

Tuesday, January 12, 2016

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 7:30 a.m. in the City Council Chambers of City Hall by Chairperson Don Carlos.

Roll was called and those present were Trustees Lynne Don Carlos, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum and Office Manager Rebecca Haase.

Absent: none

Motion by Guikema seconded by Schneider to approve the agenda. Ayes – Don Carlos, Guikema and Schneider; motion carried.

Motion by Schneider seconded by Guikema to approve the minutes from the December 10<sup>th</sup> meeting. Ayes – Don Carlos, Guikema and Schneider; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Guikema seconded by Schneider to approve the claims as presented:

438	SIMECA	DEC PURCHASED ENERGY	\$ 159,046.50
439	TREASURER - STATE OF IOWA	DEC SALES TAX PAY	\$ 11,055.00
20658	ICMA RETIREMENT-VANTAGEPT	457K ANNUITY	\$ 771.47
20716	ICMA RETIREMENT-VANTAGEPT	457K ANNUITY	\$ 892.72
20717	CITY OF GREENFIELD	IPERS	\$ 8,079.49
20718	DELTA DENTAL OF IOWA	JAN INS PREMIUMS	\$ 1,004.00
20719	MSC-410526 DOLLAR GENERAL	SUPPLIES	\$ 10.40
20720	HEALTHSMART BENEFIT SOL, INC	JAN INS PREMIUMS	\$ 237.00
20721	MAIL SERVICES LLC	NOV STATEMENTS	\$ 689.74
20722	UNITED HEALTHCARE INS CO	JAN INS PREMIUMS	\$ 12,770.98
20723	DATA TECHNOLOGIES, INC.	UTILITY BILLING INTERNET	\$ 1,585.00
20724	PETTY CASH	MEETING EXPENSE	\$ 84.32
20734	ICMA RETIREMENT-VANTAGEPT	457K ANNUITY	\$ 771.47
20744	ICMA RETIREMENT-VANTAGEPT	457K ANNUITY	\$ 188.15
20745	21ST CENTURY COOPERATIVE	FUEL PURCHASES	\$ 405.80
20746	ADAIR COUNTY FREE PRESS	NOTICES/PUBLICATIONS	\$ 157.38
20747	ADVANTAGE ADMINISTRATORS	ANNUAL ADMIN FEE	\$ 50.00
20748	AFLAC	SUPPLEMENTAL INS	\$ 99.60
20749	AGRILAND FS, INC	DIESEL	\$ 42.17
20750	BARCO MUNICIPAL PRODUCTS	WARNING TAMPERING	\$ 177.56
20751	BORDER STATES ELECTRIC	MARKING FLAGS	\$ 173.02
20752	CITY OF GREENFIELD	CONTRIBUTION	\$ 9,166.67
20753	CJC-CJ COOPER & ASSOCIATES	EMP TESTING	\$ 70.00
20754	CLAUSEN UNDERGROUND CONS.	BORING	\$ 720.00
20755	COUNSEL	COMPUTER SYS SET UP	\$ 1,823.50
20756	CULLIGAN	JAN MAINT	\$ 31.03
20757	DES MOINES STAMP MANUFACT	DATE STAMP	\$ 40.00

20758	DGR ENGINEERING	PROF SERVICES/PRINTS	\$ 1,898.00
20759	DUANE ARMSTEAD	JAN 2016 REIMBURSEMENT	\$ 1,611.28
20760	ECHO ELECTRIC SUPPLY	SUPPLIES	\$ 3,630.00
20761	ED M. FELD EQ COMPANY, INC	CABINET FIRE EXT	\$ 215.00
20762	FAREWAY STORES	SUPPLIES	\$ 475.45
20763	FOX WELDING CO.	SHEET METAL	\$ 11.00
20764	G & L CLOTHING	EMPLOYEE CLOTHING	\$ 636.00
20765	GFLD TRUE VALUE	SUPPLIES	\$ 105.52
20766	GREENFIELD WIND POWER LLC	DEC PURCHASED ENERGY	\$ 29,834.54
20767	GRNFLD LUMBER CO	SUPPLIES/MISC	\$ 607.71
20768	GRNFLD MUNICIPAL UTILITIES	UTILITY BILLS	\$ 3,863.88
20769	GRNFLD OIL COMPANY	REPAIR TIRE ON VAN	\$ 15.00
20770	HACH COMPANY	CHEMICALS	\$ 217.49
20771	IA FOR ENERGY EFFICIENCY	REG FOR MOMEMTUM BLDG	\$ 238.00
20772	ITRON INC	ITRON AGREEMENT	\$ 1,924.37
20773	KRIZ-DAVIS COMPANY	SUPPLIES	\$ 1,992.79
20774	LOCAL UNION #55, IBEW	UNION DUES	\$ 314.69
20775	MANGOLD ENVIR TESTING INC	TESTING	\$ 383.00
20776	MASTERCARD	MISC	\$ 123.39
20777	MUNICIPAL SUPPLY, INC.	VALVE BOX TOP	\$ 118.00
20778	OFFICE MACHINES CO	OFFICE SUPPLIES	\$ 28.87
20779	SCHILDBERG CONSTRUCTION CO	ROCK	\$ 309.57
20780	SKY VOLT, INC	DEC PURCHASED ENERGY	\$ 28,553.94
20781	STUART C IRBY CO	MAINT	\$ 355.10
20782	USA BLUE BOOK	INV #826837	\$ 214.25
20783	VERIZON WIRELESS	WIRELESS SERVICE	\$ 69.78
20784	WALLACE AUTO SUPPLY	VEH EXP	\$ 25.27
20785	WINDSTREAM	TELEPHONE SERVICE	\$ 524.37
20786	CITY OF GREENFIELD	DEC SEWER FEES	\$ 16,648.50
6004280	UNION STATE BANK	FED/FICA TAX	\$ 4,750.19
6004281	UNION STATE BANK	FED/FICA TAX	\$ 5,818.35
6004284	UNION STATE BANK	FED/FICA TAX	\$ 4,366.96
	TOTAL EXPENDITURES		\$ 320,023.23
	TOTAL REVENUES		\$ 473,210.99

Ayes –Don Carlos, Guikema, and Schneider; motion carried.

Board consensus was to leave board meeting start time at 8:00 a.m.

The Greenfield Municipal Utilities Posting & Disconnection Policy revisions were tabled until next meeting.

Motion by Guikema seconded by Schneider to approve The Proposal for DNR Required Water Treatment & Distribution Services to Stuart Municipal Utilities with changes. Ayes: Don Carlos, Guikema, and Schneider, motion carried.

**MANAGEMENT REPORT:**

Work continues on the restructuring of electric rates. The water rate study is in process. The new website is close to completion. A credit card processing company has been chosen and the agreements have been received and are under review. MidWest Partnership's Annual dinner will be January 28<sup>th</sup>. Economic Development Contributions were discussed. The CIPCO Annual meeting will be in March this year. The wind report was reviewed. The Capital Improvements/Replacement Schedule was reviewed.

At 8:45 a.m., Jessica Foster entered the meeting and previewed the new webpage to the board.

The meeting was adjourned at 8:56 a.m.

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Chairperson, Lynne Don Carlos

Attest: \_\_\_\_\_  
Rebecca Haase, Office Manager