

Tuesday, October 10, 2023

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:00 a.m. in the Council Chambers of City Hall by Board Member Jessi Christensen.

Roll was called and those present were Trustee David Cooper. Also present were General Manager Scott Tonderum and Office Administrator Jessica Foster.

Absent: Mike Ladd

Cooper motioned seconded by Christensen to approve the agenda. Ayes: Cooper and Christensen; motion carried.

Cooper motioned seconded by Christensen to approve the minutes from the September 12<sup>th</sup> meeting. Ayes: Cooper and Christensen; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Cooper seconded by Christensen to approve the claims as presented:

28424	DEBBIE LESHER	BOAT/TRAILER	\$5,000.00
28427	ADVANTAGE ADMINISTRATORS	SEPT FSA ADMIN FEE	\$69.30
28428	DELTA DENTAL OF IOWA	OCTOBER DENTAL INSURANCE	\$1,191.68
28429	MADISON NATIONAL LIFE	OCTOBER LIFE INSURANCE	\$267.75
28430	MAIL SERVICES LLC	AUGUST BILLING	\$728.33
28431	PATHIAN ADMINISTRATORS	OCTOBER VISION INSURANCE	\$311.28
28432	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$946.44
28433	WELLMARK	OCTOBER HEALTH INSURANCE	\$11,564.85
28425	MISSIONSQUARE - 304267	457K ANNUITY	\$4,066.71
28426	ADVANTAGE ADMINISTRATORS	FLEX SPENDING	\$299.62
6004529	IPERS	IPERS	\$10,326.33
6004530	TREASURER - STATE OF IOWA	STATE TAX	\$2,448.63
6004531	UNION STATE BANK	FED/FICA TAX	\$7,745.51
28434	MEDIACOM BUSINESS	INTERNET SERVICES	\$336.90
28435	REGION IV IAWEA	FALL MEETING X2	\$70.00
28436	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$211.00
28437	US CELLULAR	METERING COMMUNICATION	\$155.20
28438	VERIZON WIRELESS	CELL PHONE SERVICE/IPAD DATA	\$104.01
28439	WINDSTREAM	TELEPHONE SERVICE	\$308.48
28442	IOWA AREA DEVELOPMENT GROUP	PARTNERS FORUM	\$175.00
28443	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$506.89
765	TREASURER - STATE OF IOWA	ELECTRIC SALES TAX	\$8,948.51
766	TREASURER - STATE OF IOWA	SEPTEMBER WET TAX	\$3,864.64
28440	MISSIONSQUARE - 304267	457K ANNUITY	\$4,078.84
28441	ADVANTAGE ADMINISTRATORS	FLEX SPENDING	\$299.62
6004532	UNION STATE BANK	FED/FICA TAX	\$7,325.90
767	SIMECA	SEPTEMBER PURCHASED ENERGY	\$151,302.84
28444	21ST CENTURY COOPERATIVE	SUPPLIES	\$39.64
28445	ADAIR CO SECONDARY ROADS	FUEL	\$1,863.82
28446	AFLAC	SUPPLEMENTAL INSURANCE	\$216.45
28447	AUTOMATED SYSTEMS OF IOWA	WATER PUMP SETUP/TRAINING	\$750.00

