

Tuesday, January 10, 2017

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:01 a.m. in the City Council Chambers of City Hall by Chairperson Don Carlos.

Roll was called and those present were Trustees Lynne Don Carlos, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum, and Office Manager Rebecca Haase.

Absent: none

Motion by Guikema seconded by Schneider to approve the agenda. Ayes – Don Carlos, Guikema and Schneider; motion carried.

Motion by Schneider seconded by Guikema to approve the minutes from the December 13<sup>th</sup> meeting. Ayes – Don Carlos, Guikema and Schneider; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Schneider seconded by Guikema to approve the claims as presented:

470	TREASURER - STATE OF IOWA	DEC ELECT SALES TAX	\$ 10,939.00
471	SIMECA	DEC PURCHASED ENERGY	\$ 128,654.17
21733	ALLIANT ENERGY	NOVEMBER GAS BILL	\$ 241.22
21734	EMC	JAN INS PREMIUMS	\$ 150.35
21735	COUNSEL	BASE RATE/CLICKS	\$ 26.19
21736	DELTA DENTAL OF IOWA	JAN DENTAL INS	\$ 902.12
21737	GRNFLD CHAMBER/MAIN STREET	GREENBUCKS	\$ 250.00
21738	JESSICA FOSTER	WIRELESS KEYBOARD	\$ 15.99
21739	MAIL SERVICES LLC	NOV BILLING	\$ 399.75
21740	WELLMARK	JANUARY HEALTH INS	\$ 7,629.47
21756	ICMA RETIREMENT	457K ANNUITY	\$ 1,437.33
21757	CITY OF GREENFIELD	IPERS	\$ 8,261.70
21758	CLARKE ELECTRIC COOPERATIVE	LOCATING URD FAULT	\$ 437.12
21759	MAIL SERVICES LLC	NOV MAILINGS	\$ 269.24
21760	WELLMARK	DEC INS	\$ 7,629.47
21761	WELLMARK BCBS OF IOWA	THIRD PARTY EOB	\$ 80.00
21762	PETTY CASH	MTG EXP	\$ 53.16
21763	VERIZON WIRELESS	CELL PHONE SERVICE	\$ 69.91
21764	WELLMARK	WEBER DEC INS	\$ 847.98
21765	WINDSTREAM	TELEPHONE SERVICE	\$ 606.27
21777	ICMA RETIREMENT	457K ANNUITY	\$ 1,690.09
21779	ADAIR COUNTY FREE PRESS	NOTICES/PUBLICATIONS	\$ 142.88
21780	ADAIR CO MEM HOSP	BAIER/GROVES EMP PHY	\$ 1,339.00
21781	AFLAC	SUPPLEMENTAL INS	\$ 99.60
21782	AGRILAND FS, INC	FUEL	\$ 2,415.45
21783	ALLIANT ENERGY	GAS	\$ 736.75
21784	BORDER STATES ELECTRIC	SUPPLIES	\$ 417.30
21785	BROWN SUPPLY CO., INC.	STORM CASE	\$ 125.89

