

Tuesday, February 11, 2014

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:03 a.m. in the City Council Chambers of City Hall by Chairman Kohler.

Roll was called and those present were Trustees Lynne Don Carlos, Richard Kohler, and Terry Schneider. Also present were General Manager Duane Armstead, Assistant General Manager Scott Tonderum, and Office Manager Rebecca Haase.

Absent: none

Motion by Don Carlos seconded by Schneider to approve the agenda. Ayes – Don Carlos, Schneider, and Kohler; motion carried.

Motion by Don Carlos seconded by Schneider to approve the minutes from the January 9<sup>th</sup> meeting. Ayes – Don Carlos, Schneider, and Kohler; motion carried.

The overtime report was reviewed.

Financial reports were handed out at the beginning of the meeting.

Motion by Don Carlos seconded by Schneider to approve the claims as presented:

366 BANKERS TRUST	BOND INT	\$ 8,321.25
367 SIMECA	DEC PURCHASED ENERGY	\$ 160,833.29
368 TREASURER - STATE OF IOWA	DEC ELECT SALES TAX	\$ 10,383.00
369 TREASURER - STATE OF IOWA	4TH QUARTER USE TAX	\$ 1,010.00
370 CIPCO	FEB TOWER PAYMENT	\$ 1,666.67
371 TREASURER - STATE OF IOWA	JAN ELECT SALES TAX	\$ 10,642.00
18774 ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$ 1,325.25
18775 AFLAC	SUPPLEMENTAL INS	\$ 261.30
18776 ALLIANT ENERGY	GAS	\$ 753.10
18777 DES MOINES STAMP MANUFACTURING	TONDERUM NAME STAMP	\$ 28.80
18778 MAIL SERVICES LLC	DEC BILLING	\$ 684.34
18779 TREASURER - STATE OF IOWA	TANK FEE	\$ 60.00
18791 ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$ 844.71
18792 CITY OF GREENFIELD	IPERS	\$ 9,306.83
18793 ADVANTAGE ADMINISTRATORS	ANNUAL ADMIN FEE/PLAN	\$ 50.00
18794 DELTA DENTAL OF IOWA	FEB DELTA INS	\$ 1,151.73
18795 G & H	AIR COND REBATE	\$ 110.00
18796 GRNFLD CHAMBER/MAIN STREET	GREENBUCKS	\$ 2,000.00
18797 JOHN GRUSS	CONTRACTOR INCENTIVE	\$ 200.00
18798 TWYLA FAUST	FLU VACCINE	\$ 30.00
18799 UNITED HEALTHCARE INSURANCE CO	FEB HEALTH INS	\$ 17,730.44
18800 US CELLULAR	CELL PHONE SERVICE	\$ 30.80
18801 VERIZON WIRELESS	WIRELESS SERVICE	\$ 38.42
18802 US POSTAL SERVICE	3 ROLLS FOREVER STAMPS	\$ 138.00
18803 HEALTHSMART BENEFIT SOL, INC	FEB HEALTH INS	\$ 307.48
18804 PETTY CASH	PETTY CASH	\$ 45.25
18816 ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$ 844.71

