

Tuesday, February 9, 2016

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:00 a.m. in the City Council Chambers of City Hall by Chairperson Don Carlos.

Roll was called and those present were Trustees Lynne Don Carlos, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum and Office Manager Rebecca Haase.

Absent: none

Motion by Schneider seconded by Guikema to approve the agenda. Ayes – Don Carlos, Guikema and Schneider; motion carried.

Motion by Guikema seconded by Schneider to approve the minutes from the January 12<sup>th</sup> meeting. Ayes – Don Carlos, Guikema and Schneider; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Schneider seconded by Guikema to approve the claims as presented:

440	TREASURER - STATE OF IOWA	4TH QTR 2015 USE TAX	\$	1,087.00
441	SIMECA	PURCHASED ENERGY	\$	169,792.41
20787	IOWA DEPARTMENT OF NATURAL	NPDES APPLICATION FEE	\$	85.00
20797	ICMA RETIREMENT-VANTAGEPT	457K ANNUITY	\$	959.62
20798	CITY OF GREENFIELD	IPERS	\$	7,467.53
20799	ALLIANT ENERGY	GAS	\$	525.70
20800	DELTA DENTAL OF IOWA	FEB DENTAL INS	\$	1,004.00
20801	UNITED HEALTHCARE INS	FEB HEALTH INS	\$	12,771.84
20802	CITY OF GREENFIELD	FIX MAXWELL IPERS	\$	205.92
20803	COUNSEL	SLA BILLING	\$	60.00
20804	IOWA ASSC OF MUNICIPAL	BUSINESS/FIN CONF	\$	135.00
20805	PETTY CASH	MTG EXP	\$	71.88
20806	VERIZON WIRELESS	CELL PHONE SERVICE	\$	139.76
20807	WINDSTREAM	PHONE SERVICE	\$	531.02
20817	ICMA RETIREMENT-VANTAGEPT	457K ANNUITY	\$	959.62
20818	ADAIR COUNTY FREE PRESS	NOTICES/PUBLICATIONS	\$	82.68
20819	AFLAC	SUPPLEMENTAL INS	\$	99.60
20820	ALLIANT ENERGY	GAS	\$	541.74
20821	ALTEC INDUSRTIES INC	PARTS	\$	111.11
20822	AMERICAN LEGION POST 265	US FLAGS (2) IOWA FLAGS (2)	\$	100.00
20823	BLUETARP FINANCIAL INC	WELDING HELMET/COVER	\$	74.83
20824	BURGER PLUMBING & HEATING	GALV CAP	\$	3.09
20825	CENTRAL IOWA DISTRIBUTING	TOWELS	\$	35.30
20826	CHEM-SULT, INC	CHEMICALS	\$	4,149.56
20827	CIPCO	2ND HALF EXCESS PROP TAX	\$	23,554.50
20828	CITY OF GREENFIELD	JAN SEWER FEES	\$	18,749.14
20829	CONTECH ENGINEERED SOL	GALV PIPE	\$	3,787.85

