Tuesday, February 11th, 2020

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:02 a.m. in the City Council Chambers of City Hall by Chairperson Guikema.

Roll was called and those present were Trustees Jessi Christensen, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum, Office Manager Rebecca Haase, and Mayor Jimmie Schultz.

Absent: none

Schneider motioned seconded by Christensen to approve the agenda. Ayes: Christensen, Guikema, and Schneider; motion carried.

Motion by Schneider seconded by Guikema to approve the minutes from the January 14th meeting. Ayes: Guikema and Schneider with Christensen abstaining; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Christensen seconded by Schneider to approve the claims as presented:

590	TREASURER - STATE OF IOWA	4TH QUARTER 2019 USE TAX	\$ 450.00
591	TREASURER - STATE OF IOWA	JANUARY 2020 WET	\$ 3,221.00
592	TREASURER - STATE OF IOWA	ELECTRIC SALES TAX	\$ 7,851.00
593	SIMECA	JANUARY PURCHASED ENERGY	\$ 157,265.19
25091	ICMA RETIREMENT	457K ANNUITY	\$ 2,149.62
25092	R.D. DRENKOW & CO.,	FLEX SPENDING	\$ 240.38
25093	COLLECTION SERVICES	CHILD SUPPORT	\$ 318.46
25094	R.D. DRENKOW & CO.,	JANUARY FSA ADMIN FEE	\$ 50.40
25095	COUNSEL	BASE RATE/CLICKS	\$ 22.72
25096	GRNFLD MUNICIPAL UTIL	NOVEMBER FUEL	\$ 754.13
25097	GWORKS	TAX FORMS 2019	\$ 102.92
25098	TRISTAR BENEFIT ADM	SELF FUNDING/HEALTH	\$ 189.40
25099	WELLMARK	FEBRUARY HEALTH INSURANCE	\$ 8,879.26
25100	ADAIR CO AUDITOR	LIGHTING REBATE	\$ 250.00
25101	CARDINAL IG	LIGHTING REBATE	\$ 12,921.00
25102	DELTA DENTAL OF IOWA	FEBRUARY DENTAL INSURANCE	\$ 971.62
25103	MAIL SERVICES LLC	MAILING SERVICES	\$ 664.95
25104	VISA	OFFICE FURNITURE	\$ 1,929.94
25113	ICMA RETIREMENT	457K ANNUITY	\$ 2,149.62
25114	CITY OF GREENFIELD	IPERS	\$ 13,123.58
25115	R.D. DRENKOW & CO.,	FLEX SPENDING	\$ 240.38
25116	COLLECTION SERVICES	CHILD SUPPORT	\$ 318.46
25117	ARLYN SCALES	SCALES	\$ 2,556.00
25118	CIPCO	CAMERA EQUIPMENT	\$ 310.72
25119	DITCH WITCH - MINN	EMPLOYEE TRAINING	\$ 500.00
25120	PTC INC.	PERPETUAL/SUPPORT & MAINT	\$ 3,213.21

