

Tuesday, January 9, 2024

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:03 a.m. in the Council Chambers of City Hall by Chairperson Mike Ladd.

Roll was called and those present were Trustees David Cooper and Mike Ladd. Also present were General Manager Scott Tonderum and Office Administrator Jessica Foster.

Absent: Jessi Christensen

Cooper motioned seconded by Ladd to approve the agenda with an updated Resolution number of #1.24 rather than #9.23 for item 9. Ayes: Cooper and Ladd; motion carried.

Cooper motioned seconded by Ladd to approve the minutes from the December 14<sup>th</sup> meeting. Ayes: Cooper and Ladd; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Cooper seconded by Ladd to approve the claims as presented:

28568	MISSIONSQUARE - 304267	457K ANNUITY	\$4,114.56
28569	ADVANTAGE ADMINISTRATORS	FLEX SPENDING	\$299.62
28615	DITCH WITCH - MINN & IOWA	TRENCHER/TRAILER	\$25,786.01
28616	CITY OF GREENFIELD	NOVEMBER SEWER FEES	\$75,056.52
28617	DOUG BERG	2023 SCHOLARSHIP	\$500.00
6004542	UNION STATE BANK	FED/FICA TAX	\$9,607.05
28620	ADVANTAGE ADMINISTRATORS	DEC FSA ADMIN FEE	\$69.30
28621	VISUAL EDGE IT, INC.	BASE RATE/CLICKS	\$33.35
28622	DELTA DENTAL OF IOWA	JANUARY DENTAL INSURANCE	\$1,215.54
28623	GRNFLD CHAMBER/MAIN STREET	FY24 ANNUAL INVESTMENT	\$18,000.00
28624	MADISON NATIONAL LIFE	JANUARY LIFE INSURANCE	\$276.50
28625	MAIL SERVICES LLC	NOVEMBER BILLING	\$723.11
28626	PATHIAN ADMINISTRATORS	JANUARY VISION INSURANCE	\$297.53
28627	PENNSYLVANIA TRANSFORMER TECH	TRANSFORMER #1 - PYMT #1	\$247,547.80
28628	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$4,879.42
28629	WELLMARK	JANUARY HEALTH INSURANCE	\$11,433.11
28632	PETTY CASH	PETTY CASH	\$155.70
28630	MISSIONSQUARE - 304267	457K ANNUITY	\$4,114.56
28631	ADVANTAGE ADMINISTRATORS	FLEX SPENDING	\$299.62
28633	HOPE KADING	2023 SCHOLARSHIP	\$1,000.00
28634	HOWARD R GREEN COMPANY	WATER ENGINEERING SERVICES	\$6,675.20
28635	MADISON LONG	2023 SCHOLARSHIP	\$500.00
28636	MEDIACOM BUSINESS	INTERNET SERVICES	\$336.90
28637	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$190.00
28638	US CELLULAR	METERING COMMUNICATION	\$155.20
28639	VERIZON WIRELESS	IPAD DATA	\$104.08
28640	WINDSTREAM	TELEPHONE SERVICE	\$100.43
6004543	IPERS	IPERS	\$16,683.42
6004544	TREASURER - STATE OF IOWA	STATE TAXES	\$4,026.72
6004545	UNION STATE BANK	FED/FICA TAX	\$7,540.94

