

Tuesday, May 12<sup>th</sup>, 2020

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:00 a.m. in the meeting room of City Hall by Chairperson Guikema.

Roll was called and those present were Trustees Jessi Christensen, Robert Guikema, and Terry Schneider. Also present were General Manager Scott Tonderum and Office Administrator Jessica Foster.

Absent: none

Schneider motioned seconded by Christensen to approve the agenda. Ayes: Christensen, Guikema, and Schneider; motion carried.

Motion by Schneider seconded by Christensen to approve the minutes from the April 14<sup>th</sup> meeting. Ayes: Christensen, Guikema and Schneider; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Christensen seconded by Schneider to approve the claims as presented:

601	TREASURER - STATE OF IOWA	APRIL 2020 WET	\$3,340.00
602	TREASURER - STATE OF IOWA	APRIL 2020 SALES TAX	\$6,194.00
603	SIMECA	APRIL PURCHASED ENERGY	\$116,381.21
25355	ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$2,159.32
25356	CITY OF GREENFIELD	IPERS	\$8,976.22
25357	R.D. DRENKOW & CO., INC.	FLEX SPENDING	\$240.38
25358	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$318.46
25359	DELTA DENTAL OF IOWA	MAY DENTAL INSURANCE	\$971.62
25360	DON CARLOS INSURANCE AGENCY	TRAVERSE PREMIUM INCREASE	\$408.00
25361	WELLMARK	MAY HEALTH INSURANCE	\$8,205.80
25362	O'HALLORAN INTERNATIONAL	2013 INT DUMP TRUCK	\$40,000.00
25363	PETTY CASH	PETTY CASH	\$20.30
25364	VERIZON WIRELESS	IPAD DATA	\$109.61
25365	WALLACE AUTO SUPPLY	LIGHTING REBATE	\$192.00
25366	WINDSTREAM	TELEPHONE SERVICE	\$737.57
25376	ICMA RETIREMENT-VANTAGEPOINT	457K ANNUITY	\$2,159.32
25377	R.D. DRENKOW & CO., INC.	FLEX SPENDING	\$240.38
25378	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$318.46
25379	21ST CENTURY COOPERATIVE	SEED OATS	\$273.64
25380	ABC ELECTRICAL SERVICES	FIBER - DOWNTOWN GEN PLANT	\$13,627.00
25381	R.D. DRENKOW & CO., INC.	FLEX SPENDING	\$342.02
25382	AFLAC	SUPPLEMENTAL INSURANCE	\$216.45
25383	AGRILAND FS, INC	FUEL	\$2,930.75
25384	AIR-MACH INC.	ANNUAL MAINTENANCE	\$618.00
25385	ALLIANT ENERGY/IPL	GAS BILL	\$319.78
25386	AMERICAN PUBLIC POWER ASSOC	ANNUAL DUES 7/1/20-6/30/21	\$2,523.95
25388	BORDER STATES ELECTRIC SUPPLY	SUPPLIES	\$1,053.55