251222 MIDWEST PARTNERSHIP ANNUAL MEETING - 5 \$ 135.00 25123 NATIONAL PEN CO LLC PENS \$ 375.46 25124 PETTY CASH \$ 34.59 25125 RELAB SOFTWARE LLC CLEARWIEW-SCADA \$ 19,845.00 25126 VERIZON WIRELESS CELL PHONE SERVICE \$ 643.79 25127 WINDSTREAM TELEPHONE SERVICE \$ 643.79 25128 21ST CENTURY COOP KEROSENE \$ 105.60 25129 AFLAC SUPPLEMENTAL INSURANCE \$ 216.45 25130 AGRILAND FS, INC FUEL \$ 3,384.74 25131 ALLIANT ENERGY/IPL GAS BILL \$ 798.58 25132 BOK FINANCIAL SERIES 2019 ELECTRIC REV \$ 165,737.50 25133 CAPITAL CITY EQUIPM SUPPLIES \$ 299.95 25134 CHEM-SULT, INC CHEMICALS \$ 4,579.31 25135 CIPCO 2ND HALF EXCESS PROP TAX \$ 24,928.50 25136 CITY OF GREENFIELD JAN SWR FEES \$ 48,565.06 25137 COUNSEL BASE RAT	25121	MADISON NATIONAL LIFE	FEBRUARY LIFE INSURANCE	\$ 198.44
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25145 FASTENAL COMPANY SUPPLIES \$ 23.37 25146 FOX WELDING CO. SUPPLIES \$ 71.26 25147 GFLD TRUE VALUE SUPPLIES \$ 224.90 25148 GREENFIELD WIND POWER JANUARY PURCHASED ENERGY \$ 17,469.27 25149 GRNFLD LUMBER CO SUPPLIES \$ 558.89 25150 GRNFLD MUNICIPAL UTIL JANUARY UTILITIES \$ 6,894.16 25151 HOTSY CLEANING SYSTEM HIGH/LOW NOZZLE \$ 10.90 25152 INTERSTATE ALL BATTERY EMER BATTERIES - NORTH PLANT \$ 233.20 25153 IOWA ONE CALL DECEMBER LOCATES \$ 14.40 25154 IOWA RURAL WATER ASSN IRWA ANNUAL CONFERENCE \$ 1,080.00 25155 JACOBSEN INC OF ADAIR SUPPLIES \$ 111.07 25156 JOSEPH HERRICK 2020/2021 LEASE \$ 500.00 25157 MANGOLD ENVIRNMNTL WATER TESTING \$ 2,631.10 25158 METERING & TECHNOLOGY METERS \$ 2,631.10 25159 MUNICIPAL SUPPLY SUPPLIES \$ 595.30	25143	FARABEE MECHANICAL	PAY REQUEST #8	389,204.54
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25147GFLD TRUE VALUESUPPLIES\$ 224.9025148GREENFIELD WIND POWERJANUARY PURCHASED ENERGY\$ 17,469.2725149GRNFLD LUMBER COSUPPLIES\$ 558.8925150GRNFLD MUNICIPAL UTILJANUARY UTILITIES\$ 6,894.1625151HOTSY CLEANING SYSTEMHIGH/LOW NOZZLE\$ 10.9025152INTERSTATE ALL BATTERYEMER BATTERIES - NORTH PLANT\$ 233.2025153IOWA ONE CALLDECEMBER LOCATES\$ 14.4025154IOWA RURAL WATER ASSNIRWA ANNUAL CONFERENCE\$ 1,080.0025155JACOBSEN INC OF ADAIRSUPPLIES\$ 111.0725156JOSEPH HERRICK2020/2021 LEASE\$ 500.0025157MANGOLD ENVIRNMNTLWATER TESTING\$ 231.5025158METERING & TECHNOLOGYMETERS\$ 2,631.1025159MUNICIPAL SUPPLYSUPPLIES\$ 595.3025160OETKEN OFFICE MACHINECARDSTOCK\$ 38.7825161PATHIAN ADMINISTRATORSMARCH VISION INSURANCE\$ 249.3525162SICKLES TRUCKINGTIRE/TIRE REPAIR\$ 201.7725163SKARSHAUG TESTING LABSGLOVES & SLEEVES\$ 2,110.2025164SKY VOLT, INCJANUARY PURCHASED ENERGY\$ 24,615.24	25145	FASTENAL COMPANY	SUPPLIES	23.37
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25149 GRNFLD LUMBER CO SUPPLIES \$ 558.89 25150 GRNFLD MUNICIPAL UTIL JANUARY UTILITIES \$ 6,894.16 25151 HOTSY CLEANING SYSTEM HIGH/LOW NOZZLE \$ 10.90 25152 INTERSTATE ALL BATTERY EMER BATTERIES - NORTH PLANT \$ 233.20 25153 IOWA ONE CALL DECEMBER LOCATES \$ 14.40 25154 IOWA RURAL WATER ASSN IRWA ANNUAL CONFERENCE \$ 1,080.00 25155 JACOBSEN INC OF ADAIR SUPPLIES \$ 111.07 25156 JOSEPH HERRICK 2020/2021 LEASE \$ 500.00 25157 MANGOLD ENVIRNMNTL WATER TESTING \$ 231.50 25158 METERING & TECHNOLOGY METERS \$ 2,631.10 25159 MUNICIPAL SUPPLY SUPPLIES \$ 595.30 25160 OETKEN OFFICE MACHINE CARDSTOCK \$ 38.78 25161 PATHIAN ADMINISTRATORS MARCH VISION INSURANCE \$ 249.35 25162 SICKLES TRUCKING TIRE/TIRE REPAIR \$ 201.77 25163 SKARSHAUG TESTING LABS GLOVES & SLEEVES \$ 2,110.20 25164 SKY VOLT, INC JANUARY PURCHASE	25147	GFLD TRUE VALUE	SUPPLIES	\$ 224.90
