

Thursday, December 14, 2023

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:00 a.m. in the Council Chambers of City Hall by Chairperson Mike Ladd.

Roll was called and those present were Trustees Jessi Christensen, David Cooper and Mike Ladd. Also present were General Manager Scott Tonderum, Office Administrator Jessica Foster and Mayor Jimmie Schultz.

Absent: none

Cooper motioned seconded by Christensen to approve the agenda. Ayes: Christensen, Cooper and Ladd; motion carried.

Christensen motioned seconded by Cooper to approve the minutes from the November 14th meeting. Ayes: Christensen, Cooper and Ladd; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Christensen seconded by Cooper to approve the claims as presented:

28614	ZIEGLER INC.	RADIATOR REPAIR	\$1,557.11
28546	FAREWAY STORES	SUPPLIES	\$420.00
28544	MISSIONSQUARE - 304267	457K ANNUITY	\$4,114.56
28545	ADVANTAGE ADMINISTRATORS	FLEX SPENDING	\$299.62
28547	ADVANTAGE ADMINISTRATORS	NOV FSA ADMIN FEE	\$69.30
28548	DELTA DENTAL OF IOWA	DECEMBER DENTAL INSURANCE	\$1,191.68
28549	MADISON NATIONAL LIFE	DECEMBER LIFE INSURANCE	\$257.00
28550	PATHIAN ADMINISTRATORS	DECEMBER VISION INSURANCE	\$297.53
28551	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$29.22
28552	WELLMARK	DECEMBER HEALTH INSURANCE	\$11,244.63
6004537	IPERS	IPERS	\$10,128.29
6004538	TREASURER - STATE OF IOWA	STATE TAXES	\$2,393.34
6004539	UNION STATE BANK	FED/FICA TAX	\$7,316.20
28555	GRNFLD CHAMBER/MAIN STREET	GREENBUCKS	\$425.00
28556	HOFFMAN DESIGN CO LLC	MARKETING SUPPLIES	\$719.60
28557	MAIL SERVICES LLC	OCTOBER BILLING	\$723.36
28558	MAXWELL BRASHEAR	BOOTS	\$256.79
28559	MEDIACOM BUSINESS	INTERNET SERVICES	\$336.90
28560	PETTY CASH	PETTY CASH	\$19.90
28561	SAM GROVES	BOOTS	\$224.69
28562	US CELLULAR	METERING COMMUNICATION	\$155.20
28563	VERIZON WIRELESS	IPAD DATA	\$104.08
28564	WINDSTREAM	TELEPHONE SERVICE	\$190.41
28553	MISSIONSQUARE - 304267	457K ANNUITY	\$4,114.56
28554	ADVANTAGE ADMINISTRATORS	FLEX SPENDING	\$299.62
6004541	UNION STATE BANK	FED/FICA TAX	\$7,345.95
772	TREASURER - STATE OF IOWA	ELECTRIC SALES TAX	\$8,498.56
773	TREASURER - STATE OF IOWA	NOVEMBER WET TAX	\$3,841.82
28565	CORBIN BOND	BOOTS	\$165.84
28566	GWORCS	2024 SOFTWARE SUBSCRIPTION	\$16,648.00

