

Thursday, January 9, 2014

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:00 a.m. in the City Council Chambers of City Hall by Chairman Kohler.

Roll was called and those present were Trustees Lynne Don Carlos, Richard Kohler, and Terry Schneider. Also present were General Manager Duane Armstead and Office Manager Rebecca Haase.

Absent: none

Motion by Don Carlos seconded by Schneider to approve the agenda. Ayes – Don Carlos, Schneider, and Kohler; motion carried.

Motion by Don Carlos seconded by Schneider to approve the minutes from the December 12th meeting. Ayes – Don Carlos, Schneider, and Kohler; motion carried.

The overtime report was reviewed.

Scott Tonderum entered at 8:08 a.m.

Financial reports were handed out at the beginning of the meeting.

Motion by Schneider seconded by Don Carlos to approve the claims as presented:

364 CIPCO	JAN TOWER PAYMENT	\$	1,666.67
18689 ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$	1,176.11
18690 CITY OF GREENFIELD	NOVEMBER SEWER FEES	\$	18,439.85
18691 CRA PAYMENT CENTER	TRACTOR PARTS	\$	20.66
18692 DELTA DENTAL OF IOWA	JAN DENTAL	\$	1,263.24
18693 JESSICA FOSTER	PUNCH FOR WEBER RECEIPT	\$	74.92
18709 CITY OF GREENFIELD	IPERS	\$	8,663.58
18710 FAREWAY STORES	SUPPLIES	\$	528.24
18711 PETTY CASH	PETTY CASH	\$	91.94
18712 VERIZON WIRELESS	CELL PHONE SERVICE	\$	182.43
18713 NIAGARA CONSERVATION	SHOWERHEADS	\$	1,122.97
18714 ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$	1,251.58
18715 21ST CENTURY COOPERATIVE	STATION PURCHASES	\$	679.22
18716 3E-ELECTRICAL ENGINEERING &	VALVE FOR WATER PLANT	\$	253.00
18717 ADAIR COUNTY FREE PRESS	NOTICES/PUBLICATIONS	\$	348.41
18718 AGRILAND FS, INC	HOTSY & SP HTR FUEL	\$	327.50
18719 ANITA PRINTING SERVICES INC	FINAL/NEW CARDS	\$	125.56
18720 AUS DES MOINES MC LOCKBOX	UNIFORM EXP	\$	443.04
18721 ASSOCIATED TECHN LIMITED	WA PLNT VFD PUMP CONTR	\$	351.35
18722 BOB'S SERVICE LLC	TRAILER TIRE MOUNT	\$	31.00
18723 CITY OF GREENFIELD	JANUARY 2014 TRANSFER	\$	9,166.67
18724 CULLIGAN	JAN MAINT	\$	16.05
18725 DATA TECHNOLOGIES, INC.	IRS TAX FORMS	\$	82.39
18726 DES MOINES STAMP MANUFACTURING	STAMP PADS	\$	20.70
18727 DGR ENGINEERING	MISC EL ENG SERV	\$	1,380.16
18728 ECHO ELECTRIC SUPPLY	SUPPLIES	\$	775.26

18729 FASTENAL COMPANY	SUPPLIES	\$ 79.99
18730 FOX WELDING CO.	SUPPLIES	\$ 51.00
18731 G & L CLOTHING	EMPLOYEE JACKETS	\$ 1,067.60
18732 GREENFIELD WIND POWER LLC	DEC PURCHASED ENERGY	\$ 23,334.06
18733 GRNFLD LUMBER CO	VEH EXP	\$ 605.39
18734 GRNFLD MUNICIPAL UTILITIES	UTILITY BILLS	\$ 5,416.26
18735 GRNFLD OIL COMPANY	TIRES & REPAIR	\$ 1,015.00
18736 HACH COMPANY	WATER TESTING	\$ 767.00
18737 HAWKINS, INC.	CHEMICALS	\$ 1,472.50
18738 HD SUPPLY WATERWORKS, LTD.	HIGH SERV PUMP REPAIRS	\$ 48.00
18739 HEALTHSMART BENEFIT SOL, INC	JAN VISION INS	\$ 271.48
18740 IOWA ASSOCIATION OF MUNICIPAL	JAN-MARCH SWISS	\$ 589.05
18741 IOWA UTILITIES BOARD	2013 REMAINDER ASSESS	\$ 892.43
18742 ITRON INC	SOFTWARE MAINT	\$ 2,128.84
18743 LOCAL UNION #55, IBEW	UNION DUES	\$ 296.56
18744 MANGOLD ENVIRNMNTL TESTING INC	TESTING	\$ 215.00
18745 MARCKMANN UNDERGROUND	RENT AIR COMPRESSOR	\$ 75.00
18746 MASTERCARD	SUPPLIES	\$ 496.18
18747 MELLEN & ASSOCIATES, INC	W PLNT VALVE CONTR PARTS	\$ 521.00
18748 OFFICE MACHINES COMPANY, INC	CARTRIDGES	\$ 84.68
18749 PARKSON CORPORATION	NEW MIOX UNIT	\$ 49,500.00
18750 ROD MCMORRAN	6 USED TIRES	\$ 100.00
18751 SCHILDBERG'S INC.	UNIT 6 OIL CHANGE	\$ 43.50
18752 SETON IDENTIFICATION PRODUCTS	SUPPLIES	\$ 255.75
18753 SKY VOLT, INC	DEC PURCHASED ENERGY	\$ 22,731.58
18754 STUART C IRBY CO	ELEC CONNECTORS	\$ 55.17
18755 TNEMEC COMPANY, INC.	WATER PLANT PAINT	\$ 131.49
18756 TRUE VALUE	SUPPLIES	\$ 465.31
18757 UNITED HEALTHCARE INSURANCE CO	JAN HEALTH INS	\$ 17,777.44
18758 VERMEER SALES & SERVICE	2" MOLE REPAIR	\$ 452.60
18759 WALLACE AUTO SUPPLY	VEH EXP	\$ 223.01
18760 WINDSTREAM	TELEPHONE SERVICE	\$ 550.20
18761 CITY OF GREENFIELD	DEC SEWER FEES	\$ 16,798.87
6004222 UNION STATE BANK	FED/FICA TAX	\$ 5,092.24
6004223 UNION STATE BANK	FED/FICA TAX	\$ 5,692.44
TOTAL EXPENDITURES		\$ 207,779.12
TOTAL REVENUES		\$ 426,281.73

Ayes – Don Carlos, Schneider, and Kohler; motion carried.

The Capital Equipment Replacement Schedule was reviewed. Replacement of the basket trucks has been extended since the transit van and pickup are being driven more in their place. The Hotsy needs replaced and looking at purchasing a valve operating tool to exercise valves on a rotational basis.

Motion by Don Carlos seconded by Schneider to authorize the Assistant General Manager to code and approve bills. Ayes: Don Carlos, Schneider, and Kohler; motion carried.

MANAGEMENT REPORT:

Staff hours for 2013 were reviewed. Industrial rates for 2013 were reviewed. MidWest Partnership's Annual Meeting and MUNIPAC contributions were discussed. The Community Building management agreement with the Chamber was reviewed. \$5000 in CIPCO shared dollars was received by the Opera House.

The meeting was adjourned at 8:55 a.m. followed by a board tour of the water plant.

Chairman, Richard Kohler

Attest: _____
Rebecca Haase, Office Manager