18817 21ST CENTURY COOPERATIVE	FUEL PURCHASES	\$ 720.87
18818 ADAIR CO AUDITOR	GEN MAINT	\$ 1,080.81
18819 ADAIR COUNTY FREE PRESS	NOTICES/PUBLICATION	\$ 237.88
18820 AFLAC	SUPPLEMENTAL INS	\$ 299.20
18821 AIR-MACH INC.	FILTERS	\$ 399.50
18822 AUS DES MOINES MC LOCKBOX	UNIFORM EXPENSE	\$ 370.93
18823 BOB'S SERVICE LLC	2007 CH TIRE REPAIR	\$ 16.00
18824 BORDER STATES ELECTRIC SUPPLY	SUPPLIES	\$ 785.71
18825 BURGER PLUMBING & HEATING	2 HANDLE BAR	\$ 99.00
18826 CIPCO	2ND HALF EXCESS PROP TAX	\$ 22,091.00
18827 CITY OF GREENFIELD	FEB 2014 TRANSFER	\$ 9,166.67
18828 MSC-410526 DOLLAR GENERAL	SUPPLIES	\$ 64.10
18829 ECHO ELECTRIC SUPPLY	SUPPLIES	\$ 3,749.61
18830 FAREWAY STORES	WATER TESTING	\$ 29.00
18831 FASTENAL COMPANY	SUPPLIES	\$ 3.57
18832 GRAINGER	SUPPLIES	\$ 70.88
18833 GREENFIELD WIND POWER LLC	JAN PURCHASED ENERGY	\$ 33,006.70
18834 GRNFLD CHAMBER/MAIN STREET	REBATE	\$ 1,240.00
18835 GRNFLD LUMBER CO	SUPPLIES	\$ 414.42
18836 GRNFLD MUNICIPAL UTILITIES	UTILITY BILLS	\$ 4,382.14
18837 HACH COMPANY	CHEMICALS	\$ 780.01
18838 HAWKINS, INC.	CHEMICALS	\$ 2,191.34
18839 IOWA ASSOCIATION OF MUNICIPAL	INV # 2593 & 2508	\$ 327.00
18840 IOWA RURAL WATER ASSOCIATION	IRWA ANNUAL CONF	\$ 260.00
18841 JACOBSEN'S OF ADAIR	ALSO INV #70592 & 7780	\$ 110.46
18842 LOCAL UNION #55, IBEW	UNION DUES	\$ 296.56
18843 MANGOLD ENVIRNMNTL TESTING INC	TESTING	\$ 104.00
18844 MASTERCARD	OFFICE EQUIP	\$ 1,411.61
18845 MATURA ACTION CORPORATION	JAMESON/WILKERSON	\$ 263.61
18846 MUNICIPAL SUPPLY, INC.	SUPPLIES	\$ 1,349.24
18847 OFFICE MACHINES COMPANY, INC	SUPPLIES	\$ 105.61
18848 SCHILDBERG CONSTRUCTION CO	ROCK	\$ 378.30
18849 SKARSHAUG TESTING LABORATORY	GLOVE CLEAN/TEST	\$ 239.49
18850 SKY VOLT, INC	JAN PURCHASED ENERGY	\$ 33,314.73
18851 THE DES MOINES REGISTER	2014 SUBSCRIPTION	\$ 273.45
18852 WALLACE AUTO SUPPLY	SUPPLIES	\$ 282.38
18853 WINDSTREAM	TELEPHONE SERVICE	\$ 545.64
18854 CULLIGAN	FEB MAINT	\$ 16.05
18855 ZIEGLER INC.	MAINT ON GEN	\$ 21,381.64
6004225 UNION STATE BANK	FED/FICA TAX	\$ 7,239.39
6004226 UNION STATE BANK	FED/FICA TAX	\$ 7,252.29
6004227 UNION STATE BANK	FED/FICA TAX	\$ 7,063.60
TOTAL EXPENDITURES		\$ 392,211.76

TOTAL REVENUES

\$ 439,767.16

Ayes – Don Carlos, Schneider, and Kohler; motion carried.

Motion by Don Carlos seconded by Schneider to approve quotes from HACH for the Service Partnership Program for the fluoride, CL17 Cl, 1720E Turb, DR2800 spec, and 2100N Turbid for a cost of \$8,135. Ayes: Don Carlos, Schneider, and Kohler; motion carried.

The Equipment Rental Policy review was tabled until next month.

Don Carlos motioned seconded by Schneider to approve Armstead to negotiate the extended coverage service agreement on the north plant engines 3 & 4 with Ziegler. Ayes: Don Carlos, Schneider, and Kohler; motion carried.

Electric and Water budgets for FY15 were presented. Motion by Don Carlos seconded by Schneider to approve the FY15 budgets as presented. Ayes: Don Carlos, Schneider, and Kohler; motion carried.

**MANAGEMENT REPORT:**

GMU will be receiving a CIPCO Patronage Dividend of \$75,700. A refund of \$3,519 was received from the IAMU insurance program. Received \$100 from SIMECA for first right of refusal per our contract. Harold K Scholz should be finished with the relay project by the end of March. A question was asked about the difference between residential and small commercial rates, Armstead explained the difference has to do with the higher cost of providing electricity to business. On average, bigger transformers and meters are required, and while it is not part of the cost, utility bills are tax deductible for most businesses. A thank you has been received from the Cultural Center for the \$5,000 in shared dollars they received. GMU received an award for energy efficiency programs exceeding targets. GMU also received an award as the leader in 2014 Munipac contributions. A water valve leak at SW 2<sup>nd</sup> and Mills was repaired yesterday. GMU currently has a \$3M umbrella and may wish to consider a \$4M umbrella when the new bids are presented. New energy efficient lights and motion detectors have been installed in both warehouses. Fontanelle had a water leak and we sent two guys and the vactron to help repair it. Armstead heard from the architect on the school project and he acknowledged the school's responsibility to relocate the water line to the tower if they should decide to build over it.

The meeting was adjourned at 9:45 a.m.

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Chairman, Richard Kohler

Attest: \_\_\_\_\_  
Rebecca Haase, Office Manager