20830	COUNSEL	ALSO INV #144550	\$	60.00
20831	CULLIGAN	FEB MAINT	\$	31.03
20832	DATA TECHNOLOGIES, INC.	IRS TAX FORMS	\$	90.26
20833	DGR ENGINEERING	ARC-FLASH ASSESS STUDY	\$	1,253.00
20834	DUANE ARMSTEAD	FEB 2016 REIMBURSEMENT	\$	1,611.28
20835	ECHO ELECTRIC SUPPLY	VEH EXP	\$	1,488.97
20836	ENGINEERING UNLIMITED INC	JR, & SR. PADLOCKS	\$	180.71
20837	FAREWAY STORES	SUPPLIES	\$	129.08
20838	FARMERS LUMBER CO	SHOP GATE/BOLT	\$	160.39
20839	FASTENAL COMPANY	EL BOLTS FOR ST LIGHTS	\$	46.18
20840	FLETCHER-REINHARDT-IACR	SUPPLIES	\$	167.19
20841	FOX WELDING CO.	SUPPLIES	\$	100.59
20842	GFLD TRUE VALUE	SUPPLIES	\$	635.90
20843	GRAINGER	SENSING RELAYS	\$	126.78
20844	GREENFIELD WIND POWER LLC	JAN PURCHASED ENERGY	\$	25,200.91
20845	GRNFLD LUMBER CO	SUPPLIES	\$	1,166.27
20846	GRNFLD MUNICIPAL UTILITIES	UTILITIES	\$	4,304.57
20847	GRNFLD OIL COMPANY	TIRE REPAIR	\$	30.00
20848	HACH COMPANY	CHEMICALS	\$	335.94
20849	HEALTHSMART BENEFIT SOL, INC	FEB VISION INS	\$	237.00
20850	HOTSY CLEANING SYSTEM	VEH EXP	\$	192.29
20851	IOWA ASSC OF MUNICIPAL	SWISS/EL DUES	\$	5,256.99
20852	IOWA ONE CALL	DEC LOCATES	\$	27.00
20853	IOWA STATE UNIVERSITY	TONDERUM - CONFERENCE	\$	50.00
20854	JACOBSEN INC	PROBE	\$	45.34
20855	JARED MASKER	BOOTS	\$	169.59
20856	JOHN GRUSS	SHOP HEATER	\$	261.97
20857	KRIZ-DAVIS COMPANY	SUPPLIES	\$	1,054.14
20858	LOCAL UNION #55, IBEW	UNION DUES	\$	314.69
20859	MAIL SERVICES LLC	DEC BILLING	\$	692.30
20860	MANGOLD ENVIRNMNTL TESTING	TESTING	\$	1,047.00
20861	MASTERCARD	MISC	\$	203.26
20862	MUNICIPAL SUPPLY, INC.	CLAMP/MTR	\$	717.35
20863	OFFICE MACHINES COMPANY, INC	PAPER FOR FUEL PUMP	\$	133.70
20864	PARKSON CORPORATION	VALVE ASSY KIT (2)	\$	201.94
20865	SHERMCO INDUSTRIES INC	RELAY MAINT TESTING	\$	8,915.00
20866	SKY VOLT, INC	JAN PURCHASED ENERGY	\$	26,125.26
20867	THE DES MOINES REGISTER	2016 SUBSCRIPTION	\$	216.02
20868	USA BLUE BOOK	BALL CH VALVE/CLARION	\$	143.93
20869	ZIEGLER INC.	PREVENTIVE MAINT/CAT	\$	21,381.66
20870	CITY OF GREENFIELD	MONTHLY CONTRIBUTION	\$	9,166.67
6004285	UNION STATE BANK	FED/FICA TAX	\$	5,629.08
6004286	UNION STATE BANK	FED/FICA TAX	\$	5,001.56
	TOTAL EXPENDITURES		\$	371,388.49

TOTAL REVENUES

\$ 424,120.72

Ayes –Don Carlos, Guikema, and Schneider; motion carried.

Motion by Guikema seconded by Schneider to approve the Greenfield Municipal Utilities (GMU) Posting & Disconnection Policy as presented. Ayes: Don Carlos, Guikema, and Schneider; motion carried.

Motion by Guikema seconded by Schneider to approve the Electric and Water Budgets for FY 2016-17. Ayes: Don Carlos, Guikema, and Schneider, motion carried.

Schneider motioned seconded by Guikema to approve authorization to sign the Agreement with Global Payments for Credit/Debit Card Processing pending review and approval from the attorney. Ayes: Don Carlos, Guikema, and Schneider; motion carried.

**MANAGEMENT REPORT:**

Potential restructuring of the Cultural Center Revolving Loan was discussed. Utility bill wording will be changed from “Due Date” to “Bill Date”. A mix-up during the testing of water at an independent lab resulted in GMU receiving a Monitoring Violation (the violation was not the result of a bad water test, but the result of a testing mistake at the lab), a notice to customers will be sent out with the CCR. Standing water in a customer’s back yard was discussed. The water has been tested several times to insure it isn’t a water main that is leaking. IAMU Capital Links was shared along with a list of legislative issues that are important to municipal utilities.

The meeting was adjourned at 9:34 a.m.

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Chairperson, Lynne Don Carlos

Attest: \_\_\_\_\_  
Rebecca Haase, Office Manager