25150 GRNFLD MUNICIPAL UTIL 25151 HOTSY CLEANING SYSTEM 25152 INTERSTATE ALL BATTERY 25153 IOWA ONE CALL 25154 IOWA RURAL WATER ASSN 25155 JACOBSEN INC OF ADAIR 25156 JOSEPH HERRICK 25157 MANGOLD ENVIRNMNTL 25158 METERING & TECHNOLOGY 25159 MUNICIPAL SUPPLY 25160 OETKEN OFFICE MACHINE 25161 PATHIAN ADMINISTRATORS 25162 SICKLES TRUCKING 25163 SKARSHAUG TESTING LABS 25164 SKY VOLT, INC 25164 SKY VOLT, INC 25151 HIGH/LOW NOZZLE \$ 10.90 \$ 10.90 \$ 233.20 2618 ANDOZZLE \$ 10.90 \$ 233.20 2620 JECHBER LOCATES \$ 14.40 2620 JECHBER LOCATES \$ 1,080.00 \$ 111.07 2620 JECHBER LOCATES \$ 1,080.00 \$ 111.07 2620 JECHBER LOCATES \$ 200.00 \$ 111.07 2620 JECHBER LOCATES \$ 1,080.00 \$ 111.07 2620 JECHBER LOCATES \$ 200.00 \$ 231.50 \$ 231.50 \$ 231.50 \$ 231.50 \$ 231.50 \$ 231.50 \$ 231.50 \$ 231.50 \$ 24.615.24	25148	GREENFIELD WIND POWER	JANUARY PURCHASED ENERGY	\$ 17,469.27
25151 HOTSY CLEANING SYSTEM HIGH/LOW NOZZLE \$ 10.90 25152 INTERSTATE ALL BATTERY EMER BATTERIES - NORTH PLANT \$ 233.20 25153 IOWA ONE CALL DECEMBER LOCATES \$ 14.40 25154 IOWA RURAL WATER ASSN IRWA ANNUAL CONFERENCE \$ 1,080.00 25155 JACOBSEN INC OF ADAIR SUPPLIES \$ 111.07 25156 JOSEPH HERRICK 2020/2021 LEASE \$ 500.00 25157 MANGOLD ENVIRNMNTL WATER TESTING \$ 231.50 25158 METERING & TECHNOLOGY METERS \$ 2,631.10 25159 MUNICIPAL SUPPLY SUPPLIES \$ 595.30 25160 OETKEN OFFICE MACHINE CARDSTOCK \$ 38.78 25161 PATHIAN ADMINISTRATORS MARCH VISION INSURANCE \$ 249.35 25162 SICKLES TRUCKING TIRE/TIRE REPAIR \$ 201.77 25163 SKARSHAUG TESTING LABS GLOVES & SLEEVES \$ 2,110.20 25164 SKY VOLT, INC JANUARY PURCHASED ENERGY \$ 24,615.24	25149	GRNFLD LUMBER CO	SUPPLIES	\$ 558.89
25152 INTERSTATE ALL BATTERY EMER BATTERIES - NORTH PLANT \$ 233.20 25153 IOWA ONE CALL DECEMBER LOCATES \$ 14.40 25154 IOWA RURAL WATER ASSN IRWA ANNUAL CONFERENCE \$ 1,080.00 25155 JACOBSEN INC OF ADAIR SUPPLIES \$ 111.07 25156 JOSEPH HERRICK 2020/2021 LEASE \$ 500.00 25157 MANGOLD ENVIRNMNTL WATER TESTING \$ 231.50 25158 METERING & TECHNOLOGY METERS \$ 2,631.10 25159 MUNICIPAL SUPPLY SUPPLIES \$ 595.30 25160 OETKEN OFFICE MACHINE CARDSTOCK \$ 38.78 25161 PATHIAN ADMINISTRATORS MARCH VISION INSURANCE \$ 249.35 25162 SICKLES TRUCKING TIRE/TIRE REPAIR \$ 201.77 25163 SKARSHAUG TESTING LABS GLOVES & SLEEVES \$ 2,110.20 25164 SKY VOLT, INC JANUARY PURCHASED ENERGY \$ 24,615.24	25150	GRNFLD MUNICIPAL UTIL	JANUARY UTILITIES	\$ 6,894.16
25153 IOWA ONE CALL DECEMBER LOCATES \$ 14.40 25154 IOWA RURAL WATER ASSN IRWA ANNUAL CONFERENCE \$ 1,080.00 25155 JACOBSEN INC OF ADAIR SUPPLIES \$ 111.07 25156 JOSEPH HERRICK 2020/2021 LEASE \$ 500.00 25157 MANGOLD ENVIRNMNTL WATER TESTING \$ 231.50 25158 METERING & TECHNOLOGY METERS \$ 2,631.10 25159 MUNICIPAL SUPPLY SUPPLIES \$ 595.30 25160 OETKEN OFFICE MACHINE CARDSTOCK \$ 38.78 25161 PATHIAN ADMINISTRATORS MARCH VISION INSURANCE \$ 249.35 25162 SICKLES TRUCKING TIRE/TIRE REPAIR \$ 201.77 25163 SKARSHAUG TESTING LABS GLOVES & SLEEVES \$ 2,110.20 25164 SKY VOLT, INC JANUARY PURCHASED ENERGY \$ 24,615.24	25151	HOTSY CLEANING SYSTEM	HIGH/LOW NOZZLE	\$ 10.90
25154 IOWA RURAL WATER ASSN IRWA ANNUAL CONFERENCE \$ 1,080.00 25155 JACOBSEN INC OF ADAIR SUPPLIES \$ 111.07 25156 JOSEPH HERRICK 2020/2021 LEASE \$ 500.00 25157 MANGOLD ENVIRNMNTL WATER TESTING \$ 231.50 25158 METERING & TECHNOLOGY METERS \$ 2,631.10 25159 MUNICIPAL SUPPLY SUPPLIES \$ 595.30 25160 OETKEN OFFICE MACHINE CARDSTOCK \$ 38.78 25161 PATHIAN ADMINISTRATORS MARCH VISION INSURANCE \$ 249.35 25162 SICKLES TRUCKING TIRE/TIRE REPAIR \$ 201.77 25163 SKARSHAUG TESTING LABS GLOVES & SLEEVES \$ 2,110.20 25164 SKY VOLT, INC JANUARY PURCHASED ENERGY \$ 24,615.24	25152	INTERSTATE ALL BATTERY	EMER BATTERIES - NORTH PLANT	\$ 233.20
