

Thursday, January 10th, 2019

The Greenfield Utilities Board first order of business was election of new officers. Motion by Schneider seconded by Christensen to name Robert Guikema as Chairperson and Terry Schneider as Vice-Chair. Ayes: Christensen, Guikema, and Schneider; motion carried.

The Board welcomed Jessica Christensen to the Board. Jessi was appointed and approved by the City Council at their January 7th meeting. The Board wishes to recognize Past Trustee, Lynne Don Carlos, and thanks her for over eighteen years of service to GMU.

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:01 a.m. in the City Council Chambers of City Hall by Chairperson Guikema.

Roll was called and those present were Trustees Jessica Christensen, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum and Office Manager Rebecca Haase.

Absent: none

Motion by Schneider seconded by Christensen to approve the agenda. Ayes – Christensen, Guikema, and Schneider; motion carried.

Motion by Schneider seconded by Guikema to approve the minutes from the December 11th meeting. Ayes – Guikema, and Schneider with Christensen abstaining; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Schneider seconded by Christensen to approve the claims as presented:

541	SIMECA	DEC PURCHASED ENERGY	\$ 161,480.20
542	TREASURER - STATE OF IOWA	DECEMBER 2018 WET TAX	\$ 3,050.00
543	TREASURER - STATE OF IOWA	SALES TAX	\$ 7,211.00
23885	ADAIR CO MEM HOSP	TESTING	\$ 253.00
23886	DENNY KRIES	LIGHTING REBATE	\$ 84.00
23887	G & H	LIGHTING REBATE	\$ 124.00
23888	HAVENS ACCOUNTING	LIGHTING REBATE	\$ 330.00
23889	HEALTHSMART BENEFIT	DECEMBER/JANUARY VISION INS	\$ 540.06
23890	MADISON NATIONAL LIFE	JANUARY LIFE INSURANCE	\$ 215.79
23891	MAIL SERVICES LLC	BILLING EXPENSE	\$ 661.54
23892	WELLMARK	JANUARY HEALTH INS	\$ 9,703.17
23905	ICMA RETIREMENT	457K ANNUITY	\$ 1,645.19
23906	CITY OF GREENFIELD	IPERS	\$ 10,736.76
23907	DELTA DENTAL OF IOWA	JANUARY DENTAL INS	\$ 1,137.84
23908	GRNFLD CHAMBER/MAIN ST	3RD/4TH QTR COMM BLDG	\$ 1,600.00
23909	GRNFLD MUNICIPAL UTILITIES	NOVEMBER FUEL	\$ 929.11
23910	PETTY CASH	MEETING EXP	\$ 137.25
23911	VERIZON WIRELESS	IPAD DATA	\$ 110.32
23922	ICMA RETIREMENT	457K ANNUITY	\$ 2,101.11
23923	R.D. DRENKOW & CO., INC.	FLEX SPENDING	\$ 219.62
23924	R.D. DRENKOW & CO., INC.	FLEX BENEFITS CONTR	\$ 4,500.00
23925	WINDSTREAM	TELEPHONE SERVICE	\$ 641.32
23926	COUNSEL	BASE RATE/CLICKS	\$ 19.44
23927	21ST CENTURY COOPERATIVE	DIESEL	\$ 28.23
23928	AFLAC	SUPPLEMENTAL INSURANCE	\$ 282.75
23929	ALLIANT ENERGY	GAS BILL	\$ 942.76
23930	AM CONSERVATION GROUP	WATER PRODUCTS	\$ 3,194.20
23931	BLUETARP FINANCIAL INC	TOOLS	\$ 739.98
23932	BORDER STATES ELECTRIC SUP	SUPPLIES	\$ 9,130.51
23933	CHEM-SULT, INC	CHEMICALS	\$ 3,951.18
23934	CITY OF GREENFIELD	DEC SEWER FEES	\$ 46,881.50
23935	CRESTON PUBLISHING CO	PUBLICATION EXP	\$ 151.57
23936	CULLIGAN	JANUARY MAINTENANCE	\$ 32.10
23937	DGR ENGINEERING	DIESEL GEN-ENG-11/30/18	\$ 4,148.00
23938	ECHO ELECTRIC SUPPLY	SUPPLIES	\$ 1,708.52