28448	BOOT BARN, INC	EMPLOYEE CLOTHING	\$2,381.28
28449	BORDER STATES ELECTRIC SUPPLY	ELECTRIC SUPPLIES	\$7,541.77
28450	CENTRAL IA READY MIX	CONCRETE	\$8,232.36
28451	CHEM-SULT, INC	CHEMICALS	\$10,423.58
28452	CITY OF GREENFIELD	SEPTEMBER SEWER/LANDFILL FEES	\$81,772.92
28453	VISUAL EDGE IT, INC.	BASE RATE/CLICKS	\$29.47
28454	CRESTON PUBLISHING COMPANY	PUBLICATION	\$299.37
28455	CUMMINS CENTRAL POWER LLC	INSPECTION/FULL SERVICE	\$1,698.91
28456	DGR ENGINEERING	DIESEL GEN-ENG-8/31/23	\$11,309.50
28457	DWEBWARE	WEBSITE SUPPORT	\$43.75
28458	ECHO ELECTRIC SUPPLY	ELECTRIC SUPPLIES	\$39.67
28459	FAREWAY STORES	SUPPLIES	\$41.51
28460	FARMERS LUMBER CO	SUPPLIES	\$80.29
28461	FLETCHER-REINHARDT-IACR	ELECTRIC SUPPLIES	\$3,033.08
28462	GFLD TRUE VALUE	SUPPLIES	\$153.61
28463	GREENFIELD WIND POWER LLC	SEPTEMBER PURCHASED ENERGY	\$14,158.04
28464	GRNFLD LUMBER CO	SUPPLIES	\$260.34
28465	GRNFLD MUNICIPAL UTILITIES	UTILITY BILLS	\$7,886.68
28466	IOWA ASSOCIATION OF MUNICIPAL	SGCIS-OCT/NOV/DEC 2023	\$1,443.32
28467	IOWA DEPARTMENT OF NATURAL	2024 ANNUAL WATER USE FEE	\$115.00
28468	JACOBSEN INC OF ADAIR	WATER SUPPLIES	\$808.83
28469	MUNICIPAL SUPPLY, INC.	FIRE HYDRANTS	\$7,404.64
28470	SCHILDBERG CONSTRUCTION CO	ROCK	\$707.73
28471	SKY VOLT, INC	SEPTEMBER PURCHASED ENERGY	\$18,435.83
28472	SMALL TOWN SPECIALTY PRINTING	TRANSFORMER STICKERS	\$137.50
28473	STATE HYGENIC LABORATORY	WATER TESTING	\$146.00
28474	TRUCK EQUIPMENT, INC	SUPPLIES	\$417.81
28475	VAN WERT INC	ELECTRIC METERS	\$676.09
28476	VISA	MISC	\$627.57
28477	WALLACE AUTO SUPPLY	SUPPLIES	\$626.55
28478	GREENFIELD POLICE DEPT	SERVICE FEE	\$31.00
28479	MUNICIPAL SUPPLY, INC.	WATER SUPPLIES	\$182.50

TOTAL EXPENDITURES \$406,670.67

TOTAL REVENUE \$646,230.20

Ayes: Cooper and Christensen; motion carried.

Motion by Cooper seconded by Christensen to open the Public Hearing – Furnishing Electric Transformers – North Substation. There being no public present for comment, the public hearing was closed upon a motion by Cooper seconded by Christensen. Ayes: Cooper and Christensen; motion carried.

Tonderum reviewed the Electric Transformer bids received and the recommendations from DGR Engineering with the board. Motion by Cooper seconded by Christensen to sign Resolution #5.23 – Awarding contract for Furnishing two (2) 10.0/12.5 MVA Power Transformers with LTC and accessories to Pennsylvania Transformer Technology, Inc. Ayes: Cooper and Christensen, motion carried.

Motion by Cooper seconded by Christensen for Tonderum to sign the CIPCO IT 2024 Service Agreement. Ayes: Cooper and Christensen, motion carried.

Motion by Cooper seconded by Christensen to approve an addition of Electric Line Crew Lead position to Exhibit A of the GMU Employee Manual. Ayes: Cooper and Christensen, motion carried.

Tonderum updated the Board on the promotion of 2 employees to Electric Line Crew Lead positions and that one other employee will be given a \$1.00 raise pending the completion of his upcoming 6-months of employment. Tonderum also recommended a 5% management employee salary increase. Motion by Cooper seconded by Christensen to approve the recommended 5% salary increase effective October 1, 2023. Ayes: Cooper and Christensen, motion carried.

There were no formal customer and guest comments.

**MANAGEMENT REPORT:**

GMU continues to help Fontanelle and Orient as needed. GMU was notified of approval of Drinking Water State Revolving Loan Fund for initial funding on the new Water Treatment Plant project. The water project along NE Grant St and NE Hayes St has been completed and work has begun on the next stage of overhead to underground electric conversion. Radiator repair has begun at the North Generation Plant. Walk behind trencher options were discussed.

The meeting was adjourned at 9:19 a.m.

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Jessi Christensen, Board of Trustees

Attest: \_\_\_\_\_  
Jessica Foster, Office Administrator