

Tuesday, February 14, 2023

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:00 a.m. in the Council Chambers of City Hall by Chairperson Mike Ladd.

Roll was called and those present were Trustees Jessi Christensen, David Cooper and Mike Ladd. Also present were General Manager Scott Tonderum, Office Administrator Jessica Foster, Billing Clerk Morgan McDermott, Mayor Jimmie Schultz, and Jeff Clayton.

Absent: none

Christensen motioned seconded by Cooper to approve the agenda. Ayes: Christensen, Cooper and Ladd; motion carried.

Christensen motioned seconded by Cooper to approve the minutes from the January 10th meeting. Ayes: Christensen, Cooper and Ladd; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Christensen seconded by Cooper to approve the claims as presented:

27909	MATURA ACTION CORPORATION	LIHEAP REFUNDS	\$735.00
27907	MISSIONSQUARE - 304267	457K ANNUITY	\$3,590.88
27908	ADVANTAGE ADMINISTRATORS	FLEX SPENDING	\$357.32
6004494	UNION STATE BANK	FED/FICA TAX	\$6,107.56
27910	ADVANTAGE ADMINISTRATORS	JAN FSA ADMIN FEE	\$63.00
27911	DELTA DENTAL OF IOWA	FEBRUARY DENTAL INSURANCE	\$1,121.04
27912	GRNFLD MUNICIPAL UTILITIES	DECEMBER UTILITY BILLS	\$689.92
27913	MADISON NATIONAL LIFE	FEBRUARY LIFE INSURANCE	\$239.89
27914	PATHIAN ADMINISTRATORS	FEBRUARY VISION INSURANCE	\$275.74
27915	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$81.81
27916	WELLMARK	FEBRUARY HEALTH INSURANCE	\$9,274.74
726	IOWA ASSOCIATION OF MUNICIPAL	METERING REGISTRATION	\$910.00
27920	KYRIN YOUNG	2022 SCHOLARSHIP	\$1,000.00
27921	MADISON CARSTENS	2022 SCHOLARSHIP	\$1,000.00
27922	MAIL SERVICES LLC	DECEMBER BILLING	\$704.85
27923	MARKIT PROFESSIONALS, LLC	RETIREMENT CLOCK-SCHNEIDER	\$214.70
27924	MEDIACOM BUSINESS	INTERNET SERVICES	\$276.90
27925	SMALL TOWN SPECIALTY PRINTING	PENS/CLIPS	\$827.00
27926	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$45.70
27927	US CELLULAR	METERING COMMUNICATION	\$155.20
27918	MISSIONSQUARE - 304267	457K ANNUITY	\$3,590.88
27919	ADVANTAGE ADMINISTRATORS	FLEX SPENDING	\$357.32
6004495	IPERS	IPERS	\$8,672.72
6004496	TREASURER - STATE OF IOWA	STATE TAX	\$2,029.57
6004497	UNION STATE BANK	FED/FICA TAX	\$6,581.69
724	TREASURER - STATE OF IOWA	ELECTRIC SALES TAX	\$10,292.32
27928	AMERICAN LEGION POST 265	FLAGS	\$60.00
27929	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$91.43
27930	VERIZON WIRELESS	IPAD DATA	\$103.97