28567	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$632.13
774	SIMECA	NOVEMBER PURCHASED ENERGY	\$139,401.47
28570	ADAIR CO MEM HOSP	EMPLOYEE TESTING	\$75.00
28571	ADAIR CO SECONDARY ROADS	HYDROSEEDER	\$26,000.00
28572	AFLAC	SUPPLEMENTAL INSURANCE	\$216.45
28573	ALLIANT ENERGY/IPL	GAS BILL	\$800.62
28574	BARCO MUNICIPAL PRODUCTS	HIP WADERS	\$221.88
28575	CHARLES AUTEN	CLOTHING MAINTENANCE	\$268.00
28576	CHEM-SULT, INC	CHEMICALS	\$3,602.47
28577	CIPCO	3Q23 IT SERVICES	\$11,816.08
28578	CONTRACTOR SOLUTIONS	AIR MONITOR	\$388.58
28579	CORBIN BOND	CLOTHING MAINTENANCE	\$400.00
28580	VISUAL EDGE IT, INC.	BASE RATE/CLICKS	\$36.73
28581	CRAIG FORD	CLOTHING MAINTENANCE	\$400.00
28582	CRESTON PUBLISHING COMPANY	PUBLICATION	\$176.59
28583	DELSON GRANTHAM	CLOTHING MAINTENANCE	\$200.00
28584	DGR ENGINEERING	DIESEL GEN-ENG-10/31/23	\$5,053.41
28585	DITCH WITCH - MINN & IOWA	PARTS	\$680.18
28586	DWEBWARE	ANNUAL WEB HOSTING	\$480.00
28587	ECHO ELECTRIC SUPPLY	GROUND ROD	\$629.16
28588	FAREWAY STORES	SUPPLIES	\$35.76
28589	FLETCHER-REINHARDT-IACR	ELECTRICAL SUPPLIES	\$322.35
28590	GFLD TRUE VALUE	SUPPLIES	\$81.77
28591	GRANT BALLARD	CLOTHING MAINTENANCE	\$168.00
28592	GREENFIELD WIND POWER LLC	NOVEMBER PURCHASED ENERGY	\$23,669.91
28593	GRNFLD CHAMBER/MAIN STREET	4TH QUARTER 2023 COMM BLDG	\$600.00
28594	GRNFLD LUMBER CO	SUPPLIES	\$458.70
28595	GRNFLD MUNICIPAL UTILITIES	UTILITY BILLS	\$8,979.36
28596	HOTSY CLEANING SYSTEM	FLEETWASH	\$275.50
28597	HOWARD R GREEN COMPANY	WTP PILOT STUDY-11/17/23	\$333.00
28598	JACOBSEN INC OF ADAIR	SUPPLIES	\$61.16
28599	JESSICA FOSTER	CLOTHING MAINTENANCE	\$200.00
28600	KOLBY BAIER	CLOTHING MAINTENANCE	\$400.00
28601	MAXWELL BRASHEAR	CLOTHING MAINTENANCE	\$400.00
28602	MUNICIPAL SUPPLY, INC.	SUPPLIES	\$1,951.68
28603	SAM GROVES	CLOTHING MAINTENANCE	\$400.00
28604	SCHILDBERG CONSTRUCTION CO	ROCK	\$353.00
28605	SCOTT TONDERUM	CLOTHING MAINTENANCE	\$400.00
28606	SKY VOLT, INC	NOVEMBER PURCHASED ENERGY	\$28,020.91
28607	STATE HYGENIC LABORATORY	WATER TESTING	\$421.00
28608	STEVE MCCANN	CLOTHING MAINTENANCE	\$400.00
28609	STUART C IRBY CO	SWITCHGEAR	\$95,347.70
28610	UNITY POINT HEALTH	HEARING TESTS	\$249.35
28611	VISA	MISC	\$2,920.82
28612	W L CONSTRUCTION SUPPLY	DIAMOND GRINDING/CUTTING WHEEL	\$219.51
28613	WALLACE AUTO SUPPLY	SUPPLIES	\$609.99

TOTAL EXPENDITURES

\$442,146.98

TOTAL REVENUE

\$614,930.99

Ayes: Christensen, Cooper and Ladd; motion carried.

Motion by Christensen seconded by Cooper to open the Public Hearing – Proposal to enter into an Electric Revenue Agreement. After calling for and receiving no public comment, Chairperson Ladd closed the public hearing.

Motion by Christensen seconded by Cooper to approve Resolution #7.23 – Taking additional action on proposal to enter into an Electric Revenue Agreement and authorizing the use of a Preliminary Official Statement in connection with the sale of bonds thereunder. Ayes: Christensen, Cooper and Ladd; motion carried.

Motion by Cooper seconded by Christensen to sign the Agent Engagement letter for SRF Water Systems Improvements project with Dorsey & Whitney, LLP. Ayes: Christensen, Cooper and Ladd; motion carried.

Motion by Christensen seconded by Cooper to approve Resolution #8.23 – Fixing a date for a public hearing on a proposal to enter into a Water Revenue Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$1,400,000. Ayes: Christensen, Cooper and Ladd; motion carried.

Tonderum reviewed the Professional Services Agreement for Water Treatment Plant Improvements, Design and Bidding Phase Services with HR Green. Motion by Cooper seconded by Christensen to approve Tonderum to sign the Professional Services Agreement with HR Green. Ayes: Christensen, Cooper and Ladd; motion carried.

Motion by Christensen seconded by Cooper to approve Tonderum to provide the required notice for the purpose of renegotiating to the following entities: City of Fontanelle to Terminate Joint Agreement to provide water & electric utility services dated February 2022, City of Fontanelle to Terminate Water Purchase Contract dated March 2023 and City of Orient to Terminate 28E Agreement for manpower for water & electric maintenance dated December 2019. Ayes: Christensen, Cooper and Ladd; motion carried.

Motion by Christensen seconded by Cooper to approve a 4% wage increase for hourly employees for calendar year 2024. Ayes: Christensen, Cooper and Ladd; motion carried.

Motion by Christensen seconded by Cooper to approve a 5% wage increase for management employees for calendar year 2024. Ayes: Christensen, Cooper and Ladd; motion carried.

Motion by Christensen seconded by Cooper to set the Employee Wage and Benefits Negotiating Committee as the General Manager and Board Chairperson. Ayes: Christensen, Cooper and Ladd; motion carried.

Motion by Cooper seconded by Christensen to appoint Brian Eisbach and Stacie Eshelman to the GMU Revolving Loan Committee. Ayes: Christensen, Cooper and Ladd; motion carried.

There were no formal customer and guest comments.

MANAGEMENT REPORT:

GMU continues to help Fontanelle and Orient as needed. Radiator replacement at the North Generation Plant is completed. DGR Engineering is still working on the final PTTI contract. Foster reported that a new meter reading software has been ordered and is due to arrive in February. Management employees have given their required twelve month notice to renegotiate contracts should they choose to do so.

The meeting was adjourned at 9:40 a.m.

Mike Ladd, Board Chairperson

Attest: _____
Jessica Foster, Office Administrator