25155 JACOBSEN INC OF ADAIR SUPPLIES \$ 111.07 25156 JOSEPH HERRICK 2020/2021 LEASE \$ 500.00 25157 MANGOLD ENVIRNMNTL WATER TESTING \$ 231.50 25158 METERING & TECHNOLOGY METERS \$ 2,631.10 25159 MUNICIPAL SUPPLY SUPPLIES \$ 595.30 25160 OETKEN OFFICE MACHINE CARDSTOCK \$ 38.78 25161 PATHIAN ADMINISTRATORS MARCH VISION INSURANCE \$ 249.35 25162 SICKLES TRUCKING TIRE/TIRE REPAIR \$ 201.77 25163 SKARSHAUG TESTING LABS GLOVES & SLEEVES \$ 2,110.20 25164 SKY VOLT, INC JANUARY PURCHASED ENERGY \$ 24,615.24	25153	IOWA ONE CALL	DECEMBER LOCATES	\$ 14.40
25156 JOSEPH HERRICK 2020/2021 LEASE \$ 500.00 25157 MANGOLD ENVIRNMNTL WATER TESTING \$ 231.50 25158 METERING & TECHNOLOGY METERS \$ 2,631.10 25159 MUNICIPAL SUPPLY SUPPLIES \$ 595.30 25160 OETKEN OFFICE MACHINE CARDSTOCK \$ 38.78 25161 PATHIAN ADMINISTRATORS MARCH VISION INSURANCE \$ 249.35 25162 SICKLES TRUCKING TIRE/TIRE REPAIR \$ 201.77 25163 SKARSHAUG TESTING LABS GLOVES & SLEEVES \$ 2,110.20 25164 SKY VOLT, INC JANUARY PURCHASED ENERGY \$ 24,615.24	25154	IOWA RURAL WATER ASSN	IRWA ANNUAL CONFERENCE	\$ 1,080.00
25157MANGOLD ENVIRNMNTLWATER TESTING\$231.5025158METERING & TECHNOLOGYMETERS\$2,631.1025159MUNICIPAL SUPPLYSUPPLIES\$595.3025160OETKEN OFFICE MACHINECARDSTOCK\$38.7825161PATHIAN ADMINISTRATORSMARCH VISION INSURANCE\$249.3525162SICKLES TRUCKINGTIRE/TIRE REPAIR\$201.7725163SKARSHAUG TESTING LABSGLOVES & SLEEVES\$2,110.2025164SKY VOLT, INCJANUARY PURCHASED ENERGY\$24,615.24	25155	JACOBSEN INC OF ADAIR	SUPPLIES	\$ 111.07
25158METERING & TECHNOLOGYMETERS\$ 2,631.1025159MUNICIPAL SUPPLYSUPPLIES\$ 595.3025160OETKEN OFFICE MACHINECARDSTOCK\$ 38.7825161PATHIAN ADMINISTRATORSMARCH VISION INSURANCE\$ 249.3525162SICKLES TRUCKINGTIRE/TIRE REPAIR\$ 201.7725163SKARSHAUG TESTING LABSGLOVES & SLEEVES\$ 2,110.2025164SKY VOLT, INCJANUARY PURCHASED ENERGY\$ 24,615.24	25156	JOSEPH HERRICK	2020/2021 LEASE	\$ 500.00
25159MUNICIPAL SUPPLYSUPPLIES\$ 595.3025160OETKEN OFFICE MACHINECARDSTOCK\$ 38.7825161PATHIAN ADMINISTRATORSMARCH VISION INSURANCE\$ 249.3525162SICKLES TRUCKINGTIRE/TIRE REPAIR\$ 201.7725163SKARSHAUG TESTING LABSGLOVES & SLEEVES\$ 2,110.2025164SKY VOLT, INCJANUARY PURCHASED ENERGY\$ 24,615.24	25157	MANGOLD ENVIRNMNTL	WATER TESTING	\$ 231.50
25160OETKEN OFFICE MACHINECARDSTOCK\$ 38.7825161PATHIAN ADMINISTRATORSMARCH VISION INSURANCE\$ 249.3525162SICKLES TRUCKINGTIRE/TIRE REPAIR\$ 201.7725163SKARSHAUG TESTING LABSGLOVES & SLEEVES\$ 2,110.2025164SKY VOLT, INCJANUARY PURCHASED ENERGY\$ 24,615.24	25158	METERING & TECHNOLOGY	METERS	\$ 2,631.10
25161PATHIAN ADMINISTRATORSMARCH VISION INSURANCE\$ 249.3525162SICKLES TRUCKINGTIRE/TIRE REPAIR\$ 201.7725163SKARSHAUG TESTING LABSGLOVES & SLEEVES\$ 2,110.2025164SKY VOLT, INCJANUARY PURCHASED ENERGY\$ 24,615.24	25159	MUNICIPAL SUPPLY	SUPPLIES	\$ 595.30
25162SICKLES TRUCKINGTIRE/TIRE REPAIR\$ 201.7725163SKARSHAUG TESTING LABSGLOVES & SLEEVES\$ 2,110.2025164SKY VOLT, INCJANUARY PURCHASED ENERGY\$ 24,615.24	25160	OETKEN OFFICE MACHINE	CARDSTOCK	38.78
25163 SKARSHAUG TESTING LABS GLOVES & SLEEVES \$ 2,110.20 25164 SKY VOLT, INC JANUARY PURCHASED ENERGY \$ 24,615.24	25161	PATHIAN ADMINISTRATORS	MARCH VISION INSURANCE	249.35
25164 SKY VOLT, INC JANUARY PURCHASED ENERGY \$ 24,615.24	25162	SICKLES TRUCKING	TIRE/TIRE REPAIR	201.77
	25163	SKARSHAUG TESTING LABS	GLOVES & SLEEVES	2,110.20
25165 VISA OFFICE 365 \$ 140.89	25164	SKY VOLT, INC	JANUARY PURCHASED ENERGY	24,615.24
	25165	VISA	OFFICE 365	\$ 140.89