27931	WINDSTREAM	TELEPHONE SERVICE	\$282.47
6004498	TREASURER - STATE OF IOWA	JANUARY WET TAX	\$3,791.36
728	VISA	MISC	\$912.65
27932	MISSIONSQUARE - 304267	457K ANNUITY	\$3,590.88
27933	ADVANTAGE ADMINISTRATORS	FLEX SPENDING	\$357.32
6004499	UNION STATE BANK	FED/FICA TAX	\$6,531.55
727	SIMECA	JANUARY PURCHASED ENERGY	\$211,269.84
27934	AFLAC	SUPPLEMENTAL INSURANCE	\$296.01
27935	AGRILAND FS, INC	FUEL	\$33,768.50
27936	ALLIANT ENERGY/IPL	GAS BILL	\$1,692.92
27937	AWWA % BRIAN CADY	SPRING MEETING-5 ATTENDEES	\$250.00
27938	BOK FINANCIAL	SERIES 2019 ELECTRIC REV	\$151,112.50
27939	BORDER STATES ELECTRIC SUPPLY	ELECTRIC SUPPLIES	\$14,874.79
27940	CENTRAL IOWA DISTRIBUTING, INC	SUPPLIES	\$292.00
27941	CHEM-SULT, INC	CHEMICALS	\$4,589.08
27942	CIPCO	2ND HALF EXCESS PROP TAX	\$27,345.32
27943	CITY OF GREENFIELD	JANUARY SEWER FEES	\$74,181.10
27944	S & G HARVIEUX	TESTING	\$90.00
27945	PRODUCTIVITY PLUS ACCOUNT	FILTERS	\$228.00
27946	COLORS	SCHNEIDER SERVICE PLANT	\$25.00
27947	COUNSEL	BASE RATE/CLICKS	\$43.46
27948	CRESTON PUBLISHING COMPANY	PUBLICATION	\$125.15
27949	DES MOINES STAMP MANUFACTURING	LADD STAMP	\$37.00
27950	DGR ENGINEERING	ELECTRICAL ENGINEERING FEES	\$985.00
27951	DITCH WITCH - MINN & IOWA	PARTS	\$658.02
27952	ECHO ELECTRIC SUPPLY	ELECTRIC SUPPLIES	\$1,976.17
27953	ENVIRONMENTAL SYSTEMS RESEARCH	ARCPAD MAINTENANCE	\$611.92
27954	FAREWAY STORES	SUPPLIES	\$91.35
27955	FASTENAL COMPANY	SUPPLIES	\$392.57
27956	GFLD TRUE VALUE	SUPPLIES	\$143.79
27957	GREENFIELD WIND POWER LLC	JANUARY PURCHASED ENERGY	\$22,671.99
27958	GRNFLD LUMBER CO	SUPPLIES	\$969.60
27959	GRNFLD MUNICIPAL UTILITIES	JANUARY UTILITY BILLS	\$9,526.00
27960	GRNFLD OIL COMPANY	TIRE REPAIR	\$80.00
27961	GWORKS	FRONTDESK USERS	\$136.00
27962	IOWA ASSOCIATION OF MUNICIPAL	APP-KUHNS/SGCIS	\$2,793.20
27963	JOHN GRUSS	MINI SPLIT REPAIR - DGP	\$110.00
27964	JOSEPH HERRICK	2023/2024 LEASE	\$500.00
27965	LEE GUTHRIE	CENTRAL AIR REBATE	\$100.00
27966	MELLEN & ASSOCIATES, INC	TREATMENT PLANT REPAIRS	\$401.56
27967	MIDWEST PARTNERSHIP	ANNUAL MEETING	\$60.00
27968	NEIL'S WATER CONDITIONING	WATER SOFTENER RESIN	\$401.50
27969	OETKEN OFFICE MACHINES	INDEX CARDS	\$34.84
27970	SKY VOLT, INC	JANUARY PURCHASED ENERGY	\$18,262.53
27971	STAR EQUIPMENT, LTD	PARTS	\$376.15
27972	STATE HYGENIC LABORATORY	WATER TESTING	\$137.50
27973	STUART C IRBY CO	SUPPLIES	\$500.65

27974	TERRIN GETTLER	2022 SCHOLARSHIP	\$1,000.00
27975	VAN WERT INC	WATER METERS	\$606.00
27976	WALLACE AUTO SUPPLY	SUPPLIES	\$315.40
27977	ZIEGLER INC.	PREV MAINT-NP #1 & #2	\$20,122.56
27978	ADAIR CO MEM HOSP	TESTING	\$140.00
27979	PRODUCTIVITY PLUS ACCOUNT	PARTS	\$101.25
27980	COUNSEL	BASE RATE/CLICKS	\$44.61
27981	GARSDALE AUTO BODY, INC.	TRAVERSE REPAIR	\$3,222.41
27982	USA BLUE BOOK	WATER SUPPLIES	\$585.46
TOTAL EXPENDITURES			\$683,196.08
TOTAL REVENUES			\$625,147.36

Ayes: Christensen, Cooper and Ladd; motion carried.

Motion by Christensen seconded by Cooper to change the office hours to 7 AM to 3:30 PM with 30 minute lunches effective February 15, 2023. Ayes: Christensen, Cooper and Ladd; motion carried.

Motion by Christensen seconded by Cooper to withdrawal a 24 month FNB certificate of deposit currently at .04% interest and reinvest the money into a new 12 month certificate of deposit at 4.25%. Ayes: Christensen, Cooper and Ladd; motion carried.

Tonderum reviewed Resolution #1.23 – SIMECA Membership Agreement and Wholesale Power Contract with the board. Motion by Christensen seconded by Cooper to approve Resolution #1.23 and sign the SIMECA Membership Agreement. Ayes: Christensen, Cooper and Ladd; motion carried.

Final adjustments to the Employee Manual were reviewed. Motion by Christensen seconded by Cooper to approve the final copy of the Employee Manual. Ayes: Christensen, Cooper and Ladd; motion carried.

Terry Schneider entered the meeting at 9:00 a.m. Tonderum presented him with a mantle clock in appreciation of his 10 years of service on the GMU Board. Schneider left the meeting at 9:15 a.m.

Motion by Christensen seconded by Cooper to approve the Fiscal Year 2023/2024 electric and water budgets as presented by Tonderum. Ayes: Christensen, Cooper and Ladd; motion carried.

There were no formal customer or guest comments.

MANAGEMENT REPORT:

Help is ongoing in Fontanelle and Orient. Lake levels were reviewed. GMU is currently advertising for a Vehicle & Equipment Mechanic/Power Plant Operator and will be advertising for an Apprentice Lineman in the coming months. The Board was updated on workshops and meetings that have or will be attended by employees.

The meeting was adjourned at 9:30 a.m.

Chairperson, Mike Ladd

Attest: _____
 Jessica Foster, Office Administrator