/17-5/18	\$600.00
22977	ZIEGLER INC.	PREV MAINT GEN #1 & #2	\$21,378.82
6004341	UNION STATE BANK	FED/FICA TAX	\$6,339.82
6004342	UNION STATE BANK	FED/FICA TAX	\$5,721.49
TOTAL EXPENDITURES			\$452,079.74
TOTAL REVENUES			\$528,371.02

Ayes –Don Carlos, Guikema, and Schneider; motion carried.

No customers or guests were present for comments.

Electric and Water Budgets for FY19 were reviewed. Motion by Don Carlos, seconded by Guikema to approve the budgets as presented. Ayes, Don Carlos, Guikema, and Schneider; motion carried.

Schneider motioned seconded by Guikema to approve the Underwriting Engagement Agreement for Electric Revenue Refunding Bonds with D.A. Davidson. Ayes, Don Carlos, Guikema, and Schneider; motion carried.

Guikema motioned seconded by Schneider to approve the Underwriting Engagement Agreement for New Electric Generation Revenue Bonds with D.A. Davidson. Ayes, Don Carlos, Guikema, and Schneider; motion carried.

Guikema motioned seconded by Don Carlos to set a public hearing to enter into an Electric Revenue Loan Agreement in a principal amount not to exceed \$7,500,000 for March 13, 2018 at 8 am. Ayes, Don Carlos, Guikema, and Schneider, motion carried.

Office Staff wages were discussed. Motion by Schneider, seconded by Guikema to give Jessica Foster a \$1/hour raise retroactive to January 28, 2018 and approve up to an additional \$1/hour in 90 days. Ayes, Don Carlos, Guikema, and Schneider; motion carried.

MANAGEMENT REPORT:

Training classes are ongoing for electric and water employees to keep up their CEU's. Scott Tonderum has been voted onto the Iowa Association of Municipal Utilities Board. Media replacement on filters is scheduled for March. GMU plans to hire 1 or 2 part-time summer employees. An ad will be placed with anticipated start date around April 1st. A dividend check was received from EMC Insurance for over \$9,000. The lighting project at Adair County Health & Fitness Center is near completion.

The meeting was adjourned at 9:20 a.m.

Chairperson, Lynne Don Carlos

Attest: _____
 Rebecca Haase, Office Manager