25166	WALLACE AUTO SUPPLY	SUPPLIES	\$ 828.11
25167	ZIEGLER INC.	SWITCHGEAR-DGP	\$ 502,063.91
25168	FARABEE MECHANICAL	RECEPTACLES/DATA LOCATIONS	\$ 700.00
6004398	UNION STATE BANK	FED/FICA TAX	\$ 5,374.23
6004399	UNION STATE BANK	FED/FICA TAX	\$ 5,344.71
	TOTAL EXPENDITURES		\$ 1,482,347.87
	TOTAL REVENUES		\$ 510,425.10

Ayes: Christensen, Guikema and Schneider; motion carried.

Motion by Christensen seconded by Schneider to approve Pay Application #8 to Farabee Mechanical in the amount of \$389,204.54. Ayes: Christensen, Guikema, and Schneider; motion carried.

Tonderum presented the proposed FY21 Electric and Water Budgets. Christensen motioned seconded by Schneider to accept the budgets. Ayes: Christensen, Guikema, and Schneider; motion carried.

Mayor Schultz thanked the Board for their service. Chair Guikema appreciated the Mayors words and thanked him for attending.

MANAGEMENT REPORT:

Scheduled substantial completion date for the engine project is February 27th. Work continues to progress and Tonderum believes this date is achievable. GMU is still providing services to Fontanelle and Orient, per the 28D Agreement.

The meeting was adjourned at 9:02 a.m.

	Chair, Robert Guikema	
Attest:		
Rebecca Haase Office Manager		