23939	FAREWAY STORES	SUPPLIES	\$ 316.89
23940	FASTENAL COMPANY	SUPPLIES	\$ 12.80
23941	FLETCHER-REINHARDT	INSULATING CAPS	\$ 363.80
23942	FOX WELDING CO.	IRON	\$ 15.49
23943	GARSIDE AUTO BODY, INC.	EQUINOX REPAIR	\$ 286.60
23944	GFLD TRUE VALUE	SUPPLIES	\$ 59.79
23945	GREENFIELD WIND POWER LLC	DEC PURCHASED ENERGY	\$ 25,373.20
23946	GRNFLD LUMBER CO	SUPPLIES	\$ 677.41
23947	GRNFLD MUNICIPAL UTILITIES	UTILITY BILLS	\$ 5,136.26
23948	HOWARD R GREEN COMPANY	HWY 92 WATER ENG	\$ 1,041.04
23949	IOWA ASSOC OF MUNI	SWISS JAN-MARCH	\$ 1,011.20
23950	IOWA ONE CALL	LOCATES	\$ 37.80
23951	ITRON INC	2019 MAINT AGREEMENT	\$ 2,563.53
23952	JACOBSEN INC OF ADAIR	SUPPLIES	\$ 154.03
23953	MANGOLD ENVIRN TESTING	TESTING	\$ 1,181.00
23954	METERING & TECHNOLOGY	WATER METERS	\$ 1,875.31
23955	MUNICIPAL SUPPLY, INC.	SUPPLIES	\$ 1,222.70
23956	OETKEN OFFICE MACHINES	SUPPLIES	\$ 68.12
23957	OVERHEAD DOOR CO	OVERHEAD DOOR	\$ 4,365.00
23958	RESCO	MARKING FLAGS	\$ 552.06
23959	SHOPKO STORES	VACUUM	\$ 117.69
23960	SKY VOLT, INC	DEC PURCHASED ENERGY	\$ 24,795.66
23961	SULLIVAN & WARD, P.C.	LEGAL SERVICES	\$ 150.00
23962	THE ENERGY GROUP	ENERGY AUDITS	\$ 2,000.00
23963	US POSTAL SERVICE	2 ROLLS STAMPS	\$ 110.00
23964	US POSTAL SERVICE	3 WINDOW/3 NO WINDOW ENV	\$ 1,831.65
23965	VISA	MISC	\$ 196.53
23966	WALLACE AUTO SUPPLY	SUPPLIES	\$ 987.65
23967	ZIEGLER INC.	PREV MAINT GEN #1 & #2	\$ 21,378.82
6004367	UNION STATE BANK	FED/FICA TAX	\$ 5,684.16
6004368	UNION STATE BANK	FED/FICA TAX	\$ 5,708.53
	TOTAL EXPENDITURES		\$ 387,896.74
	TOTAL REVENUES		\$ 475,958.85

Ayes: Christensen, Guikema, Schneider; motion carried.

There were no customers or guests present.

Motion by Christensen seconded by Schneider to Resolution #1.19 – Ordering Bids, Approving Plans, Specifications and Form of Contract and Notice to Bidders, Fixing Amount of Bid Security, and Ordering General Manager to Publish Notice and Fixing a Date for Receiving Same, and for a Public Hearing on Plans, Specifications, Form of Contract and Estimate of Costs for the Furnishing of Diesel Generating Equipment for Greenfield Municipal Utilities, Greenfield, Iowa. (Date of Bid Opening to be February 5, 2019 at 1:30 p.m. with Public Hearing to be Tuesday, February 12, 2019 at 8:00 a.m.) Ayes: Christensen, Guikema, and Schneider; motion carried.

Schneider motioned seconded by Christensen to approve Tonderum’s signing of the Electric Rate Agreement between the Adair County Fair Board and Greenfield Municipal Utilities. Ayes: Christensen, Guikema, and Schneider; motion carried.

Motion by Schneider seconded by Christensen to approve the updates to the Employee Policy Handbook as presented with the change to decrease carryover vacation hours to sixteen per year. Ayes: Christensen, Guikema, and Schneider; motion carried.

MANAGEMENT REPORT:

Multivista will be conducting the first drone flyover of the new generation plant site soon and setting up the website at a cost of \$625 for the first month and \$208/month for the remaining nine months. Multivista is a web-based software that will allow photos to be uploaded and integrated to provide photographic documentation of the new Generation Plant. GMU will be installing a time-lapse camera during construction for further documentation. Asbestos removal of the building at the new generation site will begin the week of January 21st. The contractor will be demolishing the building and concrete underneath and hauling away debris with minimal debris going to the landfill. Estimated cost of this part of the project is under \$25,000 and weather permitting could be completed as soon as the end of February. The Capital Replacement Schedule was reviewed. Replacements for the next year are the

Equinox, Transit Van, and Dump Truck. Projects planned for this year are: Fairgrounds Electric Upgrade, Underground Electric Project on S 1st St., new water pipe between the two lakes to allow water from Nodaway directly to the water plant, and replacing water mains where there have been chronic issues. Two or three staff will plan to attend the Aquatic Vegetation Control Workshop on January 14th & 15th. Testing of credit card processing has begun. Wind data, EOR, and WOR were reviewed. Zero Energy's Bankruptcy case is in the process of being settled and we should have final numbers soon.

The meeting was adjourned at 9:05 a.m.

Chair, Robert Guikema

Attest: _____
Rebecca Haase, Office Manager