

Tuesday, January 14<sup>th</sup>, 2020

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:05 a.m. in the City Council Chambers of City Hall by Chairperson Guikema.

Roll was called and those present were Trustees Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum and Office Manager Rebecca Haase.

Absent: Jessi Christensen

Schneider motioned seconded by Guikema to approve the agenda. Ayes: Guikema, and Schneider; motion carried.

Motion by Schneider seconded by Christensen to approve the minutes from the December 10<sup>th</sup> meeting. Ayes – Guikema and Schneider; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Guikema seconded by Schneider to approve the claims as presented:

586	SIMECA	NOVEMBER PURCHASED ENERGY	\$	147,331.51
587	TREASURER - STATE OF IOWA	DECEMBER 2019 WET	\$	3,141.00
588	TREASURER - STATE OF IOWA	ELECTRIC SALES TAX	\$	7,301.00
589	SIMECA	DECEMBER PURCHASED ENERGY	\$	138,179.85
24986	R.D. DRENKOW & CO., INC.	DECEMBER FSA ADMIN FEE	\$	50.40
24987	COUNSEL	BASE RATE/CLICKS	\$	23.67
24988	GRNFLD CHAMBER/MAIN ST	GREENBUCKS	\$	200.00
24989	GWORKS	ANNUAL SUBSCRIPTION-YEAR 1	\$	9,000.00
24990	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$	4,019.64
24991	WELLMARK	JANUARY HEALTH INSURANCE	\$	8,959.26
24992	US POSTAL SERVICE	3 BOXES #9 WINDOW	\$	996.85
25005	ICMA RETIREMENT	457K ANNUITY	\$	2,032.57
25006	CITY OF GREENFIELD	IPERS	\$	9,359.84
25007	R.D. DRENKOW & CO., INC.	FLEX SPENDING	\$	219.62
25008	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	371.54
25009	ALLISON SCHEEL	2019 SCHOLARSHIP	\$	1,000.00
25010	DELTA DENTAL OF IOWA	JANAURY DENTAL INSURANCE	\$	971.62
25011	DON CARLOS REALTY TRUST	LOTS 1&2,BLK25,OT GREENFIELD	\$	69,918.09
25012	HOME STORE & MORE	LIGHTING REBATE	\$	1,554.00
25013	IOWA DEPART OF NATURAL	FORD - WT3	\$	210.00
25014	MADISON NATIONAL LIFE	JANUARY LIFE INSURANCE	\$	198.02
25015	R.D. DRENKOW & CO., INC.	BRASHEAR-BAIER-1/2 FORD	\$	4,000.00
25016	DON CARLOS INSURANCE	PROP/GL/AUTO	\$	461.00
25017	PETTY CASH	MEETING EXP/HIGHT FUNERAL	\$	65.05
25018	TRISTAR BENEFIT ADMIN	SELFING FUNDING/HEALTH	\$	132.18
25019	VERIZON WIRELESS	IPAD DATA	\$	110.30
25029	ICMA RETIREMENT	457K ANNUITY	\$	2,149.62