21786	BURGER PLUMBING & HEATING	PVC CAP	\$ 9.07
21787	CENTRAL IA MACHINE	TIRE REPAIR (SKID LOADER)	\$ 20.00
21788	CENTRAL IOWA DISTRIBUTING	GLASS CLEANER/WIPES	\$ 151.00
21789	CHEM-SULT, INC	COAGULANT/SO PER	\$ 3,056.31
21790	CITY OF GREENFIELD	DEC SEWER FEES	\$ 18,165.47
21791	S & G HARVIEUX	FORD EMP TEST	\$ 35.00
21792	COUNSEL	PERFORM OFF BOARD TASK	\$ 84.55
21793	CULLIGAN	JAN MAINT	\$ 31.03
21794	DUANE ARMSTEAD	JAN 2017 REIMBURSEMENT	\$ 1,533.83
21796	FAREWAY STORES	SUPPLIES	\$ 437.74
21797	FASTENAL COMPANY	SUPPLIES	\$ 621.98
21798	FLETCHER-REINHARDT-IACR	TRANSFORMER/HARD HAT	\$ 8,356.70
21799	FOX WELDING CO.	VEH EXP	\$ 83.35
21800	G & L CLOTHING	CLOTHING	\$ 3,252.50
21801	GFLD TRUE VALUE	SUPPLIES	\$ 286.60
21802	GRAINGER	WASH STATION	\$ 326.75
21803	GRNFLD LUMBER CO	SUPPLIES	\$ 282.81
21804	GRNFLD MUNICIPAL UTILITIES	WATER PLANT	\$ 4,733.15
21805	GRNFLD OIL COMPANY	TIRE REPAIR	\$ 20.00
21806	HACH COMPANY	CHLORINE	\$ 411.54
21807	HD SUPPLY WATERWORKS, LTD.	ENCODER	\$ 214.80
21808	HOTSY CLEANING SYSTEM	FLEETWASH	\$ 276.73
21809	IOWA ASSOC OF MUNICIPAL UTL	SWISS JAN - MARCH	\$ 689.90
21810	ITRON INC	RADIO MAINT	\$ 2,370.12
21811	JASON BRUCE	BOOTS	\$ 106.99
21812	KRIZ-DAVIS COMPANY	SUPPLIES	\$ 6,053.48
21813	MASTERCARD	MISC	\$ 602.82
21814	OFFICE MACHINES COMPANY	SUPPLIES	\$ 37.74
21815	SAXTON INC	MONITOR ARM	\$ 153.45
21816	SHOPKO STORES	REFRIGERATER REBATE	\$ 300.00
21817	TNEMEC COMPANY, INC.	FILTER PAINT	\$ 361.12
21818	US POSTAL SERVICE	2 ROLLS STAMPS	\$ 94.00
21819	WALLACE AUTO SUPPLY	SUPPLIES/VEH EXP	\$ 561.82
21820	WELLMARK	INSURANCE	\$ 1,695.96
21821	ZIEGLER INC.	INSTALL FUEL GAUGES	\$ 27,173.72
21822	CITY OF GREENFIELD	MONTHLY TRANSFER	\$ 9,166.67
21824	ECHO GROUP	SUPPLIES	\$ 559.84
6004310	UNION STATE BANK	FED/FICA TAX	\$ 6,387.70
6004311	UNION STATE BANK	FED/FICA TAX	\$ 5,648.70
6004312	UNION STATE BANK	FED/FICA TAX	\$ 88.31
TOTAL EXPENDITURES			\$ 280,310.65
TOTAL REVENUES			\$ 435,934.38

Ayes –Don Carlos, Guikema, and Schneider; motion carried.

**MANAGEMENT REPORT:**

The Capital Equipment Schedule was reviewed in preparation for the FY18 budget. Tonderum participated in a conference call with SRF, DNR, Fox Engineering, and the City to discuss projects and timelines for applying for water quality projects in conjunction with the City's upcoming SRF loan for the WWTP. IT services with CIPCO are progressing well with new battery backups installed at the water plant and the water tower. Looking at integrating data backups from all GMU locations. Board consensus to approve Tonderum signing agreements with DGR to study installing test switches at both substations and SCADA replacement system. The crew has been working on clearing trees at the Nodaway spillway. The final NPDES permit has been received. Tonderum and Ford will be traveling to Lincoln for the next step in GIS Workshop. MWP Annual Dinner is January 26<sup>th</sup>. MWP will also be holding a stakeholder meeting tomorrow at the Chamber. We have received a quote from Don Carlos Insurance for catastrophic coverage on equipment. Jared Masker was elected Fire Chief at last night's meeting and Tonderum will be addressing how potential scheduling conflicts will be handled.

The meeting was adjourned at 8:52 a.m.

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Chairperson, Lynne Don Carlos

Attest: \_\_\_\_\_  
Rebecca Haase, Office Manager