25389	CARBON CENTRAL, LLC	CARBON	\$7,297.00
25390	CENTRAL IOWA DISTRIBUTING, INC	FOAM SOAP/DISINFECT SPRAY	\$134.50
25391	CHEM-SULT, INC	CHEMICALS	\$4,591.52
25392	CINTAS CORPORATION NO. 2	MEDICAL CABINET & SUPPLIES	\$487.22
25393	CIPCO	ANNUAL CONTRACT	\$10,706.03
25394	CITY OF GREENFIELD	APR SWR FEES	\$50,302.36
25395	PRODUCTIVITY PLUS ACCOUNT	SUPPLIES	\$474.91
25396	COUNSEL	BASE RATE/CLICKS	\$18.19
25397	CRESTON PUBLISHING COMPANY	PUBLICATION	\$156.46
25398	DGR ENGINEERING	DIESEL GEN-ENG-3/31/20	\$38,016.26
25399	ECHCO CONCRETE LLC	CONCRETE	\$750.00
25400	ECHO ELECTRIC SUPPLY	SUPPLIES	\$245.79
25401	FARABEE MECHANICAL INC	PAY REQUEST #11	\$252,533.14
25402	FAREWAY STORES	SUPPLIES	\$149.56
25403	FARMERS ELECTRIC COOPERATIVE	#4 SOLID TAP WIRE	\$180.00
25404	FASTENAL COMPANY	SUPPLIES	\$59.11
25405	FOX WELDING CO.	IRON	\$31.81
25406	GFLD TRUE VALUE	SUPPLIES	\$305.13
25407	GRAINGER	SUBMERSIBLE LEVEL TRANSMITTER	\$548.76
25408	GRAND THEATRE	POPCORN SPONSOR	\$200.00
25409	GRNFLD LUMBER CO	SUPPLIES	\$1,593.94
25410	GRNFLD MUNICIPAL UTILITIES	APRIL UTILITIES	\$4,810.22
25411	HOWARD R GREEN COMPANY	2020 WATER MAIN RELOCATES	\$1,786.37
25412	INTERSTATE ALL BATTERY #9246	BATTERIES	\$89.10
25413	IOWA ASSOCIATION OF MUNICIPAL	EIA-861	\$150.00
25414	JACOBSEN INC OF ADAIR	SUPPLIES	\$361.57
25415	JOHN GRUSS	FILTERS - WATER PLANT	\$121.68
25416	MADISON NATIONAL LIFE	JUNE LIFE INSURANCE	\$198.23
25417	MANGOLD ENVIRNMNTL TESTING	WATER TESTING	\$208.00
25418	MELLEN & ASSOCIATES, INC	CHECK VALVES	\$554.16
25420	OETKEN OFFICE MACHINES	INK/SUPPLIES	\$167.31
25421	RELAB SOFTWARE LLC	CLEARVIEW-SCADA 3 YEARS	\$3,515.00
25422	RESCO	BOX PAD HOLD DOWNS	\$2,504.01
25423	SCHILDBERG CONSTRUCTION CO	ROCK - LAKES	\$204.77
25424	SICKLES TRUCKING & REPAIR LLC	TIRES	\$56.00
25425	VISA	MISC	\$581.14
25426	WALLACE AUTO SUPPLY	SUPPLIES	\$484.80
25427	WESCO DISTRIBUTION REC CORP	SUPPLIES	\$1,006.39
25428	ZIEGLER INC.	PREV MAINT GEN #3 & #4	\$23,392.37
25429	MUNICIPAL MANAGEMENT CORP	LEAK SURVEY	\$2,000.00
25430	MUNICIPAL SUPPLY, INC.	STREET PROJ - SW MILLS/E IOWA	\$19,293.62
25431	GREENFIELD WIND POWER LLC	APRIL PURCHASED ENERGY	\$24,642.55
25432	PATHIAN ADMINISTRATORS	JUNE VISION INSURANCE	\$249.35

25433	SKY VOLT, INC	APRIL PURCHASED ENERGY	\$24,428.69
25434	BOK FINANCIAL	SERIES 2012 WATER REV	\$56,252.50
6004405	UNION STATE BANK	FED/FICA TAX	\$5,811.01
6004406	UNION STATE BANK	FED/FICA TAX	\$6,039.16
	TOTAL EXPENDITURES		\$760,567.48
	TOTAL REVENUES		\$433,782.20

Ayes: Christensen, Guikema and Schneider; motion carried.

Motion by Christensen seconded by Schneider to approve Pay Application #11 to Farabee Mechanical in the amount of \$252,533.14. Ayes: Christensen, Guikema, and Schneider; motion carried.

Tonderum gave the board an update on the GMU COVID-19 Response Plan.

Motion by Schneider seconded by Christensen to approve Amendment #1, Task Order No. 04 (Phase 2 SCADA System Improvements Project) to Authorize DGR Engineering to Perform Final Design and Integration Phase Services for the Electric Utility Phase 2 SCADA System Improvements Project. Ayes: Christensen, Guikema, and Schneider; motion carried.

Motion by Christensen seconded by Schneider to approve Chairperson Guikema to sign Resolution No. 01.20 – Agreeing to Become a Member of The Safety Group Central Iowa South And IAMU Agreement For Greenfield Municipal Utilities in Greenfield, Iowa. Ayes: Christensen, Guikema, and Schneider; motion carried.

There were no customers or guests present.

#### **MANAGEMENT REPORT:**

Tonderum shared with the board that the Downtown Generation Plant project is substantially complete. The SCADA system and engine testing is being planned for the upcoming weeks. GMU continues to help in Fontanelle and Orient. Work along SW Mills St is ongoing in conjunction with the City's street project. Carbon has been replaced in Filter 2. The Solarbees have been serviced and moved back to their intended positions. The DNR helped GMU treat Lake Greenfield with Aquathol K. Spring hydrant flushing is underway this week. The Greenfield Chamber/Main Street Community Boost Gift Card program was reviewed and board consensus is for GMU to participate at Team Player level of \$500. Chamber/MainStreet is also still working to get bids for the replacement of water damaged areas of the Carnegie building. An agreement has been reached with Matt & Megan Emerson of 120 SE Jackson St to allow for the fence installation in their west yard. Board consensus to allow Tonderum to purchase a 2010 skidloader along with new tracks and concrete breaker for approximately \$20,000 from the FY20 capital budget.

The meeting was adjourned at 9:07 a.m.

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Chair, Robert Guikema

Attest: \_\_\_\_\_  
 Jessica Foster, Office Administrator