25030	R.D. DRENKOW & CO., INC.	FLEX SPENDING	\$	240.38
25031	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	318.46
25032	COLE SHIKE	2019 SCHOLARSHIP	\$	2,000.00
25033	JASON BRUCE	BOOTS	\$	136.41
25034	JULIA HANSEN	2019 SCHOLARSHIP	\$	1,000.00
25035	SCOTT TONDERUM	BOOTS	\$	200.08
25036	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$	156.03
25037	WINDSTREAM	TELEPHONE SERVICE	\$	640.04
25038	AD CO SANITARY LANDFILL	LANDFILL FEES	\$	81.60
25039	AFLAC	SUPPLEMENTAL INSURANCE	\$	216.45
25040	AGRILAND FS, INC	FUEL	\$	2,118.74
25041	ALLIANT ENERGY/IPL	GAS BILL	\$	608.83
25042	BLUETARP FINANCIAL INC	BENCH VISE	\$	254.98
25043	CHEM-SULT, INC	CHEMICALS	\$	3,768.68
25044	CITY OF GREENFIELD	JAN CONTRIB	\$	48,883.03
25045	S & G HARVIEUX	CLEARINGHOUSE ANNUAL FEE	\$	27.50
25046	PRODUCTIVITY PLUS ACCOUNT	TRANSMISSION OIL	\$	354.16
25047	CRESTON PUBLISHING CO	PUBLICATION	\$	337.57
25048	DE NORA WATER TECH	FILTER CARTRIDGE/TEMP SENSOR	\$	931.48
25049	DGR ENGINEERING	DIESEL GEN-ENG-11/30/19	\$	34,546.79
25050	ECHO ELECTRIC SUPPLY	SUPPLIES	\$	25.73
25051	ENVIRONMENTAL SYSTEMS	ARCPAD MAINTENANCE	\$	650.00
25052	FARABEE MECHANICAL INC	PAY REQUEST #7	\$	540,262.78
25053	FAREWAY STORES	SUPPLIES	\$	266.30
25054	FARMERS LUMBER CO	RV ANTIFREEZE	\$	0.71
25055	FASTENAL COMPANY	SUPPLIES/SAFETY GLASSES	\$	175.01
25056	FLETCHER-REINHARDT-IACR	PADMOUNT TRANSFORMER SLING	\$	728.68
25057	FOX WELDING CO.	IRON	\$	142.51
25058	GFLD TRUE VALUE	SUPPLIES	\$	156.55
25059	GREENFIELD WIND POWER LLC	DECEMBER PURCHASED ENERGY	\$	28,154.30
25060	GRNFLD CHAMBER/MAIN ST	1ST QUARTER 2020 COMM BLDG	\$	800.00
25061	GRNFLD LUMBER CO	SUPPLIES	\$	84.37
25062	GRNFLD MUNICIPAL UTILITIES	DECEMBER UTILITIES	\$	6,362.65
25063	HACH COMPANY	CHEMICALS	\$	435.60
25064	IOWA ASSOCI OF MUNICIPAL	SWISS JAN-MARCH 2020	\$	948.47
25065	ITRON INC	2020 MAINT AGREEMENT	\$	2,691.71
25066	JACOBSEN INC OF ADAIR	CUTTING OIL	\$	46.00
25067	JC CROSS CO.	BLOWER REPAIR KIT	\$	1,196.69
25068	MANGOLD ENVIRNMNTL TEST	WATER TESTING	\$	444.00
25069	MELISSA S LARSON, P.C.	LEGAL SERVICES	\$	275.00
25070	MUNICIPAL SUPPLY, INC.	SUPPLIES	\$	281.85
25071	OETKEN OFFICE MACHINES	PRINTER INK	\$	451.92
25072	PATHIAN ADMINISTRATORS	FEBRUARY VISION INSURANCE	\$	249.35
25073	SKY VOLT, INC	DECEMBER PURCHASED ENERGY	\$	29,557.66
25074	TERRACON CONSULTANTS, INC.	CONCRETE TESTING	\$	656.00

25075	TRISTAR BENEFIT ADMIN	BUYDOWN & RENEWAL FEE	\$	1,000.00
25076	UNITED STATES PLASTIC CORP	55 GALLON DRUMS (2)	\$	268.91
25077	UNITY POINT HEALTH	HEARING TESTS	\$	161.67
25078	VISA	MISC	\$	196.70
25079	WALLACE AUTO SUPPLY	SUPPLIES	\$	451.42
25080	WESCO DISTRIBUTION	SUPPLIES	\$	1,683.36
25081	ZIEGLER INC.	PREV MAINT GEN #1 & #2	\$	21,681.33
6004396	UNION STATE BANK	FED/FICA TAX	\$	6,187.66
6004397	UNION STATE BANK	FED/FICA TAX	\$	5,291.39
TOTAL EXPENDITURES			\$	1,160,744.12
TOTAL REVENUES			\$	473,030.27

Ayes: Guikema and Schneider; motion carried.

Motion by Schneider seconded by Guikema to approve Pay Application #7 to Farabee Mechanical in the amount of \$540,262.78. Ayes: Guikema, and Schneider; motion carried.

Schneider motioned seconded by Guikema to elect Guikema as Board Chair for 2020. Ayes: Guikema, and Schneider; motion carried.

There were no customers or guests present

#### **MANAGEMENT REPORT:**

The engine project is progressing, but end of February 2020 completion date is still questionable. The switchgear is scheduled to arrive next week, the engines are in place, sheetrock installation is nearing completion, electrical, heating and plumbing subcontractors are on site. GMU employees continue to assist Fontanelle and Orient per the 28D Agreement that is in place. Tonderum extended an invitation to GMU Board to the MWP Annual Meeting on Thursday, January 23<sup>rd</sup> at the Casey Community Building. Our attorney has reviewed the agreement for the proposed Safety Cluster. Three employees are scheduled to take their water exams soon. The second Source Water Protection Team meeting was held on January 13<sup>th</sup> with presentations from Tetra Tech and input from attendees. There is a potential for grant funding for improvements once the Source Water Protection Plan is completed. Due to legislative changes, 2020-21 budget numbers will be presented for approval next month instead of during the March meeting. The 2020-21 Capital Replacement Schedule was reviewed.

The meeting was adjourned at 8:40 a.m.

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Chair, Robert Guikema

Attest: \_\_\_\_\_  
Rebecca Haase, Office Manager