775	TREASURER - STATE OF IOWA	DECEMBER ELECTRIC SALES TAX	\$8,147.43
776	TREASURER - STATE OF IOWA	DECEMBER WET TAX	\$3,624.35
28641	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$429.99
778	IOWA ASSOCIATION OF MUNICIPAL	ENERGY CONFERENCE	\$250.00
777	SIMECA	DECEMBER PURCHASED ENERGY	\$145,320.34
28642	ADAIR CO SECONDARY ROADS	FUEL	\$2,905.55
28643	AFLAC	SUPPLEMENTAL INSURANCE	\$216.45
28644	AGRILAND FS, INC	OIL	\$670.53
28645	ALTEC INDUSRTIES INC	INSPECTIONS	\$1,300.93
28646	AUTOMATED SYSTEMS OF IOWA	DANFOSS SOFT START	\$1,635.00
28647	BLUETARP FINANCIAL INC	TOOLS	\$227.97
28648	BORDER STATES ELECTRIC SUPPLY	SUPPLIES	\$368.50
28649	CHEM-SULT, INC	CHEMICALS	\$2,199.67
28650	CITY OF GREENFIELD	DECEMBER SEWER FEES	\$74,279.36
28651	CRESTON PUBLISHING COMPANY	PUBLICATION	\$254.48
28652	DES MOINES IRON & SUPPLY CO	IRON	\$361.72
28653	DES MOINES WATER WORKS	WATER TESTING	\$30.00
28654	DGR ENGINEERING	DIESEL GEN-ENG-11/30/23	\$3,643.91
28655	ECHO ELECTRIC SUPPLY	SUPPLIES	\$1,485.19
28656	ELECTRIC PUMP INC	SUPPLIES	\$239.92
28657	FAREWAY STORES	SUPPLIES	\$1,201.33
28658	FASTENAL COMPANY	SUPPLIES	\$53.15
28659	GFLD TRUE VALUE	SUPPLIES	\$536.81
28660	GREENFIELD WIND POWER LLC	DECEMBER PURCHASED ENERGY	\$17,617.89
28661	GRNFLD LUMBER CO	SUPPLIES	\$121.27
28662	GRNFLD MUNICIPAL UTILITIES	DECEMBER UTILITY BILLS	\$9,255.11
28663	H-H INCORPORATED OF IOWA	CONDENSER REPAIR	\$450.00
28664	IOWA FIRE EQUIPMENT CO	ANNUAL BACKFLOW INSPECTIONS	\$545.00
28665	IOWA ONE CALL	LOCATES	\$18.90
28666	MID-AMERICAN RESEARCH CHEMICAL	CLEANING SUPPLIES	\$98.00
28667	MUNICIPAL SUPPLY, INC.	WATER SUPPLIES	\$1,617.60
28668	PARKSON CORPORATION	PILOT PROJECT RENTAL	\$30,147.92
28669	RESCO	MARKING PAINT	\$812.57
28670	SICKLES TRUCKING & REPAIR LLC	TIRE REPAIR	\$20.00
28671	SKY VOLT, INC	DECEMBER PURCHASED ENERGY	\$23,557.10
28672	STATE HYGENIC LABORATORY	WATER TESTING	\$146.00
28673	USA BLUE BOOK	WATER SUPPLIES	\$268.44
28674	VISA	MISC	\$1,280.22
28675	WALLACE AUTO SUPPLY	SUPPLIES	\$458.31
28676	ZIEGLER INC.	PREV MAINT-NP #1 & #2	\$23,916.74
28679	FOX WELDING CO.	GROSS BUILDING HOIST	\$92.26
28680	INTERSTATE ALL BATTERY #9246	BATTERIES	\$341.20
	TOTAL EXPENDITURES		\$801,869.30
	TOTAL REVENUE		\$552,192.76

Ayes: Cooper and Ladd; motion carried.

Motion by Cooper seconded by Ladd to open the Public Hearing – Proposal to enter into a Water Revenue Loan and Disbursement Agreement. After calling for and receiving no public comment, Chairperson Ladd closed the public hearing.

Motion by Cooper seconded by Ladd to approve Resolution #1.24 – Taking additional action with respect to a Water Revenue Loan and Disbursement Agreement and authorizing, approving and securing the payment of a \$1,400,000 Water Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement). Ayes: Cooper and Ladd; motion carried.

Tonderum reviewed the electric and water audit reports for Fiscal Year 2023. Motion by Cooper seconded by Ladd to accept the audits on the understanding that the remaining grammatical and formatting corrections are to come in the final document. Ayes: Cooper and Ladd; motion carried.

Motion by Cooper seconded by Ladd to approve Amendment #1 to Task Order No. 08 to authorize DGR Engineering to perform final design, bidding, construction administration, construction staking and final phase services for Phase 1 North Substation Improvements project. Ayes: Cooper and Ladd; motion carried.

Motion by Cooper seconded by Ladd for Ladd to remain as Board Chairperson for 2024. Ayes: Cooper and Ladd; motion carried.

There were no formal customer and guest comments.

**MANAGEMENT REPORT:**

GMU continues to help Fontanelle and Orient as needed. Tonderum reviewed the power outages of December 20<sup>th</sup> and January 6<sup>th</sup> with the board. A special board meeting will be held on Tuesday, January 23, 2024 for the next step of Electric Revenue Bond process. Tonderum reviewed the capital budget and the items that will be included in next fiscal years budget.

The meeting was adjourned at 9:45 a.m.

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Mike Ladd, Board Chairperson

Attest: \_\_\_\_\_  
Jessica Foster, Office Administrator